

MEETING AGENDA

Mechanic Falls Town Council
October 7, 2019
6:30pm



I. Call Meeting to Order

Time: _____

II. Pledge of Allegiance

III. Roll Call

Councilors Absent: _____

IV. General Reports

4.1	Meeting Minutes for Sept 3, 16 & 23	Motion and approve
4.2	Department Reports as Submitted	Motion and approve

V. Public Hearings

5.1	Liquor License: Little Brick Pub	
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VI. Comments from the Public

(5 Minutes Each – 30 Minutes Max)

VII. Old Business

Notes:

7.1	Legal Question: Council Quorum	
7.2	Planning Board Member Appointment	Motion to Appoint Lou Annance

VIII. New Business

Notes:

8.1	IPAD Donation (4) Pink Feather Foundation	Motion to Approve
8.2	Spirit of America awards – Gary Purington	Council Members to RSVP for Oct. 23 rd @6pm
8.3	Vehicle Registration Fee Increase	State Proposed \$2 increase for New and Re-registrations
8.4	19-20 GA Maximums	Motion to Approve
8.5	Codes Reviewing Agent	
8.6		
8.7		
8.8		
8.9		
8.10		
8.11		

IX. Ordinances, Resolves Policies & Licenses

Notes:

9.1	Liquor License: Little Brick Pub	Motion to Approve
9.2	Abatements	Motion to Approve
9.3	Draft: Conflict of Interest Resolution	Second Reading
9.4	Draft: Transparency in Action	Second Reading
9.5	Draft: Council Qualifications	Second Reading
9.6	Draft: Town Manager Role	Second Reading

X. Executive Session Notes: None

XI. Adjourn Time: _____ Next Meeting: (Nov. 4th, 6:30pm – Second Floor Conference)

Mechanic Falls Town Council

September 3, 2019

MEMBERS PRESENT:

Cathy Fifield, Chair
Wayne Hackett, Vice Chair

Nicholas Konstantoulakis
John Emery II

Kieth Bennett

STAFF PRESENT:

Zakk Maher – Town Manager
Julie Ward – Interim Town Clerk

Lisa Prevost-Treasurer
Steve Turner-Transfer Station

John Rowe-Public Works
Fred Collins Jr- CEO

OTHERS PRESENT:

Catherine Pressey
Scott Phillips
Ryan Carrier
Milton Walker
Donald Boyd
Norma Crabtree
Talmadge Crabtree
Sharon Webster
Lindsey Anderson
Laura Vincent
Nancy Lausier
Victoria Cleary
Paula Bolduc

Rena Berry
Jimmy Vadeboncoeur
Lori Vadeboncoeur
Lou Goulet
Mark Stotts
Arthur Montana
Walter Berry
Jeff Coolidge
Pamela Doyle
Anthony Emery
Kellie Doherty
Sean Cleary

Laurie Crane Turton
Doug Turton
Milton Walker
Martha Yates
Sandra Ballard
Penny Emery
Dorothy Bouchles
Tarsha Downing
Valerie Emery
Peggy Goddard
Tom Doherty
Randal Madore

Tracey Maberry
Eriks Petersons-reporter
Aaron Ouellette
Arleena Stotts
Tom Webster
Gary Thibodeau
Joseph Mcmorrow
Rudy Kyllonen
Mark Gary
David Lausier
Tory Lange Harvey
Paula Stotts

1.0 Councilor Fifield called the meeting to order at 6:30pm.

2.0 We stood and saluted the flag.

3.0 Roll Call complete, all Council Members present

4.0 General Reports:

4.1 Council Meeting Minutes for August 5, 2019

Councilor Hackett moves to accept August 5, 2019 minutes as written, seconded by Councilor Konstantoulakis and voted to accept by unanimous vote. (Noted from Town Manager to correct the purchase price for 289 South Main Street to 63,750 for Russell Giasson).

4.2 Municipal Financial Reports

Councilor Konstantoulakis moves to accept the Financial Reports as submitted, seconded by Councilor Emery. All in favor, so voted.

4.3 Report on Standing Committees & Departments

Councilor Konstantoulakis meet with the Androscoggin County Budget Committee and there are 10 job openings at the Androscoggin County Jail if anyone is interested.

Councilor Konstantoulakis also made it to the school board meeting and the sign that needs to be put up at the daycare on Route 11 the state has agreed to pick up 55% of the cost. There are 8 new teachers in the RSU 16

and 5 teachers had resigned.

Councilor Konstantoulakis did not make it to the Historical society, however Eriks Petersons of the Committee spoke about identified a picture from that was from a sixth-grade class in 1949. Velora Piper will be speaking at the Anglican Church on September 14, 2019 at 2pm about the town and family stories of Mechanic Falls.

Councilor Hackett said there was no Recreation meeting and the Library Trustee had not met yet, so no new reports.

Councilor Bennett was unable to attend the Development Commission meeting.

5.0 Public Hearings:

NONE

6.0 Comments from the Public:

Penny Emery of Clifford Street was asking about the update on 22 Pleasant Street, it was on the agenda to discuss.

Milton Walker of Riverside Drive wanted to know where the money was coming out of for the I-pad budget was coming from. Town Manager Zakk Maher explained that it will come out of the IT CIP fund that the town has been saving to purchase new equipment.

Arleena Stotts of Olde Birch Lane was asking if there was a way to get a slow-children playing sign on Stone Brooke Drive and Olde Birch Lane. Councilor Fifield recommended speaking with the Tow Manager.

Catherine Pressey of Bucknam Street was asking about the code enforcement complaints that have been coming in to the Town office, the planning board and council will be looking into it. She also expressed her concern again regarding the fence on the corner of North Main and Bucknam Street.

Norma Crabtree of Highland Avenue was wondering if more complaints can be added to the Code Enforcement office, and they can be turned into the Town Manager.

Aaron Ouellette of Saunders Road requested that the public could comment on each item of the agenda when it was time to go over instead of having only 30 minutes of public comments.

7.0 Old Business:

7.1 Mil Rate/Overlay for 2020 Taxes-Signatures

7.2 Foreclosed Property Deeds-Signatures

7.3 Gas Pump Repair

The gas system went down on 7/6/19 and the cost to repair it was \$2567.19. The funds to pay for the repair was requested to come out of the CIP fund for Municipal Complex. Councilor Emery motioned to approve, seconded my Councilor Konstantoulakis, all in favor, so voted.

7.4 Fireworks

The fireworks ordinance will go back to the planning board to discuss the suggested streets be added to the existing ordinance.

7.5 Planning Board Liaison

The planning board had a discussion on weather or not to change the date to accommodate a Council Member to attend the meetings and they decided to leave to the time to the 3rd Monday of every month at 6:30pm.

7.6 22 Pleasant Street RFP

We currently have 3 bids for the RFP of 22 Pleasant Street ranging from 300,000 to 600,00. The town paid 315,000 for the building. Councilor Konstantoulakis motioned to accept The Rock Foundations proposal for \$600,000. Councilor Bennett seconded; Councilor Emery abstained from the vote due to family relations.

In addition to accepting the RFP a resolution letter authorizing the sale of 22 pleasant street had to be accepted. Council Bennett motioned to accept the resolution letter, Councilor Konstantoulakis seconded, all in favor, so voted.

8.0 New Business:

8.1 Poland Football Boosters Toll booth

Coaches Ryan Carrier and Scott Phillips asking for a toll booth to collect donation at 5 corners for 4 hours on a Saturday with date TBA upon approval of the Council. There would be no kids in the medians aloud and approximately 8 adults running it. The Boosters has their soliciting license as well as liability insurance and would not be utilizing any police assistance without authorization. Councilor Hackett motioned to approve the toll booth as long as the logistics with the Town Manager were worked out prior, seconded by Councilor Emery, all in favor so voted.

8.2 MMA Facilities Audit August 20, 2019

The property inspections went well with 2 issues resolved immediately one at the Water Department and the other on Winterbrook Road Building. Councilor Hackett motioned to accept the report, seconded by Councilor Bennet, all in favor so voted.

8.3 Council iPad Proposal

Town Manager presented a proposal for new iPad for the Council in the amount of \$1540.00 to come out of the CIP budget for IT there is currently \$12969.00 and it will leave \$11429.00 after purchase. Councilor Bennett motioned to accept the proposal, seconded by Councilor Konstantoulakis, all in favor so voted.

8.4 Information Security Audit

Starting in January of 2020 Windows 7 will no longer work and the town needs to look into upgrading the computers to Windows 10. There will be computers that will take the update and there are some that will not and have to be replaced. Town Manage Zakk Maher suggested a 3rd party auditor to look into the towns network security as well. The bid from Woodbury Raymond would be \$500.00 one-time fee, that would come out of the CIP budget for IT. Councilor Bennett motioned to accept the bid and have Woodbury Raymond come in, seconded by Councilor Konstantoulakis, all in favor, so voted.

8.5 National Fraternal Order of Police

Town Manager Zakk Maher just wanted to inform the people that Mechanic falls PD will be unionizing. Officer Daigle explained that it would give the officers protection in any legal issues.

8.6 Legal Question: Council Quorum

There was a question regarding the Sanitary District Trustee meetings that happen once a month, because Councilor Hackett, Councilor Konstantoulakis, and Councilor Emery all serve on the board and would it be considered a quorum even though it is not a Council Meeting. Town Manager Zakk Maher is requesting a vote to be able to ask MMA legal. Councilor Bennett motioned to approve the Town manager to reach out to MMA legal for advice, seconded by Councilor Konstantoulakis, all in favor, so voted.

8.7 Set Date for Recall Vote

The suggested date for Recall Election is September 24, 2019 to give time for absentee ballots to be issued. Councilor Konstantoulakis motioned to accept September 24, 2019 for Recall Election, seconded by Councilor Bennett, all in favor, so voted.

8.8 Establish Duration of Polls open

The minimum requirement for a Municipal election is 4 hours with a maximum of 12 hours per Title 30-A. Councilor Konstantoulakis motioned polls be open 8am to 8pm with a one our closure of front office to accommodate lunches. Councilor Emery seconded, all in favor so voted.

8.9 Appoint Election Clerks

Elections Clerks for September 24, 2019 election will be Michelle Emery, Brenda Coleman, and Nancy Petersons as Warden. Councilor Emery motioned to accept them as Elections Clerks, seconded by Councilor Konstantoulakis, all in favor so voted.

8.10 Approve Ballot

The official ballot for the election is in compliance with the Town Charter Article II Section 2 k, Councilor Bennett motioned to accept the ballot as written, seconded by Councilor Emery, all in favor, so voted.

8.11 Code Enforcement Complaint

Councilor Hackett motioned to have a workshop with the planning board to discuss the Code office, seconded by Councilor Konstantoulakis seconded, Councilor Emery abstained, all in favor so voted.

9.0 Ordinances, Resolves & Licenses:

9.1 Abatement request

Two abatement requests were issued from the Tax office. Scott and Angie Davis, and Carol Polland-Montana, both were due to Homestead exemption being omitted from the 2020 tax bill. Councilor Hackett motioned to approve both abatements, seconded Councilor Emery, all in favor unanimous.

9.2 Revised: Disposition of Foreclosed Property.

Town Manager Zakk Maher requested a correction be made to the Disposition of Tax Acquired Property Policies. in Article 7.3 shall state 10% of the minimum bid for a deposit on a Tax Acquired Bid. Councilor Hackett motioned

to approve the change, seconded by Councilor Bennett, all in favor so voted.

9.3 Draft: Conflict of Interest Resolution:

9.4 Draft Transparency in Action

9.5 Draft: Councilor Qualifications

9.6 Draft: Town Manager Role

Councilor Hackett Motioned to able 9.3 through 9.6 until they council can get MMA legal to look over the drafts to help council better understand, seconded by Councilor Konstantoulakis, all in favor so voted.

10.0 Executive Session:

Councilor Hackett Motioned to enter executive session under Title 1 MRSA Section 405(6) A, Seconded by Councilor Konstantoulakis. Town Manager requested a stated reason.

Councilor Konstantoulakis Motioned to enter executive session under Title 1 MRSA Section 405(6) A Personnel. Councilor Emery stated the need for a more specific reason for the Executive session beyond stating it a personnel matter. Councilor Fifield stated it was not for a disciplinary matter.

Councilor Konstantoulakis Motioned to enter executive session under Title 1 MRSA Section 405(6) A Personnel. No Second.

11.0 Adjourn:

Councilor Hackett motioned to adjourn, Seconded by Councilor Emery. All in favor, so voted. Meeting adjourned 7:58pm

Mechanic Falls Town Council/Planning Board

September 16, 2019

MEMBERS PRESENT:

Cathy Fifield, Chair
Wayne Hackett, Vice Chair
Absent-Kieth Bennett

Nicholas Konstantoulakis
John Emery-recused/absent

PLANNING BOARD MEMBERS:

Lou Goulet-Chair
Paula Stotts
Jeremy Klar
Forrest Martin-Absent

Walter Goss-Vice Chair
Lou Annance
Paula Bolduc

STAFF PRESENT:

Fred Collins Jr-Code Enforcement
Julie Ward-Town Clerk
Zachary Maher- Recused/absent
Jack Conway- Town Attorney

OTHERS PRESENT:

Eriks Petersons-Sun Journal
Penny Emery
Norma Crabtree
Mark Stotts
Catherine Pressey
Sharon Webster
Patricia Dyer
Milton Walker

Sandra Ballard
Dorothy Bouchles
Nancy Lausier
Vernice Pelletier
John Pressey
Tom Webster
Rena Berry
Les Johnson

Martha Yates
Jimmy Vadeboncoeur
Lori Vadeboncoeur
Brenda Coleman
Laurie Crane-Turton
Adam Lee

1.0 Councilor Fifield called the meeting to order at 701pm.

2.0 We stood and saluted the flag.

3.0 Roll Call complete

4.0 General Reports: None

5.0 Public Hearings: None

6.0 Comments from the Public:

Norma Crabtree of Highland Avenue was questioning the absentee ballots and how long they would be available. She also wanted to know if a council person misses a meeting if they still get the whole stipend. Council Hackett stated that he believed you could miss 3 excused meetings.

Catherine Pressey of Bucknam Street wanted to know what this meeting was about and if this is to work towards the steps of the what is going to happen next with Code office. Councilor Fifield stated that it was a meeting with the council and planning board to what the first step would be. She also stated that the fence on 153 N Main Street is on a public way and should not be there. Councilor Hackett asked if she had gone to the Town manager to file a complaint and to explained that she has gone to the previous and current Town Manager and she felt like the Current Town Manager was the only one to take action.

Darlene Gray formally of Patterson Road wanted to let the Council know she was there to make a formal complaint against the Code office in regards to the mobile home she was living in.

Jimmy Vadeboncoeur of High Street was wondering if they were still considering a 3rd party investigation.

7.0 Old Business:

7.1 Establish Rules of Procedure

Councilor Fifield read letter from the Town Attorney explaining the Towns Charter procedure of the Code Enforcement Office investigation and expressing his concern on whether or not this is a personnel matter.

Code Enforcement Officer Fred Collins asked for a 3rd party investigation and also stated that he would like this to be done in executive session.

Laurie Crane Turton of Spring Street asking why the Town Manager was not dealing with this issue if it was not against a Town Department and against an employee and can he actually recuse himself due to conflict of interest.

Rena Berry wanted to know how the executive session was going to work and would the complainants be able to attend. Town Attorney explained that the public has no right in employee matters unless the employee waives his rights to an executive session.

Town Attorney Jack Conway suggested to the council that they needed to determine whether or not this is a Personnel issue against the Code Enforcement Office or the Code Enforcement Office.

Paula Stotts wanted to know about filing a complaint and the first step is to file a complaint with the Town Manager. There are forms available to file a formal complaint against any Town Department.

Mark Stotts of Standpipe road asked why the council would have to create an ordinance in order to investigate and why one had not been done before. Town Attorney Jack Conway stated according to the the Town Charter it is need to investigate any Town Department and he was unaware of any ordinance ever being done.

Councilor Hackett expressed concern on going over the complaints in public without crossing into a personnel issue. Paula Bolduc agreed and suggested setting a date, informing people where to get a form to file a formal complaint and then deal with it in executive session.

Councilor Hackett motioned to set a date and come back with the planning board to meet. Seconded by Councilor Konstantoulakis. Open for discussion, the date would be Monday September 23, 2019 at 7pm

8.0 New Business: None

9.0 Ordinances, Resolves & Licenses: None

10.0 Executive Session None.

11.0 Adjourn:

Councilor Hackett motioned to adjourn, Seconded by Councilor Konstantoulakis. All in favor, so voted. Meeting adjourned 7:49pm

Next Meeting September 23,2019 7pm (Council Room)

Mechanic Falls Town Council/Planning Board

September 23, 2019

MEMBERS PRESENT:

Cathy Fifield, Chair
Wayne Hackett, Vice Chair
Kieth Bennett

Nicholas Konstantoulakis
John Emery

PLANNING BOARD MEMBERS:

Lou Goulet-Chair
Paula Stotts
Jeremy Klar
Forrest Martin-Absent

Walter Goss-Vice Chair
Lou Annance
Paula Bolduc

STAFF PRESENT:

Julie Ward-Town Clerk
Zachary Maher- Town Manager
Jack Conway- Town Attorney

OTHERS PRESENT:

Eriks Petersons-Sun Journal
Jimmy Vadeboncoeur
Nancy Lausier
Catherine Pressey
Tom Webster
Rena Berry
Milton Walker

Martha Yates
Peter Ford Sr
Lori Vadeboncoeur
Laurie Crane-Turton
Adam Lee-Attorney
Walter Berry
Sandra Ballard

Mike Kyllonen
Deb Kyllonen
Valerie Emery
Pam Grondin

1.0 Councilor Fifield called the meeting to order at 7pm.

2.0 We stood and saluted the flag.

3.0 Roll Call complete

4.0 General Reports: None

5.0 Public Hearings: None

6.0 Comments from the Public:

Catherine Pressey of Bucknam Street talking about the junkyard and fence on 153 North Main Street and the box truck that was permitted as a shed is the public way, set backs in the town don't seem to be enforced. She is tired of looking the mess everyday and hopes there will be an investigation.

Jimmy Vadeboncoeur of High Street was stating the fact that no one but Council Chair should be addressing the public, and the council needs to determine the next step. He also wanted to state rules of executive session that he found in Rules of Order 3.5 and State of Maine Rules 405 sections 2&4 that cover executive sessions.

Eriks Petersons of the Sun Journal wanted to know how many complaints are being reviewed, it looked like approximately 12 with duplicates involved.

7.0 Old Business:

7.1 Discussion of Possible Investigation & Ordinance

Councilor Fifield asked if the council had an opportunity to go through the complaints and asked if they felt the need for an investigation. Councilor Hackett thought they were going to have a workshop with the planning board to discuss the complaints but will do what is needed.

Lou Goulet wanted to point out that Code Enforcement office was unable to make it the meeting due to vehicle issues but said to move forward with out him. Town Attorney Jack Conway said that in order to have an executive session that anyone that is relevant to that has to be present, which includes the complainant and the person the complaint is against. There was not written notice that a person involved waived their right to not attended, and recommended to the council should proceed with caution regarding executive session.

Lou Goulet asked if the Planning board could look into the complaints and Lou Annance asked if so, can the Planning Board invite some one in to guide them with code laws.

Paula Stotts asked the Town Attorney what kind of complaints should be looked at, paper or email? The Council need to determine what are valid complaints and by looking through the packet Paula Bolduc said she say (7) seven.

Councilor Bennett feels they should investigate every complaint due to the turmoil the Town has been in this summer to see if they are legit, Councilor Emery agreed. Councilors discussed possibly getting a third party to come in that was un-biased and Councilor Fifield questioned if there were fees involved. Town Attorney suggested looking for someone that has knowledge of codes and planning, possibly contacting MMA, or AVCOG would be a great place to look into, they offer a lot of different services that the Town already pays for. Councilor Konstantoulakis motioned to hire a third party to investigate the Code Office, seconded by Councilor Bennett, all in favor so voted.

Resident Laurie Crane Turton want to know why this process is taking so long, Councilor Fifield explained that the only time they can have any type of discussion is at meetings, and because this is new territory for the council it does take time to sit and talk in front of the public. Whose responsibility will it be to contact or hire a 3rd party.

Councilor Bennett questioned if they would have to be involved with the planning board during the process. The Council is not normally involved in their meetings.

Councilor Emery motioned to find a third party weather we hire someone or get someone who has expertise and once we decide we assign the planning board to compile a list of findings and feel confident the planning board sends it back to the Council to make a determination on it, Councilor Bennett seconded, all in favor so voted.

8.0 New Business: None

9.0 Ordinances, Resolves & Licenses: None

10.0 Executive Session: Cancelled

11.0 Adjourn:

Councilor Konstantoulakis motioned to adjourn, Seconded by Councilor Emery. All in favor, so voted. Meeting adjourned 7:55pm

Next Meeting October 7,2019 6:30pm (Council Room)

Notes to the Financial Reports

10/1/2019

It is still very early in fiscal year 2019-2020 and right now percentages don't mean too much as some items are due and payable in full or at least in half at the beginning of the year. Also, some revenues, such as building permits, motor vehicle and boat excise tax will come in more steadily in the summer than in the winter. Other revenues are collected in lump sum once a year. Something to keep in mind as you review the reports and the notes below.

Revenues should be at approximately 25% collected and per the report we are 42.32% collected. We have already received a payment from the State for 75% of the total Homestead exemption money we are expecting for the year. We received the first half year payment for franchise fees. We have also collected the money from the sale of the foreclosed properties. We did not budget that money as it was unknown how much if anything we would get. These items are making the percentage higher.

Expenditures should also be at approximately 25%. Per the attached report you can see that we are currently at 25.61% expended. As you look down through the individual budgets, you will see some that are already more than 25% expended but as I noted above, some items are due in full or at least half due at the beginning of the fiscal year. For instance, Trio software maintenance and licensing, property and casualty insurance and half a year of animal shelter fees. Also, a half year of dispatching for fire, rescue and police are due at the beginning of the year and we have paid the County Tax bill for the year making that budget 100% expended.

You will notice the line Municipal Complex operating supplies with a \$10,000 negative balance. As you remember, we eliminated the municipal complex budget and distributed those expenses over the other budgets. This line is fuel that has been purchased for use by the Town departments but hasn't yet been distributed to the budgets that use fuel. I distribute the costs quarterly, so theoretically, this cost will be distributed to the over departments on a quarterly basis. Of course, since we never let the gas tanks go empty, there will always be a balance in this line.

As always, if you have any questions, please feel free to ask me.

Lisa Prevost

Finance Director

lprevost@mechanicfalls.org

Expense Summary Report

Department(s): 01 - 49
ALL Months

Account	YTD Budget Net	YTD Net	Unexpended Balance	Percent Spent
01 - General Government	255,102.00	69,559.83	185,542.17	27.27
05 - Boards & Councils	15,466.00	5,238.49	10,227.51	33.87
01 - Salaries	3,238.00	650.00	2,588.00	20.07
02 - Other Personnel	2,300.00	1,000.00	1,300.00	43.48
06 - Subscriptions	6,628.00	3,333.49	3,294.51	50.29
27 - Training & Travel	300.00	255.00	45.00	85.00
32 - Minor CIP	3,000.00	0.00	3,000.00	0.00
10 - Municipal Complex	0.00	10,150.70	-10,150.70	----
16 - Operating Supplies	0.00	10,150.70	-10,150.70	----
15 - Town Clerk/Elections	107,025.00	18,894.36	88,130.64	17.65
01 - Salaries	71,669.00	7,815.97	63,853.03	10.91
02 - Other Personnel	1,740.00	0.00	1,740.00	0.00
03 - Communications	1,950.00	370.29	1,579.71	18.99
06 - Subscriptions	640.00	0.00	640.00	0.00
10 - Utilities	1,825.00	336.56	1,488.44	18.44
15 - Office Supplies	4,000.00	493.67	3,506.33	12.34
16 - Operating Supplies	5,675.00	2,014.64	3,660.36	35.50
20 - Advertising	300.00	0.00	300.00	0.00
25 - Repairs	100.00	64.73	35.27	64.73
27 - Training & Travel	3,000.00	75.00	2,925.00	2.50
30 - Contracted Services	15,220.00	7,723.50	7,496.50	50.75
32 - Minor CIP	906.00	0.00	906.00	0.00
20 - Administration	132,611.00	35,276.28	97,334.72	26.60
01 - Salaries	113,368.00	23,321.85	90,046.15	20.57
02 - Other Personnel	2,500.00	1,336.36	1,163.64	53.45
03 - Communications	2,750.00	302.41	2,447.59	11.00
06 - Subscriptions	210.00	30.00	180.00	14.29
10 - Utilities	3,100.00	972.35	2,127.65	31.37
27 - Training & Travel	3,450.00	3,038.71	411.29	88.08
30 - Contracted Services	7,233.00	6,274.60	958.40	86.75
05 - Public Works	355,614.00	65,576.53	290,037.47	18.44
01 - Public Wks	355,614.00	65,576.53	290,037.47	18.44
01 - Salaries	186,243.00	33,325.52	152,917.48	17.89
02 - Other Personnel	1,700.00	145.00	1,555.00	8.53
03 - Communications	1,865.00	421.59	1,443.41	22.61
10 - Utilities	13,410.00	352.32	13,057.68	2.63
15 - Office Supplies	890.00	0.00	890.00	0.00
16 - Operating Supplies	89,110.00	16,692.55	72,417.45	18.73
20 - Advertising	300.00	0.00	300.00	0.00
25 - Repairs	5,000.00	1,797.74	3,202.26	35.95
27 - Training & Travel	600.00	2.50	597.50	0.42
28 - Motor Vehicle	41,420.00	5,947.49	35,472.51	14.36
30 - Contracted Services	12,876.00	6,891.82	5,984.18	53.52
32 - Minor CIP	2,200.00	0.00	2,200.00	0.00
10 - Public Safety	539,140.00	119,913.59	419,226.41	22.24
01 - Fire/Rescue Dept	145,801.00	28,573.03	117,227.97	19.60
01 - Salaries	60,155.00	2,363.50	57,791.50	3.93
03 - Communications	2,500.00	540.86	1,959.14	21.63
06 - Subscriptions	2,985.00	2,296.20	688.80	76.92
10 - Utilities	10,415.00	352.30	10,062.70	3.38
15 - Office Supplies	400.00	0.00	400.00	0.00
16 - Operating Supplies	10,200.00	1,426.93	8,773.07	13.99
25 - Repairs	1,850.00	0.00	1,850.00	0.00
27 - Training & Travel	6,125.00	811.84	5,313.16	13.25

Expense Summary Report

Department(s): 01 - 49
ALL Months

Account	YTD Budget Net	YTD Net	Unexpended Balance	Percent Spent
10 - Public Safety CONT'D				
28 - Motor Vehicle	18,604.00	3,040.67	15,563.33	16.34
30 - Contracted Services	19,567.00	8,686.54	10,880.46	44.39
32 - Minor Cip	13,000.00	9,054.19	3,945.81	69.65
05 - Police Dept	384,681.00	88,769.06	295,911.94	23.08
01 - Salaries	293,624.00	60,212.13	233,411.87	20.51
02 - Other Personnel	4,500.00	374.26	4,125.74	8.32
03 - Communications	7,600.00	1,508.76	6,091.24	19.85
06 - Subscriptions	10,944.00	10,693.75	250.25	97.71
10 - Utilities	6,790.00	398.35	6,391.65	5.87
15 - Office Supplies	2,500.00	0.00	2,500.00	0.00
16 - Operating Supplies	5,000.00	407.83	4,592.17	8.16
25 - Repairs	800.00	64.73	735.27	8.09
27 - Training & Travel	5,000.00	2,449.31	2,550.69	48.99
28 - Motor Vehicle	17,260.00	134.67	17,125.33	0.78
30 - Contracted Services	27,663.00	12,525.27	15,137.73	45.28
32 - Minor Cip	3,000.00	0.00	3,000.00	0.00
20 - Animal Control Officer	8,658.00	2,571.50	6,086.50	29.70
01 - Salaries	4,680.00	990.00	3,690.00	21.15
30 - Contracted Services	3,978.00	1,581.50	2,396.50	39.76
15 - Code Enforce/Planning	49,193.00	9,648.63	39,544.37	19.61
01 - Code Enforce/Planning	49,193.00	9,648.63	39,544.37	19.61
01 - Salaries	39,538.00	8,510.44	31,027.56	21.52
03 - Communications	650.00	127.89	522.11	19.68
06 - Subscriptions	300.00	0.00	300.00	0.00
10 - Utilities	715.00	336.56	378.44	47.07
15 - Office Supplies	400.00	22.98	377.02	5.75
20 - Advertising	300.00	0.00	300.00	0.00
27 - Training & Travel	1,500.00	0.00	1,500.00	0.00
30 - Contracted Services	5,790.00	650.76	5,139.24	11.24
20 - Library	37,967.00	7,341.89	30,625.11	19.34
01 - Library	37,967.00	7,341.89	30,625.11	19.34
01 - Salaries	21,174.00	3,942.53	17,231.47	18.62
03 - Communications	650.00	127.89	522.11	19.68
06 - Subscriptions	1,000.00	171.00	829.00	17.10
10 - Utilities	3,450.00	336.56	3,113.44	9.76
15 - Office Supplies	700.00	22.98	677.02	3.28
16 - Operating Supplies	9,750.00	1,933.67	7,816.33	19.83
27 - Training & Travel	200.00	0.00	200.00	0.00
30 - Contracted Services	793.00	607.26	185.74	76.58
32 - Minor Cip	250.00	200.00	50.00	80.00
25 - Recreation	22,986.00	9,757.11	13,228.89	42.45
01 - Recreation	22,986.00	9,757.11	13,228.89	42.45
01 - Salaries	14,560.00	2,809.59	11,750.41	19.30
03 - Communications	650.00	127.89	522.11	19.68
30 - Contracted Services	7,776.00	6,819.63	956.37	87.70
26 - Utilities	171,500.00	22,773.97	148,726.03	13.28
01 - Utilities	171,500.00	22,773.97	148,726.03	13.28
06 - Subscriptions	250.00	250.00	0.00	100.00
10 - Utilities	168,175.00	22,057.66	146,117.34	13.12
25 - Repairs	3,075.00	466.31	2,608.69	15.16
30 - Assessor	24,750.00	14,018.65	10,731.35	56.64
01 - Assessor	24,750.00	14,018.65	10,731.35	56.64

Expense Summary Report

Department(s): 01 - 49
ALL Months

Account	YTD Budget Net	YTD Net	Unexpended Balance	Percent Spent
30 - Assessor CONT'D				
30 - Contracted Services	24,750.00	14,018.65	10,731.35	56.64
31 - Auditor	10,550.00	0.00	10,550.00	0.00
01 - Auditor	10,550.00	0.00	10,550.00	0.00
30 - Contracted Services	10,550.00	0.00	10,550.00	0.00
32 - Contingency	10,000.00	0.00	10,000.00	0.00
01 - Contingency	10,000.00	0.00	10,000.00	0.00
30 - Contracted Services	10,000.00	0.00	10,000.00	0.00
33 - Debt Service	184,036.00	12,661.89	171,374.11	6.88
01 - Debt Service	184,036.00	12,661.89	171,374.11	6.88
30 - Contracted Services	184,036.00	12,661.89	171,374.11	6.88
34 - Pensions & Insurances	487,849.00	142,732.70	345,116.30	29.26
01 - Pensions & Insurances	487,849.00	142,732.70	345,116.30	29.26
01 - Salaries	14,079.00	14,079.00	0.00	100.00
05 - Payroll Expenses	445,770.00	116,146.20	329,623.80	26.06
16 - Operating Supplies	1,500.00	0.00	1,500.00	0.00
30 - Contracted Services	26,500.00	12,507.50	13,992.50	47.20
35 - Social Services/Welfare	11,500.00	1,812.70	9,687.30	15.76
05 - Welfare	11,500.00	1,812.70	9,687.30	15.76
01 - Salaries	4,500.00	307.70	4,192.30	6.84
30 - Contracted Services	7,000.00	1,505.00	5,495.00	21.50
40 - Solid Waste	126,285.00	22,937.30	103,347.70	18.16
01 - Solid Waste	126,285.00	22,937.30	103,347.70	18.16
01 - Salaries	50,343.00	8,707.30	41,635.70	17.30
02 - Other Personnel	800.00	45.49	754.51	5.69
03 - Communications	1,068.00	169.96	898.04	15.91
10 - Utilities	1,750.00	209.70	1,540.30	11.98
16 - Operating Supplies	2,700.00	1,962.13	737.87	72.67
25 - Repairs	6,000.00	4.41	5,995.59	0.07
27 - Training & Travel	800.00	0.00	800.00	0.00
28 - Motor Vehicle	1,294.00	245.06	1,048.94	18.94
30 - Contracted Services	60,530.00	11,593.25	48,936.75	19.15
32 - Minor Cip	1,000.00	0.00	1,000.00	0.00
45 - County Tax	200,113.00	200,112.95	0.05	100.00
01 - County Tax	200,113.00	200,112.95	0.05	100.00
30 - Contracted Services	200,113.00	200,112.95	0.05	100.00
49 - Capital Improvements	242,750.00	0.00	242,750.00	0.00
01 - Capital Improvements	242,750.00	0.00	242,750.00	0.00
33 - Capital Improvements	242,750.00	0.00	242,750.00	0.00
Final Totals	2,729,335.00	698,847.74	2,030,487.26	25.61

Revenue control report
Accounts: R 01-100 - R 01-400
ALL

Account	YTD Budget Net	YTD Net	Uncollected Balance	Percent Collected
01 - General Government	1,125,897.31	476,479.84	649,417.47	42.32
100 - Auto Excise	485,000.00	138,569.78	346,430.22	28.57
101 - Boat Excise	1,600.00	437.60	1,162.40	27.35
102 - MV Agent Fee	9,200.00	2,561.00	6,639.00	27.84
103 - Snow/ATV Agent Fee	300.00	93.00	207.00	31.00
104 - Boat Agent Fee	120.00	42.00	78.00	35.00
105 - Cash Management Interest	6,000.00	1,747.54	4,252.46	29.13
106 - RE Interest	16,000.00	4,324.20	11,675.80	27.03
107 - Lien Costs	7,400.00	2,641.31	4,758.69	35.69
108 - Will/Fax/Notary	300.00	38.00	262.00	12.67
109 - Postage/Copies/Voter	500.00	389.25	110.75	77.85
110 - Transfer Station Stickers	5,000.00	3,040.00	1,960.00	60.80
111 - Driveway Entrance Permit	200.00	40.00	160.00	20.00
112 - Pole Permit	0.00	20.00	-20.00	---
113 - Building Permit	10,000.00	3,085.90	6,914.10	30.86
114 - Plumbing Permit	3,500.00	997.50	2,502.50	28.50
115 - Electric Permit	2,000.00	90.00	1,910.00	4.50
116 - Commercial Haulers Permit	0.00	0.00	0.00	---
117 - Conditional Use Permit	300.00	10.00	290.00	3.33
118 - Hunt/Fish Agent Fee	400.00	56.00	344.00	14.00
119 - Weapon Permits	200.00	72.00	128.00	36.00
120 - Birth/Death License	675.00	234.00	441.00	34.67
121 - Marriage License	650.00	288.00	362.00	44.31
122 - Victualer's License	500.00	60.00	440.00	12.00
123 - Liquor License	500.00	100.00	400.00	20.00
124 - Marriage Certificate	400.00	156.00	244.00	39.00
125 - Burial Permits	500.00	210.00	290.00	42.00
126 - Additional Certified copies	500.00	212.80	287.20	42.56
128 - Dog License (R3306)	950.00	12.00	938.00	1.26
129 - Dog Fees (R3408)	450.00	10.00	440.00	2.22
130 - Rabies Call	0.00	0.00	0.00	---
131 - Public Safety Reports	350.00	148.00	202.00	42.29
132 - Geneology Fee	0.00	0.00	0.00	---
133 - Fire Works Permit	150.00	100.00	50.00	66.67
140 - Zoning Fee	0.00	0.00	0.00	---
141 - Court Fee	350.00	56.17	293.83	16.05
142 - Variance Fee	0.00	0.00	0.00	---
143 - Water Administration Fee	21,000.00	0.00	21,000.00	0.00
144 - Home Occupation Fee	50.00	0.00	50.00	0.00
145 - Sign Permit Fee	50.00	25.60	24.40	51.20
146 - Special Amusement Fee	250.00	0.00	250.00	0.00
147 - Cable Franchise Fee	30,000.00	17,841.07	12,158.93	59.47
148 - Transfer Station Fee	4,000.00	1,866.00	2,134.00	46.65
149 - Carnival Service Fee	0.00	0.00	0.00	---
150 - CEO Citations	100.00	0.00	100.00	0.00
160 - Police Fines	175.00	0.00	175.00	0.00
161 - Late/Pick Up Fees (Dogs)	400.00	25.00	375.00	6.25
162 - Service Charges	1,500.00	0.00	1,500.00	0.00
163 - Tree Growth Penalty	0.00	0.00	0.00	---
164 - RSU 16 Winter Maint	0.00	0.00	0.00	---
170 - Municipal Gym Rent	200.00	60.00	140.00	30.00
171 - Adult Education Rent	0.00	0.00	0.00	---
172 - USCTC Rent	4,850.00	855.54	3,994.46	17.64
173 - Headstart Rent	1,800.00	0.00	1,800.00	0.00

Revenue control report

Accounts: R 01-100 - R 01-400

ALL

Account	YTD Budget Net	YTD Net	Uncollected Balance	Percent Collected
01 - General Government CONT'D				
174 - Tennis Lights	0.00	0.00	0.00	---
175 - Trfr Stat Rolloff Can Parking	1,827.00	304.50	1,522.50	16.67
180 - Insurance Reimbursement	1,500.00	3,256.00	-1,756.00	217.07
181 - Recycling Reimbursement	10,000.00	578.51	9,421.49	5.79
182 - Welfare Reimbursement	0.00	0.00	0.00	---
183 - Police Reimbursement	0.00	0.00	0.00	---
184 - DARE Reimbursement	0.00	0.00	0.00	---
185 - GAs Tax Reimbursement	0.00	0.00	0.00	---
186 - Electric Reimbursement	0.00	0.00	0.00	---
187 - Business Advertising	0.00	0.00	0.00	---
190 - Sold Items	0.00	0.00	0.00	---
191 - Town Owned Sale	0.00	0.00	0.00	---
192 - Reimbursement Ball Field Light	0.00	0.00	0.00	---
193 - Oxford Bank Accounts	0.00	0.00	0.00	---
194 - Tree Harvesting	0.00	0.00	0.00	---
195 - Reserve Accts	25,358.00	0.00	25,358.00	0.00
198 - Tax Acquired Prop	0.00	82,225.63	-82,225.63	---
199 - Payment in Lieu of Taxes	1,700.00	0.00	1,700.00	0.00
200 - Veteran's Exemption	1,850.00	0.00	1,850.00	0.00
201 - Tree Growth	3,200.00	0.00	3,200.00	0.00
202 - BETE	18,510.27	0.00	18,510.27	0.00
203 - Highway Block Grant	22,500.00	0.00	22,500.00	0.00
204 - State Revenue Sharing	252,870.00	76,825.44	176,044.56	30.38
205 - Welfare Reimbursement	2,000.00	738.50	1,261.50	36.93
206 - Library Grant	0.00	0.00	0.00	---
207 - Homestead Reimbursement	165,347.04	132,026.00	33,321.04	79.85
208 - Snowmobile Refund	800.00	0.00	800.00	0.00
209 - Tree Growth Refund	0.00	0.00	0.00	---
210 - State Burn Permit Rev Sharing	25.00	0.00	25.00	0.00
211 - General Education	0.00	0.00	0.00	---
300 - FEMA	0.00	0.00	0.00	---
350 - Boiler Reimbursement	0.00	0.00	0.00	---
400 - Sex Offender Registry	40.00	10.00	30.00	25.00
Final Totals	1,125,897.31	476,479.84	649,417.47	42.32

Tax Commitment 2019/2020	Collected Thru 9/30/2019	% Collected
\$3,088,033.47	\$306,656.05	9.93%
Total Town Budget	\$2,729,336.00	
Total RSU Assessment	\$1,645,440.00	
TIF District	\$0.00	
Total Budget	\$4,374,776.00	
Homestead Exemption	\$165,347.00	
BETE Reimbursement	\$18,510.00	
Total Anticipated Non Tax Revenues	\$942,040.00	
From Fund Balance	\$185,000.00	
Total Anticipated Tax Revenues	\$3,088,033.00	
Total Revenues	\$4,398,930.00	
Overlay	\$24,154.00	

Code Enforcement Monthly Report

Sept, 2019

Total Building permits	6	Estimated value	\$ 356,788.00
Total Electrical permits	1		
Total Plumbing permits	3		
Total Demo permits	1		
Total Use permits	1		
Total Driveway Entrance	1		

The month of Sept, 2019 was only modest building and electrical, plumbing.

Unusual amount of complaints about neighbors noise, tenant complaints, roosters,

Seems to be a great deal of complaining. Many calls about marijuana growing.

Many calls from homeowners as well as contractors for future building.

Seems to be a fair amount of real estate transactions with questions on zoning and land use.

Mechanic Falls Public Library
"Providing Lifelong Enjoyment of Learning Exploring and Reading"

Librarian's Report
October 3, 2019

Circulation

Usage

	Sep '18	Sep '19		Sep '18	Sep '19
Adult Fiction	241	256	Computer Usage	64	74
Adult Non-Fic	29	38	Walk Ins	365	353
Children's Pic	158	136	ILL's	37	41
Juvenile Fic	96	106	Reference	91	94
YA Fic	49	42	WiFi	72	89
J/YA Non-Fic	6	9	New Patrons	7	9
DVD's	55	50	Programs	23	38
Audio/Cloud Lib.	1	9			
Total	675	597	Total	664	694

The pre-school story hour has started out successfully. I have 4 or 5 children on Monday from 9:30 to 10:30. The program has space for a few more if anyone knows of a child that would enjoy the program.

Our reading group book for October is "One Plus One" by JoJo Moyes. The November choice is "The Stars Are Fire" by Anita Shreve a fictional book about the 1947 fire on the Maine Coast.

Elm Street School is participating in the Maine Student Book Award Tournament, so I have quite a few 6th graders who are reading our copies to complete the challenge.

Our Book Sale is scheduled for 10/12/19 in the Town Hall Gymnasium. Lots to look at!

We continue to receive new books weekly. Stop in for a visit.



Nancy Petersons, Director, Mechanic Falls Public Library

MECHANIC FALLS POLICE DEPARTMENT

August 26, 2019 THRU September 30, 2019

CRIMINAL SUMMONSES: 27

CIVIL SUMMONSES: 2

- 0 JUVENILE(S) CHARGED W/ JUVENILE CRIME
- 23 ADULT(S) CHARGED w/ CRIMINAL OFFENSE(S)

BACK-UP ANALYSIS

MECHANIC FALLS PD ASSISTED ASO: 13

ASO ASSISTED MECHANIC FALLS PD: 17

MECHANIC FALLS PD ASSISTED OXFORD PD: 02

OXFORD PD ASSISTED MECHANIC FALLS PD: 00

MECHANIC FALLS PD ASSISTED STATE POLICE 01

STATE POLICE ASSISTED MECHANIC FALLS P D 00

2017 FORD: 42,796

2016 FORD: 64,549

POLICE HIGHLIGHTS

8/26/19 – 9/30/19

TYPE OF CALL	CALLS THIS MONTH	LAST MONTH
Abandoned E911	12	4
Accidents	12	7
Alarm calls	7	8
Animal complaints	8	8
Assault	0	1
Burglary	0	0
Children troubles	4	0
Criminal mischief	6	1
Disturbance/disorder/fight	2	3
Domestic	5	3
Harassment	1	0
Hazardous condition	4	3
Missing person	1	0
Parking violations	0	0
Suspicious conditions/person/vehicle	25	12
Theft	5	3
Threatening	2	0
Wellbeing check	6	5

Arrests/summons issued this month for: Operating after suspension, Operating after habitual offender revocation, Violating conditions of release, Operating with a suspended registration, Altering vehicle after inspection, Operating under the influence, Failure to register vehicle, Failure to notify of a motor vehicle accident, Unlawful possession of heroin, Attaching false plates, Refusing to submit to arrest, Theft by unauthorized taking, Operating a defective vehicle, Domestic violence assault, Carrying passenger on ATV without headgear, Operating an unregistered ATV, and Disorderly conduct.

Traffic summons issued this month for: Speeding 1-9, 10-14, 15-19, 20-24 and 25-29 mph over the limit, Failure to produce evidence of insurance, Failure to display a current and valid inspection certificate, and Failing to have insurance bond.

**MONTHLY REPORT FOR SEPTEMBER 2019
MECHANIC FALLS PUBLIC WORKS DEPT.
SUBMITTED BY SCOTT R. PENNEY, FOREMAN**

MON*9/2/19**

HOLIDAY

TUES*9/3/19**

Work on trucks and # 3 front plow, rebuilding it.

WED*9/4/19**

Work on road to Borrow pit at Transfer Station, dig and haul dirt and continue on new demo area.

THURS*9/5/19**

Dig in borrow pit, haul dirt to berm, finish the new demo area.

MON*9/9/19**

Work on rifle range extension, cutting trees and grubbing area, haul more dirt for cover on debris area and range, mow ballfields in afternoon.

TUES*9/10/19**

Work on rifle range, mow grass in afternoon.

WED*9/11/19**

Work on rifle range all day.

THURS*9/12/19**

Work on rifle range, finish it in afternoon, do dump run.

MON*9/16/19**

Build pole for rifle range so they can fly red flag when shooting, ditch Austin road, empty equipment out of salt shed, mow grass on ballfields, rake Pratt field grass was so long.

TUES*9/17/19**

Ditch on Austin road some more, trim ballfields, pick up extra grass again, mow 1 ballfield.

WED*9/18/19**

Haul rocks down from borrow pit to fill big hole in down back, ditch on Edwards road, mow and trim ballfields.

THURS*9/19/19**

Work on trucks getting ready for winter.

MON*9/23/19**

Finish rebuilding front plow for #3, put back together, mow ballfields in afternoon.

TUES*9/24/19**

Mow Depot square, paint all catch basin lines around town yellow so we can find them in the winter, go check on where we are ditching next, fix seat on Bushog again, take to transfer station.

WED*9/25/19**

Ditch on Winterbrook Road, cut broken tree roadside, work uptown weedwacking curbsings, Depot Square.

THURS*9/26/19**

Patch Austin Road, Bryant Terrace, work on trucks, move excavator to Lane Road, check piece of land for sand prospects, clean catch basins before rain comes in.

MON*9/30/19**

Work on #3, put on new sideboard, take rear axle apart, broken stud, take air conditioners out in town office, put leaf catcher boards back on #7, hook up leaf sucker, take rescue boat to river and retrieve two chairs that were floating by the bridge.

Thanks, Scott

**MECHANIC FALLS WATER DEPT.
62 HIGHLAND AVE.
MECHANIC FALLS, MAINE 04256**

TEL: 345-5351

TO: Town Manager

FROM: Stephen L. French, Superintendent

DATE September 2019

RE Monthly Report

Town Manager and Council,

At the writing of this report the pipe is all in in Poland and we have started to charge the pipe with water. So far all looks good. The contractor will have to pressure test the main and then chlorinate it. The tank is complete. That will also need to be chlorinated. There are some services that will need to be installed. There is one resident that is anxious to connect, and interest from others. We will need to assist the park owner with his connection to our water service. I hope that my next report says this project is complete. It has been a long drawn out affair. Between the issues boring under the stream and the ledge it cost the contractor time and frustrations. But I checked on them a few times a day, and the engineer spot checked on them also. I am confident that they did quality work. The best part is, there wasn't a time when we had to go "toe to toe"

We got word that the building construction taking place opposite the high school ball fields is going to install a two-inch water service. They will not have a high demand for water at this time, but they are planning for future use. We picked up two new services at the Advent Campground, Two in Poland on Route # twenty-six, added one at the Elms building, helped the developer on the Morey Estates install three new services, and provided him with materials to connect to an existing service. To all this add the Northern Springs Trailer Park and two new hydrants in Poland, I would say we had a very good year!!

We have over drafted the meter account.. And before the year is over we might over draft a couple more accounts. But this is a good problem to have. This means that we are adding customers. While you will see these accounts in the red, our accounts receivables will be up to cover them.

We find ourselves the victim of a new regulation. When I first took over I started a program of replacing all of our meters. We have four quarterly routes. We did one route a year. We bought rebuilt meters at a substantial savings. Now we are finding out that the new no lead regulation requires us to discard any meter that has lead in it after we remove it from a house. We used to be able to

rebuild the meter and put it back in service. We can no longer do this. It essentially makes our new meters a “throw away” product”. The meters we are now buying are not repairable. They are made of plastic and are a sealed unit.

Steve French

#675 SUMMARY OF ACCOUNTS		31-Aug-19		
		Money Spent PREVIOUS	Money Spent MONTH	TOTAL SPENT TO DATE
675A	US Cellular	951.97	73.87	1,025.84
675B	Fair Point Communications	565.92	83.84	649.76
675C	Bryant Energy	1,874.14	1,071.22	2,945.36
675.0	Misc Expenses (safety items)	0.00		0.00
675.1	MISC Trans & Distribution	0.00	0.00	0.00
675.3	Water Treatment (HETL)	440.00	350.00	790.00
675.5	H Hardware, Louie's, Etc.	393.78	0.00	393.78
675.6	St Lawrence & Atlantic	50.00	0.00	50.00
675.7	AAA Fire, Office, Postage (Staples, BJ's, Etc.)	1,297.26	162.70	1,459.96
675.8	Dues, Classes, Sanitary	2,108.20	2.50	2,110.70
675.9	Admin, Bank Fees, Etc.	135.00	0.00	135.00
TOTALS		7,816.27	1,744.13	9,560.40
NOTE:				
Account # 675.8 includes MRWA Membership Dues				
Account # 675.8 includes Drinking Water Fees to STATE				
Account #675.8 includes A & L Laboratory				
Account #675.9 includes NSF Check Fees				

Pay Roll Report Fire Sep 2019 (08-26...09-29)

Arsenault, Chris	02:00	\$25.50
Arsenault, Robert	05:30	\$67.38
Blaquiere, Hannah	17:30	\$18.00
Boyd, Don	01:00	\$11.00
Brown, Ed	03:00	\$33.75
Casey, Tom	02:00	\$26.50
Damon, Jon	27:45	\$99.75
Doherty, Tom	11:00	\$86.06
Downing, Brady	28:00	\$48.00
Doze, Michael	03:00	\$36.75
Harvey, Paul	07:15	\$87.25
Hodgkin, Caleb	25:00	\$306.00
Lane, Denise	02:00	\$22.00
Limerick, Ben	22:30	\$80.88
Limerick, Micheal	21:00	\$60.63
Madore, Randy	02:00	\$25.50
Merrick, Uriah	13:30	\$9.00
Smith, Eric	27:00	\$123.00
Sturtevant, Fred	04:30	\$70.88
Toth, Zac	01:30	\$18.00
Total	227:00	\$1,255.83

FRED C STURTEVANT
CHIEF

Pay Roll Report Fire Sep 2019 (08-26...09-29)

Arsenault, Chris			02:00	\$25.50
<i>Lieutenant</i>			<i>02:00</i>	<i>\$25.50</i>
Thu	9/19/2019 49 Pleasant Street Mechanic Falls Motor Vehicle Crash	:: Lt	02:00	\$25.50
Arsenault, Robert			05:30	\$67.38
<i>Driver</i>			<i>05:30</i>	<i>\$67.38</i>
Sat	9/7/2019 436 Pleasant St Mechanic Falls Citizen Complaint	:: Dr	04:30	\$55.13
Wed	9/18/2019 26 Big Apple Oxford Mobile Property (vehicle) Fire, Other	:: Dr	01:00	\$12.25
Blaquiere, Hannah			17:30	\$18.00
<i>Credit Only</i>			<i>16:00</i>	<i>\$0.00</i>
Sun	9/22/2019 :: Specialized Rescue Training :: Eric Smith Took Pumps, Everyone Else Took Extrication. :: Cr		16:00	\$0.00
<i>Firefighter/Private</i>			<i>01:30</i>	<i>\$18.00</i>
Sat	9/7/2019 436 Pleasant St Mechanic Falls Citizen Complaint	:: FF	01:30	\$18.00
Boyd, Don			01:00	\$11.00
<i>Firefighter/Private</i>			<i>01:00</i>	<i>\$11.00</i>
Wed	9/4/2019 40 Lane Road Mechanic Falls Search For Lost Person, Other	:: FF	01:00	\$11.00
Brown, Ed			03:00	\$33.75
<i>Driver</i>			<i>03:00</i>	<i>\$33.75</i>
Fri	9/6/2019 :: Department Detail :: Reimburse For Tolls On Turnpike Taking L1 To Vassalboro For Test,plus Checking Out Truck And Inservice. :: Dr		03:00	\$33.75
Casey, Tom			02:00	\$26.50
<i>Captain</i>			<i>02:00</i>	<i>\$26.50</i>
Thu	9/19/2019 49 Pleasant Street Mechanic Falls Motor Vehicle Crash	:: Capt	02:00	\$26.50
Damon, Jon			27:45	\$99.75
<i>Credit Only</i>			<i>20:45</i>	<i>\$0.00</i>
Sat	9/7/2019 :: Funeral Delegation :: Funeral Detail :: Cr		04:45	\$0.00
Sun	9/22/2019 :: Specialized Rescue Training :: Eric Smith Took Pumps, Everyone Else Took Extrication. :: Cr		16:00	\$0.00
<i>Deputy Chief Fire</i>			<i>07:00</i>	<i>\$99.75</i>
Sat	8/31/2019 763 Woodman Hill Rd Minot Cover Assignment, Standby, Moveup	:: De/f	01:00	\$14.25
Sat	8/31/2019 74 North Main Street Mechanic Falls Extrication, Rescue, Other	:: De/f	02:00	\$28.50

**MECHANIC FALLS FIRE-RESCUE**108 Lewiston Road
Mechanic Falls, ME 042569/30/2019
5:09:19 PM**Pay Roll Report Fire Sep 2019 (08-26...09-29)**

Tue	9/17/2019	South Main Street Mechanic Falls Motor Vehicle Crash	:: Dc/f	01:00	\$14.25
Wed	9/18/2019	26 Big Apple Oxford Mobile Property (vehicle) Fire, Other	:: Dc/f	01:00	\$14.25
Thu	9/19/2019	49 Pleasant Street Mechanic Falls Motor Vehicle Crash	:: Dc/f	02:00	\$28.50
Doherty, Tom				11:00	\$86.06
<i>Credit Only</i>				<i>04:45</i>	<i>\$0.00</i>
Sat	9/7/2019	:: Funeral Delegation :: Funeral Detail	:: Cr	04:45	\$0.00
<i>Deputy Chief Fire</i>				<i>05:15</i>	<i>\$74.81</i>
Sat	8/31/2019	74 North Main Street Mechanic Falls Extrication, Rescue, Other	:: Dc/f	02:00	\$28.50
Wed	9/4/2019	Oak Street Mechanic Falls Power Line Down / Arcing	:: Dc/f	01:15	\$17.81
Thu	9/19/2019	49 Pleasant Street Mechanic Falls Motor Vehicle Crash	:: Dc/f	02:00	\$28.50
<i>Driver</i>				<i>01:00</i>	<i>\$11.25</i>
Sat	8/31/2019	763 Woodman Hill Rd Minot Cover Assignment, Standby, Moveup	:: Dr	01:00	\$11.25
Downing, Brady				28:00	\$48.00
<i>Credit Only</i>				<i>24:00</i>	<i>\$0.00</i>
Tue	9/3/2019	:: Firefighter I :: Firefighter 1 Class	:: Cr	04:00	\$0.00
Tue	9/10/2019	:: Firefighter I :: Fire 1&2 Class In In Paris	:: Cr	04:00	\$0.00
Sun	9/22/2019	:: Specialized Rescue Training :: Eric Smith Took Pumps, Everyone Else Took Extrication,	:: Cr	16:00	\$0.00
<i>Firefighter/Private</i>				<i>04:00</i>	<i>\$48.00</i>
Sat	8/31/2019	763 Woodman Hill Rd Minot Cover Assignment, Standby, Moveup	:: FI	01:00	\$12.00
Sat	8/31/2019	74 North Main Street Mechanic Falls Extrication, Rescue, Other	:: FI	02:00	\$24.00
Wed	9/18/2019	26 Big Apple Oxford Mobile Property (vehicle) Fire, Other	:: FI	01:00	\$12.00
Doze, Michael				03:00	\$36.75
<i>Driver</i>				<i>03:00</i>	<i>\$36.75</i>
Tue	9/10/2019	:: Admin Hours @ Fire Station :: Scha Checks	:: Dr	03:00	\$36.75
Harvey, Paul				07:15	\$87.25
<i>Driver</i>				<i>06:00</i>	<i>\$73.50</i>
Wed	9/4/2019	40 Lane Road Mechanic Falls Search For Lost Person, Other	:: Dr	01:00	\$12.25
Wed	9/4/2019	24 Marshall Street Mechanic Falls Person In Distress, Other	:: Dr	01:00	\$12.25
Tue	9/17/2019	South Main Street Mechanic Falls Motor Vehicle Crash	:: Dr	01:00	\$12.25

Pay Roll Report Fire Sep 2019 (08-26...09-29)

Wed	9/18/2019 26 Big Apple Oxford Mobile Property (vehicle) Fire, Other	:: Dr	01:00	\$12.25
Thu	9/19/2019 49 Pleasant Street Mechanic Falls Motor Vehicle Crash	:: Dr	02:00	\$24.50
<i>Firefighter/Private</i>			<i>01:15</i>	<i>\$13.75</i>
Wed	9/4/2019 Oak Street Mechanic Falls Power Line Down / Arcing	:: FI	01:15	\$13.75
Hodgkin, Caleb			25:00	\$306.00
<i>Credit Only</i>			<i>24:00</i>	<i>\$294.00</i>
Tue	9/3/2019 :: Firefighter I :: Firefighter 1 Class	:: Cr	04:00	\$49.00
Tue	9/10/2019 :: Firefighter I :: Fire 1&2 Class In In Paris	:: Cr	04:00	\$49.00
Sun	9/22/2019 :: Specialized Rescue Training :: Eric Smith Took Pumps, Everyone Else Took Extrication.	:: Cr	16:00	\$196.00
<i>Firefighter/Private</i>			<i>01:00</i>	<i>\$12.00</i>
Tue	9/17/2019 South Main Street Mechanic Falls Motor Vehicle Crash	:: FI	01:00	\$12.00
Lane, Denise			02:00	\$22.00
<i>Firefighter/Private</i>			<i>02:00</i>	<i>\$22.00</i>
Thu	9/19/2019 49 Pleasant Street Mechanic Falls Motor Vehicle Crash	:: FI	02:00	\$22.00
Limerick, Ben			22:30	\$80.88
<i>Credit Only</i>			<i>16:00</i>	<i>\$0.00</i>
Sun	9/22/2019 :: Specialized Rescue Training :: Eric Smith Took Pumps, Everyone Else Took Extrication.	:: Cr	16:00	\$0.00
<i>Lieutenant</i>			<i>02:00</i>	<i>\$23.50</i>
Thu	9/19/2019 49 Pleasant Street Mechanic Falls Motor Vehicle Crash	:: Lt	02:00	\$23.50
<i>Lt Driver</i>			<i>04:30</i>	<i>\$57.38</i>
Sat	9/7/2019 436 Pleasant St Mechanic Falls Citizen Complaint	:: Ldr	04:30	\$57.38
Limerick, Micheal			21:00	\$60.63
<i>Credit Only</i>			<i>16:00</i>	<i>\$0.00</i>
Sun	9/22/2019 :: Specialized Rescue Training :: Eric Smith Took Pumps, Everyone Else Took Extrication.	:: Cr	16:00	\$0.00
<i>Driver</i>			<i>02:30</i>	<i>\$30.63</i>
Sat	9/7/2019 79 Winterbrook Rd Mechanic Falls Medical Assist, Assist Ems Crew	:: Dr	01:00	\$12.25
Sat	9/7/2019 :: Truck Check :: Monthly Truck Check For Sept.	:: Dr	01:30	\$18.38
<i>Firefighter/Private</i>			<i>02:30</i>	<i>\$30.00</i>
Sat	9/7/2019 436 Pleasant St Mechanic Falls Citizen Complaint	:: FI	01:30	\$18.00

Pay Roll Report Fire Sep 2019 (08-26...09-29)

Wed	9/18/2019 26 Big Apple Oxford Mobile Property (vehicle) Fire, Other	:: FF	01:00	\$12.00
Madore, Randy			02:00	\$25.50
<i>Lieutenant</i>			<i>02:00</i>	<i>\$25.50</i>
			<i>\$12.75</i>	
Sat	8/31/2019 74 North Main Street Mechanic Falls Extrication, Rescue, Other	:: LI	02:00	\$25.50
Merrick, Uriah			13:30	\$9.00
<i>Credit Only</i>			<i>12:45</i>	<i>\$0.00</i>
Tue	9/3/2019 :: Firefighter I :: Firefighter 1 Class	:: Cr	04:00	\$0.00
Sat	9/7/2019 :: Funeral Delegation :: Funeral Detail	:: Cr	04:45	\$0.00
Tue	9/10/2019 :: Firefighter I :: Fire 1&2 Class In In Paris	:: Cr	04:00	\$0.00
<i>Firefighter/Private</i>			<i>00:45</i>	<i>\$9.00</i>
			<i>\$12.00</i>	
Tue	9/3/2019 :: Truck Check :: Truck Check Utility 4 Truck Need A New Sticker	:: FI	00:45	\$9.00
Smith, Eric			27:00	\$123.00
<i>Credit Only</i>			<i>16:00</i>	<i>\$0.00</i>
Sun	9/22/2019 :: Specialized Rescue Training :: Eric Smith Took Pumps. Everyone Else Took Extrication.	:: Cr	16:00	\$0.00
<i>Driver</i>			<i>08:00</i>	<i>\$90.00</i>
			<i>\$11.25</i>	
Mon	8/26/2019 :: Outside Detail :: Helped Fail Safe With Hose Testing	:: Dr	08:00	\$90.00
<i>Firefighter/Private</i>			<i>03:00</i>	<i>\$33.00</i>
			<i>\$11.00</i>	
Wed	9/18/2019 26 Big Apple Oxford Mobile Property (vehicle) Fire, Other	:: FI	01:00	\$11.00
Thu	9/19/2019 49 Pleasant Street Mechanic Falls Motor Vehicle Crash	:: FI	02:00	\$22.00
Sturtevant, Fred			04:30	\$70.88
<i>Chief</i>			<i>04:30</i>	<i>\$70.88</i>
			<i>\$15.75</i>	
Thu	9/19/2019 49 Pleasant Street Mechanic Falls Motor Vehicle Crash	:: Ch	02:00	\$31.50
Fri	9/20/2019 17 Lewiston Street Mechanic Falls Rescue, Ems Incident, Other	:: Ch	01:00	\$15.75
Mon	9/23/2019 :: Ems Training :: Acute Abld Training	:: Ch	01:30	\$23.63
Toth, Zac			01:30	\$18.00
<i>Firefighter/Private</i>			<i>01:30</i>	<i>\$18.00</i>
			<i>\$12.00</i>	
Sat	9/7/2019 436 Pleasant St Mechanic Falls Citizen Complaint	:: FI	01:30	\$18.00

Pay Roll Report Fire Sep 2019 (08-26...09-29)

227.00

\$1255.83

FRED C STURTEVANT
CHIEF

Pay Roll Report Fire Sep 2019 (08-26...09-29)

FIRE Payroll		227:00	\$1,255.83
CAPT	Captain	02:00	\$26.50
CH	Chief	04:30	\$70.88
CR	Credit Only	150:15	\$294.00
DC/F	Deputy Chief Fire	12:15	\$174.56
DR	Driver	29:00	\$343.26
FF	Firefighter/Private	18:30	\$214.75
LT	Lieutenant	06:00	\$74.50
LTDR	Li Driver	04:30	\$57.38
Total		227:00	\$1,255.83

FRED C STURTEVANT
CHIEF

-Pay Roll Report Rescue Sep 2019 (08-26...09-29)

Barton, David	07:00	\$82.25
Casey, Jen	13:00	\$185.25
Damon, Jon	08:30	\$108.00
Doherty, Tom	05:00	\$66.25
Doze, Michael	01:00	\$12.75
Harvey, Paul	01:00	\$11.25
Hodgkin, Caleb	04:00	\$49.00
Lane, Denise	05:00	\$60.00
Madore, Stephanie	03:00	\$35.25
Merrick, Uriah	05:00	\$55.25
Smith, Eric	02:00	\$22.50
Sturtevant, Fred	01:00	\$11.75
Toth, Zac	01:00	\$11.25
Total	56:30	\$710.75

FRED C STURTEVANT
CHIEF

-Pay Roll Report Rescue Sep 2019 (08-26...09-29)

Barton, David			07:00	\$82.25
<i>Emt-Basic</i>		<i>\$11.75</i>	<i>07:00</i>	<i>\$82.25</i>
Tue	9/17/2019 South Main Street Mechanic Falls Medical Assist, Assist Ems Crew :: Emt-b		01:00	\$11.75
Wed	9/18/2019 :: Ems Training :: Attended A Training In Buckfield. Ems Training On Calling In The Code For Stroke, Stemi, Code-11, And Sepsis. Submitting Hours For Purchase Of Meal And Fuel For Personal Vehicle. :: Emt-b		03:00	\$35.25
Fri	9/20/2019 91 Lewiston Street Mechanic Falls Ems Call :: Emt-b		03:00	\$35.25
Casey, Jen			13:00	\$185.25
<i>DeputyChief/Res</i>		<i>\$14.25</i>	<i>13:00</i>	<i>\$185.25</i>
Sun	9/1/2019 :: Admin Hours @ Fire Station :: Forgot To Log Prior To Payroll Being Run, Drug Bag Check, Expired Medications Pulled, New Meds Ordered And Replaced, Log Completed. 7/2, 7/9, 7/16, 7/23,7/30, 8/2, 8/9, 8/16, 8/23, 8/30 :: Dc/re		08:00	\$114.00
Fri	9/6/2019 :: Admin Hours @ Fire Station :: Drug Bag Check And Log :: Dc/re		01:00	\$14.25
Fri	9/13/2019 :: Admin Hours @ Fire Station :: Drug Bag Check And Log :: Dc/re		01:00	\$14.25
Thu	9/19/2019 :: Admin Hours @ Fire Station :: Drug Bag Check And Log :: Dc/re		01:00	\$14.25
Thu	9/19/2019 49 Pleasant Street Mechanic Falls Motor Vehicle Crash :: Dc/re		02:00	\$28.50
Damon, Jon			08:30	\$108.00
<i>QA/QI</i>		<i>\$11.50</i>	<i>01:30</i>	<i>\$17.25</i>
Tue	9/17/2019 :: Admin Hours @ Fire Station :: Mbls Inspection Part 2 :: Admin		01:30	\$17.25
<i>Rescue/Driver</i>		<i>\$11.25</i>	<i>01:00</i>	<i>\$11.25</i>
Fri	8/30/2019 63 Park Street Mechanic Falls Ems Call, Party Transported By Non-fire Agency :: Emt/d		01:00	\$11.25
<i>Emt-Intermediate</i>		<i>\$13.25</i>	<i>06:00</i>	<i>\$79.50</i>
Wed	9/4/2019 24 Marshall Street Mechanic Falls Person In Distress, Other :: Emt_i		01:00	\$13.25
Wed	9/4/2019 24 Marshall Street Mechanic Falls Ems Call :: Emt_i		01:00	\$13.25
Thu	9/5/2019 88 Libby Road Mechanic Falls Ems Call :: Emt_i		01:00	\$13.25
Fri	9/20/2019 17 Lewiston Street Mechanic Falls Rescue, Ems Incident, Other :: Emt_i		01:00	\$13.25
Fri	9/20/2019 35 Mitchell Street Mechanic Falls Medical Assist, Assist Ems Crew :: Emt_i		01:00	\$13.25
Sun	9/22/2019 11 11 Bucknam St Mechanic Falls Medical Assist, Assist Ems Crew :: Emt_i		01:00	\$13.25
Doherty, Tom			05:00	\$66.25

-Pay Roll Report Rescue Sep 2019 (08-26...09-29)

<i>Emt-Paramedic</i>		<i>\$13.25</i>	<i>05:00</i>	<i>\$66.25</i>
Sat	9/7/2019 79 Winterbrook Rd Mechanic Falls Medical Assist, Assist Ems Crew :: Emt-p		01:00	\$13.25
Tue	9/10/2019 63 Park Street Mechanic Falls Ems Call :: Emt-p		01:00	\$13.25
Fri	9/20/2019 91 Lewiston Street Mechanic Falls Ems Call :: Emt-p		03:00	\$39.75
Doze, Michael			01:00	\$12.75
<i>Emt-Basic</i>		<i>\$12.75</i>	<i>01:00</i>	<i>\$12.75</i>
Thu	9/5/2019 144 South Main Street Mechanic Falls Medical Assist, Assist Ems Crew :: Emt-b		01:00	\$12.75
Harvey, Paul			01:00	\$11.25
<i>Rescue/Driver</i>		<i>\$11.25</i>	<i>01:00</i>	<i>\$11.25</i>
Wed	9/4/2019 24 Marshall Street Mechanic Falls Ems Call :: Emt/d		01:00	\$11.25
Hodgkin, Caleb			04:00	\$49.00
<i>Emt-Basic</i>		<i>\$12.25</i>	<i>04:00</i>	<i>\$49.00</i>
Fri	8/30/2019 63 Park Street Mechanic Falls Ems Call, Party Transported By Non-fire Agency :: Emt-b		01:00	\$12.25
Thu	9/19/2019 49 Pleasant Street Mechanic Falls Motor Vehicle Crash :: Emt-b		02:00	\$24.50
Sun	9/22/2019 11 11 Bucknam St Mechanic Falls Medical Assist, Assist Ems Crew :: Emt-b		01:00	\$12.25
Lane, Denise			05:00	\$60.00
<i>EMS Private</i>		<i>\$12.00</i>	<i>05:00</i>	<i>\$60.00</i>
Sat	8/31/2019 74 North Main Street Mechanic Falls Extrication, Rescue, Other Ems ::		02:00	\$24.00
Fri	9/20/2019 91 Lewiston Street Mechanic Falls Ems Call :: Ems		03:00	\$36.00
Madore, Stephanie			03:00	\$35.25
<i>Emt-Basic</i>		<i>\$11.75</i>	<i>03:00</i>	<i>\$35.25</i>
Sat	8/31/2019 74 North Main Street Mechanic Falls Extrication, Rescue, Other Emt-b ::		02:00	\$23.50
Fri	9/20/2019 17 Lewiston Street Mechanic Falls Rescue, Ems Incident, Other Emt-b ::		01:00	\$11.75
Merrick, Uriah			05:00	\$55.25
<i>Rescue/Driver</i>		<i>\$11.25</i>	<i>01:00</i>	<i>\$11.25</i>
Sat	9/28/2019 75 Maple Street Mechanic Falls Ems Call :: Emt/d		01:00	\$11.25

-Pay Roll Report Rescue Sep 2019 (08-26...09-29)

<i>EMS Private</i>		<i>\$11.00</i>	<i>01:00</i>	<i>\$44.00</i>
Tue	8/27/2019 43 Park Street Mechanic Falls Ems Call :: Ems		01:00	\$11.00
Tue	8/27/2019 63 Park Street Mechanic Falls Ems Call :: Ems		01:00	\$11.00
Fri	8/30/2019 63 Park Street Mechanic Falls Ems Call, Party Transported By Non-fire Agency :: Ems		01:00	\$11.00
Sat	9/7/2019 79 Winterbrook Rd Mechanic Falls Medical Assist, Assist Ems Crew Ems ::		01:00	\$11.00
Smith, Eric			02:00	\$22.50
<i>Rescue/Driver</i>		<i>\$11.25</i>	<i>02:00</i>	<i>\$22.50</i>
Tue	8/27/2019 43 Park Street Mechanic Falls Ems Call :: Em/d		01:00	\$11.25
Tue	8/27/2019 63 Park Street Mechanic Falls Ems Call :: Em/d		01:00	\$11.25
Sturtevant, Fred			01:00	\$11.75
<i>Emt-Basic</i>		<i>\$11.75</i>	<i>01:00</i>	<i>\$11.75</i>
Fri	9/20/2019 35 Mitchell Street Mechanic Falls Medical Assist, Assist Ems Crew Emt-b ::		01:00	\$11.75
Toth, Zac			01:00	\$11.25
<i>Rescue/Driver</i>		<i>\$11.25</i>	<i>01:00</i>	<i>\$11.25</i>
Sat	9/14/2019 11 Bucknam St Mechanic Falls Rescuc, Ems Incident, Other :: Em/d		01:00	\$11.25
			56:30	\$710.75

FRED C STURTEVANT
CHIEF



MECHANIC FALLS FIRE-RESCUE
108 Lewiston Road
Mechanic Falls , ME 04256

9/30/2019
4:39:56 PM

-Pay Roll Report Rescue Sep 2019 (08-26...09-29)

EMS Payroll		56:30	\$710.75
ADMIN	QA/QI	01:30	\$17.25
DC/RE	DeputyChief/Res	13:00	\$185.25
EM/D	Rescue/Driver	06:00	\$67.50
EMS	EMS Private	09:00	\$104.00
EMT_I	Emt-Intermediate	06:00	\$79.50
EMT-B	Emt-Basic	16:00	\$191.00
EMT-P	Emt-Paramedic	03:00	\$66.25
Total		56:30	\$710.75

FRED C STURTEVANT
CHIEF

Your town is being honored. Please join us for the Spirit of America Award Ceremony Honoring Exceptional Volunteerism in Androscoggin County

Androscoggin County Courthouse

2 Turner Street, Auburn Maine

October 23rd, 2019 at 6:00 p.m.



2019 Honorees

<i>Auburn</i>	<i>Danville Junction Grange #65</i>
<i>Auburn</i>	<i>Larry Pelletier</i>
<i>Durham</i>	<i>Amvets Post 13</i>
<i>Durham</i>	<i>Ladies Auxiliary of Amvets Post 13</i>
<i>Greene</i>	<i>George Farris Jr.</i>
<i>Leeds</i>	<i>Gerald & Valerie Hartford</i>
<i>Lewiston</i>	<i>Lewiston Youth Advisory Council</i>
<i>Lisbon</i>	<i>Angela Shambarger</i>
<i>Livermore</i>	<i>Lew Lyman</i>
<i>Livermore Falls</i>	<i>Shoulder to Shoulder</i>
<i>Mechanic Falls</i>	<i>Gary Purington</i>
<i>Minot</i>	<i>Hester A. Gilpatric</i>
<i>Poland</i>	<i>Manna Fed</i>
<i>Sabattus</i>	<i>Kaci-Lee Versluis</i>
<i>Turner</i>	<i>Roy Nickerson</i>
<i>Wales</i>	<i>Crystal Guerrette</i>

Light Refreshments to follow in the Second Floor Conference Room

RSVP: With enclosed card

Contact: (207) 753-2526

Email: sberube@androscoggincountymaine.gov

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Office for Family Independence
109 Capitol St.
11 State House Station
Augusta, Maine 04333-0011
Tel.: (207) 624-4168; Toll-Free: (800) 442-6003
TTY: Dial 711 (Maine Relay); Fax: (207) 287-3455

To: Welfare Officials and Contracted Agents
From: Sara Russell, Program Manager, General Assistance
Date: September 6, 2019
Subject: New GA Maximums

Enclosed please find the following items:

- MMA's new (October 1, 2019–September 30, 2020) “**General Assistance Ordinance Appendices**” (A – F and H).
- “**GA Maximums Adoption Form**” which was developed so that municipalities may easily send DHHS proof of GA maximums adoption. Once the selectpersons or council adopts the new maximums, the enclosed form should be signed and submitted to DHHS. (*see “Filing of GA Ordinance and/or Appendices” below for further information*).

Appendix A – F & Appendix H

The enclosed Appendices A – F, and Appendix H have been revised for your municipality's General Assistance Ordinance. These new Appendices, **once adopted**, should replace the existing Appendices A – F and Appendix H. Even if you have already adopted MMA's model General Assistance Ordinance, **the municipal officers must approve/adopt the new Appendices yearly.**

The Adoption Process

The **municipal officers (i.e., selectpersons/council) adopt the local General Assistance Ordinance and yearly Appendices**, even in town meeting communities. The law requires that the municipal officers adopt the ordinance and/or Appendices **after notice and hearing**. Seven days posted notice is recommended, unless local law (or practice) provides otherwise.

At the hearing, the municipal officers should:

- 1) Allow all interested members of the public an opportunity to comment on the proposed ordinance;
- 2) End public discussion, close the hearing; and
- 3) Move and vote to adopt the ordinance either in its posted form or as amended in light of public discussion.

Municipalities May Establish Their Own Maximums

Municipalities may establish their own maximum levels of assistance provided that the proposed levels of assistance are reasonable and meet adequate standards sufficient to maintain the health and safety of applicants in the municipality. The municipality must submit to the Department documentation to justify these levels of assistance and verify that the figures developed are appropriate to maintain health and decency.

A municipality's maximum assistance level for Food may not be below the Department provided figures which are issued by the USDA and published annually following a study of cost of food for various family sizes. A market basket survey may be used to establish food maximums if the maximums provided by the USDA are insufficient to maintain health in the municipality.

Filing of GA Ordinance and/or Appendices

Please remember that General Assistance law requires each municipality to send DHHS a copy of its ordinance once adopted. *(For a copy of the GA model ordinance, please call MMA's Publication Department, or visit their web site www.memun.org).* In addition, any changes or amendments, such as new Appendices, must also be submitted to DHHS. DHHS will accept the enclosed "adoption sheet" as proof that a municipality has adopted the current GA maximums.

**GENERAL ASSISTANCE ORDINANCE
APPENDICES A-D & APPENDIX H
2019-2020**

The Municipality of Mechanic Falls adopts the MMA Model Ordinance GA Appendices (A-D) for the period of Oct. 1, 2019—September 30, 2020. These appendices are filed with the Department of Health and Human Services (DHHS) in compliance with Title 22 M.R.S.A. §4305(4).

Signed the 7th (day) of October (month) 2019 (year) by the municipal officers:

 Cathy Fifield

(Print Name)

(Signature)

 Wayne Hackett

(Print Name)

(Signature)

 Nick Konstantoulakis

(Print Name)

(Signature)

 Kieth Bennett

(Print Name)

(Signature)

 John Emery II

(Print Name)

(Signature)

2019-2020 GA Overall Maximums

Metropolitan Areas

COUNTY	Persons in Household				
	1	2	3	4	5*
Bangor HMFA: Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie	759	862	1,096	1,373	1,924
Cumberland County HMFA: Baldwin, Bridgton, Brunswick, Harpswell, Harrison, Naples, New Gloucester, Pownal, Sebago	865	909	1,176	1,634	1,866
Lewiston/Auburn MSA: Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales	725	783	1,007	1,265	1,606
Penobscot County HMFA: Alton, Argyle UT, Bradford, Bradley, Burlington, Carmel, Carroll plantation, Charleston, Chester, Clifton, Corinna, Corinth, Dexter, Dixmont, Drew plantation, East Central Penobscot UT, East Millinocket, Edinburg, Enfield, Etna, Exeter, Garland, Greenbush, Howland, Hudson, Kingman UT, LAGRANGE, Lakeville, Lee, Levant, Lincoln, Lowell town, Mattawamkeag, Maxfield, Medway, Millinocket, Mount Chase, Newburgh Newport, North Penobscot UT, Passadumkeag, Patten, Plymouth, Prentiss UT, Seboeis plantation, Springfield, Stacyville, Stetson, Twombly UT, Webster plantation, Whitney UT, Winn, Woodville	725	728	964	1,208	1,330
Portland HMFA: Cape Elizabeth, Casco, Chebeague Island, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Long Island, North Yarmouth, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth; Buxton, Hollis, Limington, Old Orchard Beach	1,089	1,191	1,526	2,037	2,418
Sagadahoc HMFA: Arrowsic, Bath, Bowdoin, Bowdoinham, Georgetown, Perkins UT, Phippsburg, Richmond, Topsham, West Bath, Woolwich	809	915	1,076	1,425	1,677

Appendix A

Effective: 10/01/19-09/30/20

COUNTY	1	2	3	4	5*
York County HMFA: Acton, Alfred, Arundel, Biddeford, Cornish, Dayton, Kennebunk, Kennebunkport, Lebanon, Limerick, Lyman, Newfield, North Berwick, Ogunquit, Parsonsfield, Saco, Sanford, Shapleigh, Waterboro, Wells	899	961	1,190	1,525	1,692
York/Kittery/S.Berwick HMFA: Berwick, Eliot, Kittery, South Berwick, York	1,112	1,143	1,511	1,893	2,654

*Note: Add \$75 for each additional person.

Non-Metropolitan Areas**Persons in Household**

COUNTY	1	2	3	4	5*
Aroostook County	640	696	816	1,100	1,180
Franklin County	669	715	828	1,084	1,468
Hancock County	818	855	1,036	1,307	1,433
Kennebec County	752	777	969	1,273	1,360
Knox County	781	786	969	1,269	1,379
Lincoln County	849	869	1,038	1,326	1,541
Oxford County	748	752	920	1,299	1,511
Piscataquis County	645	700	865	1,144	1,373
Somerset County	699	733	942	1,228	1,316
Waldo County	801	855	979	1,316	1,676
Washington County	698	702	910	1,140	1,243

* Please Note: Add \$75 for each additional person.

Appendix B

Effective: 10/01/19 to 09/30/20

2019-2020 Food Maximums

Please Note: The maximum amounts allowed for food are established in accordance with the U.S.D.A. Thrifty Food Plan. As of October 1, 2019, those amounts are:

Number in Household	Weekly Maximum	Monthly Maximum
1	\$ 45.12	\$ 194
2	82.56	355
3	118.37	509
4	150.23	646
5	178.60	768
6	214.19	921
7	236.74	1,018
8	270.70	1,164

Note: For each additional person add \$146 per month.

2019-2020 GA Housing Maximums (Heated & Unheated Rents)

NOTE: NOT ALL MUNICIPALITIES SHOULD ADOPT THESE SUGGESTED HOUSING MAXIMUMS! Municipalities should ONLY **consider** adopting the following numbers, if these figures are consistent with local rent values. If not, a market survey should be conducted and the figures should be altered accordingly. The results of any such survey must be presented to DHHS prior to adoption. **Or, no housing maximums should be adopted and eligibility should be analyzed in terms of the Overall Maximum—Appendix A. (See Instruction Memo for further guidance.)**

Non-Metropolitan FMR Areas

<u>Aroostook County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	113	487	137	587	
1	117	502	147	634	
2	133	572	173	743	
3	186	799	236	1,015	
4	192	826	251	1,079	
<u>Franklin County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	120	516	143	616	
1	121	521	152	653	
2	141	606	176	755	
3	182	783	232	999	
4	266	1,145	318	1,367	
<u>Hancock County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	155	667	178	764	
1	155	667	184	791	
2	184	792	223	958	
3	234	1,007	283	1,216	
4	248	1,067	308	1,324	
<u>Kennebec County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	140	601	162	698	
1	140	601	166	713	
2	169	725	207	891	
3	226	973	275	1,182	
4	231	994	291	1,251	

Non-Metropolitan FMR Areas

<u>Knox County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>	
0	147	630	169	727	
1	147	630	169	727	
2	169	725	207	891	
3	225	969	274	1,178	
4	235	1,013	295	1,270	
<u>Lincoln County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>	
0	162	698	185	795	
1	162	698	187	805	
2	185	794	223	960	
3	238	1,026	287	1,235	
4	273	1,175	333	1,432	
<u>Oxford County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>	
0	139	597	161	694	
1	139	597	161	694	
2	157	676	196	842	
3	232	999	281	1,208	
4	266	1,145	326	1,402	
<u>Piscataquis County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>	
0	113	487	135	580	
1	119	512	146	627	
2	149	640	181	780	
3	203	871	244	1,048	
4	237	1,019	293	1,262	
<u>Somerset County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>	
0	127	548	150	645	
1	127	548	156	669	
2	162	698	201	864	
3	216	928	264	1,137	
4	221	950	281	1,207	

Non-Metropolitan FMR Areas

<u>Waldo County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	151	650	174	747	
1	154	663	184	791	
2	171	735	210	901	
3	236	1,016	285	1,225	
4	305	1,310	364	1,567	

<u>Washington County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	127	547	150	644	
1	127	547	150	644	
2	155	666	193	832	
3	195	840	244	1,049	
4	204	877	264	1,134	

Metropolitan FMR Areas

<u>Bangor HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	141	608	164	705	
1	156	670	186	798	
2	198	852	237	1,018	
3	249	1,073	298	1,282	
4	362	1,558	422	1,815	

<u>Cumberland Cty. HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	166	714	189	811	
1	167	717	197	845	
2	217	932	255	1,098	
3	310	1,334	359	1,543	
4	349	1,500	409	1,757	

<u>Lewiston/Auburn MSA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	133	574	156	671	
1	137	591	167	719	
2	177	763	216	929	
3	224	965	273	1,174	
4	288	1,240	348	1,497	

Metropolitan FMR Areas

<u>Penobscot Cty. HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>	
0	133	574	156	671	
1	133	574	156	671	
2	167	720	206	886	
3	211	908	260	1,117	
4	224	964	284	1,221	
<u>Portland HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>	
0	218	938	241	1,035	
1	232	999	262	1,127	
2	298	1,282	337	1,448	
3	404	1,737	453	1,946	
4	477	2,052	537	2,309	
<u>Sagadahoc Cty. HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>	
0	153	658	176	755	
1	168	723	198	851	
2	193	832	232	998	
3	262	1,125	310	1,334	
4	305	1,311	365	1,568	
<u>York Cty. HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>	
0	174	748	197	845	
1	179	769	209	897	
2	220	946	259	1,112	
3	285	1,225	333	1,434	
4	308	1,326	368	1,583	
<u>York/Kittery/S. Berwick HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>	
0	223	961	246	1,058	
1	223	961	251	1,079	
2	295	1,267	333	1,433	
3	370	1,593	419	1,802	
4	532	2,288	592	2,545	

2019-2020 GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendices A, B, C, D, E, and F* are effective from **October 1, 2019 to September 30, 2020.**

APPENDIX A - OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
	1	2	3	4	5	6
NOTE: For each additional person add \$75 per month.						
(The applicable figures from Appendix A, <i>once adopted</i> , should be inserted here.)						

APPENDIX B - FOOD MAXIMUMS

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1	\$ 45.12	\$ 194
2	82.56	355
3	118.37	509
4	150.23	646
5	178.60	768
6	214.19	921
7	236.74	1,018
8	270.70	1,164
NOTE: For each additional person add \$144 per month.		

APPENDIX C - HOUSING MAXIMUMS

<u>Number of Bedrooms</u>	<u>Unheated</u>		<u>Heated</u>	
	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0				
1				
2				
3				
4				
(The applicable figures from Appendix C, <i>once adopted</i> , should be inserted here.)				

FOR MUNICIPAL USE ONLY

APPENDIX D - UTILITIES

ELECTRIC

NOTE: For an electrically heated dwelling also see "Heating Fuel" maximums below. But remember, an applicant is *not automatically* entitled to the "maximums" established—applicants must demonstrate need.

1) **Electricity Maximums for Households Without Electric Hot Water:** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$14.00	\$60.00
2	\$15.70	\$67.50
3	\$17.45	\$75.00
4	\$19.90	\$86.00
5	\$23.10	\$99.00
6	\$25.00	\$107.00

NOTE: For each additional person add \$7.50 per month.

2) **Electricity Maximums for Households With Electrically Heated Hot Water:** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$20.65	\$89.00
2	\$23.75	\$102.00
3	\$27.70	\$119.00
4	\$32.25	\$139.00
5	\$38.75	\$167.00
6	\$41.00	\$176.00

NOTE: For each additional person add \$10.00 per month.

NOTE: For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

APPENDIX E - HEATING FUEL

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

FOR MUNICIPAL USE ONLY

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

Funeral Maximums

Burial Maximums

The maximum amount of general assistance granted for the purpose of burial is **\$1,475**. Additional costs may be allowed by the GA administrator, where there is an actual cost, for:

- the wholesale cost of a cement liner if the cemetery by-laws require one;
- the opening and closing of the grave site; and
- a lot in the least expensive section of the cemetery. If the municipality is able to provide a cemetery lot in a municipally owned cemetery or in a cemetery under municipal control, the cost of the cemetery lot in any other cemetery will not be paid by the municipality.

The municipality's obligation to provide funds for burial purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable burial expenses are limited to:

- removal of the body from a local residence or institution
- a secured death certificate or obituary
- embalming
- a minimum casket
- a reasonable cost for necessary transportation
- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Cremation Maximums

The maximum amount of assistance granted for a cremation shall be **\$1,025**. Additional costs may be allowed by the GA administrator where there is an actual cost, for:

- a cremation lot in the least expensive section of the cemetery
- a reasonable cost for a burial urn not to exceed \$55
- transportation costs borne by the funeral director at a reasonable rate per mile for transporting the remains to and from the cremation facility.

Oct 1, 2019 to Sept 30, 2020

OVERALL MAXIMUMS

Persons in Household

1	2	3	4	5
\$725	\$783	\$1,007	\$1,265	\$1,606

Household of 6 = \$1,681
* Add \$75 for each additional person

FOOD MAXIMUMS

Persons	Weekly	Monthly
1	\$45.12	\$194
2	\$82.56	\$355
3	\$118.37	\$509
4	\$150.23	\$646
5	\$178.60	\$768
6	\$214.19	\$921
7	\$236.74	\$1,018
8	\$270.70	\$1,164

Add \$146 per month for each + person

HEATING FUEL

Month	Gallons	Month	Gallons
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

HOUSING MAXIMUMS

BEDROOM	UNHEATED		Heated	
	Weekly	Monthly	Weekly	Monthly
0	\$133	\$574	\$156	\$671
1	\$137	\$591	\$167	\$719
2	\$177	\$763	\$216	\$929
3	\$224	\$965	\$273	\$1,174
4	\$288	\$1,240	\$348	\$1,497

PERSONAL CARE & HOUSEHOLD SUPPLIES

Number in Household	Weekly Amount	Monthly Amount
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

Number of Children	Weekly Amount	Monthly Amount
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

*****New - Appendix H Revisions**

Burial Maximum: \$1,475 Cremation Maximum: \$1,025

ELECTRIC

NOTE: For an electrically heated dwelling also see "Heating Fuel" maximums below. But remember, an applicant is not automatically entitled to the "maximums" established applicants must demonstrate need.

1) Electricity Maximums for Households Without Electric Hot Water: The maximum amounts allowed for utilities, for lights, cooking and other electric uses excluding electric hot water and heat:

Number in Household	Weekly	Monthly
1	\$14.00	\$60.00
2	\$15.70	\$67.50
3	\$17.45	\$75.00
4	\$19.90	\$86.00
5	\$23.10	\$99.00
6	\$25.00	\$107.00

NOTE: For each additional person add \$7.50 per month.

2) Electricity Maximums for Households With Electrically Heated Hot Water: The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses excluding heat:

Number in Household	Weekly	Monthly
1	\$20.65	\$89.00
2	\$23.75	\$102.00
3	\$27.70	\$119.00
4	\$32.25	\$139.00
5	\$38.75	\$167.00
6	\$41.00	\$176.00

NOTE: For each additional person add \$10.00 per month.

1-800-442-6003

Town of Mechanic Falls

108 Lewiston Street
Mechanic Falls, ME 04256
Phone: 345-2871 FAX: 345-9201
www.MechanicFalls.org



Codes Review Agents

Richard Dolby

Rate of \$80.00/hour.

Anticipated 3 hours per file.

Work History

CEO/LPI/BI

Town of Vassalboro

May 2015 – Present

Director of Building Codes & Standards

Maine Department of Public Safety

Jan 2010 – Feb 2011

Director of Code Enforcement

City of Augusta

Apr 1987 – Feb 2009

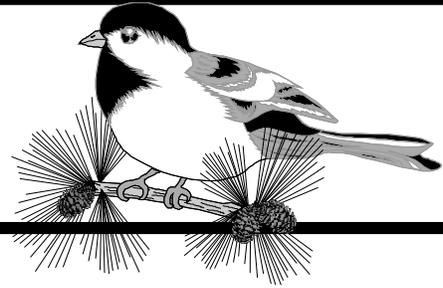
Fire Investigator II

Maine State Fire Marshal's Office

Apr 1973 – Apr 1987

Town of Mechanic Falls

108 Lewiston Street
Mechanic Falls, ME 04256
Phone: 345-2871 FAX: 345-9201
www.MechanicFalls.org



A Resolution of the Mechanic Falls Town Council ~~September~~ October 2019

SUBJECT: Conflict of Interest & Notice of Personal Gain

BACKGROUND

Title 30-A Part 2 Subpart 3 Chapter 123 Subchapter1 section 2605-6: Conflicts of Interest

Every municipal and county official shall attempt to avoid the appearance of a conflict of interest by disclosure or by abstention.

BE IT KNOWN:

The Mechanic Falls Town Council believes that the appearance of a conflict of interest or personal gain by members of the Town Council or appointed members of town committees, where their duties are subject to the provisions of state statute, Town Charter and Town Council Rules of Order, will be disclosed publicly and interested parties will abstain from any discussion or vote relating to the identified conflict.

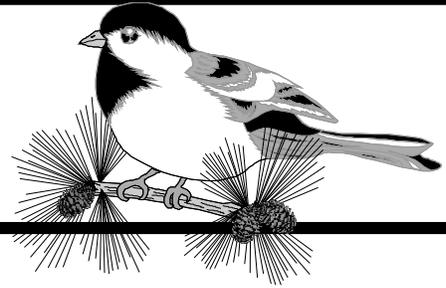
Therefore, the Town Council approves the following Resolution.

RESOLUTION

- WHEREAS** It would be a violation of the public trust for Municipal Officials to receive any direct or indirect pecuniary interest, aside from their budgetarily approved stipend, due to their status as a municipal official (~~Title 30-A Part 2 Subpart 3 Chapter 123 Subchapter1 section 2605-1~~); and
- WHEREAS** In the absence of actual fraud, an official of a body of the municipality, county government or a quasi-municipal corporation involved in a question or in the negotiation or award of a contract is deemed to have a direct or indirect pecuniary interest in a question or in a contract where the official is an officer, director, partner, associate, employee or stockholder of a private corporation, business or other economic entity to which the question relates or with which the unit of municipal, county government or the quasi-municipal corporation contracts only where the official is directly or indirectly the owner of at least 10% of the stock of the private corporation or owns at least a 10% interest in the business or other economic entity (Title 30-A Part 2 Subpart 3 Chapter 123 Subchapter1 section 2605-4); and
- WHEREAS** When an official is deemed to have a direct or indirect pecuniary interest, the vote on the question or the contract is not voidable and actionable if the official makes full disclosure of interest before any action is taken and if the official abstains from voting, from the negotiation or award of the contract and from otherwise attempting to influence a decision in which that official has an interest. The official's disclosure and a notice of abstention from taking part in a decision in which the official has an interest shall be recorded with the clerk or secretary of the municipal or county government or the quasi-municipal corporation (Title 30-A Part 2 Subpart 3 Chapter 123 Subchapter1 section 2605-4); and
-

Town of Mechanic Falls

108 Lewiston Street
Mechanic Falls, ME 04256
Phone: 345-2871 FAX: 345-9201
www.MechanicFalls.org



WHEREAS Nepotism is recognized as the practice among those with power or influence of favoring relatives or friends, especially in regard to employment or awarding of contracts; and

WHEREAS Council members and appointed committee members of the Town of Mechanic Falls ~~will~~ agree to abstain from any vote or use of influence for their own personal gain or that of their friends or relatives.

THEREFORE, BE IT RESOLVED, that the Mechanic Falls Town Council supports the aforementioned resolutions as it applies to the declaration of conflict of interests or personal gain of Town Officials while conducting the people's business of the Town of Mechanic Falls.

Adopted this ~~3rd~~ 7th day of ~~September~~ October 2019.

Cathy Fifield, Council Chair

John Emery II, Council Member

Wayne Hackett, Council Vice-Chair

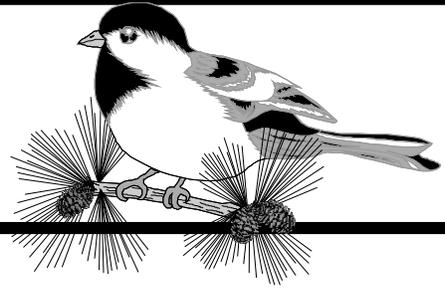
Kieth Bennett, Council Member

Nick Konstantoulakis, Council Member

DRAFT

Town of Mechanic Falls

108 Lewiston Street
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A Resolution of the Mechanic Falls Town Council September 2019

SUBJECT: Transparency in Action

BACKGROUND

Title 1 M.R.S.A. §401. Declaration of public policy; rules of construction

The Legislature finds and declares that public proceedings exist to aid in the conduct of the people's business. It is the intent of the Legislature that their actions be taken openly and that the records of their actions be open to public inspection and their deliberations be conducted openly. It is further the intent of the Legislature that clandestine meetings, conferences or meetings held on private property without proper notice and ample opportunity for attendance by the public not be used to defeat the purposes of this subchapter. [1975, c. 758, (RPR).]

BE IT KNOWN:

The Mechanic Falls Town Council believes that all municipal activity, where it is subject to the provisions of the Freedom of Access law, Town Charter or Town Council Rules of Order, shall be conducted in an open and transparent manner.

Therefore, the Town Council approves the following Resolution.

RESOLUTION

WHEREAS All meetings of 3 or more Council members will be advertised no less than 5 days prior (Town Charter Article 2, Section 7-B); and

WHEREAS All meetings of 3 or more Council members will be recorded, broadcast and posted for public viewing (Motion passed by Town Council Oct. 1, 2018); and

WHEREAS All written or recorded communications between Council members will be made available to the public upon request under the Freedom of Access Act (FOAA), unless such information would qualify as a "Public Records Exemption" as defined by (Title 1 Chapter 13 M.R.S.A. Sec. 431-1; and

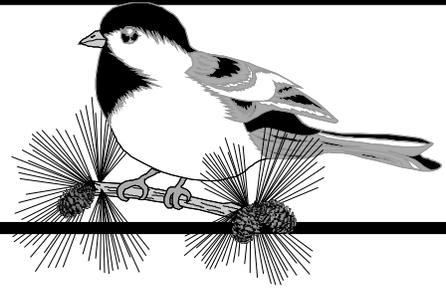
WHEREAS The Council shall not use electronic communications such as fax, email, texting, etc... for municipal business (Mechanic Falls Town Council Rules of Order section 6.2); and

WHEREAS Individual Council members shall share with all Council members any written correspondence that is Town-related and not personal in nature (Mechanic Falls Town Council Rules of Order section 6.2); and

WHEREAS Attempts ~~by individual or a group of members~~ to violate any express prohibitions of the Town Charter or defeat the purpose of the Freedom of Access Act would be recognized as malfeasance

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as outlined in the Mechanic Falls Town Council Rules of Order section 1.5(Town Charter Article 2, Section 2 part C-1); and

WHEREAS Members found to have committed malfeasance as outlined in the Mechanic Falls Town Council Rules of Order section 1.5 as detailed in Article 2, Section 2 part C-1 of the Town Charter would be subject to the removal from office process outlined in Article 2, Section 2 part C-2 of the Town Charter.

THEREFORE, BE IT RESOLVED, that the Mechanic Falls Town Council supports the aforementioned resolutions as it applies to transparency while conducting the people's business of the Town of Mechanic Falls.

Adopted this 3rd day of ~~September~~October 2019.

Cathy Fifield, Council Chair

John Emery II, Council Member

Wayne Hackett, Council Vice-Chair

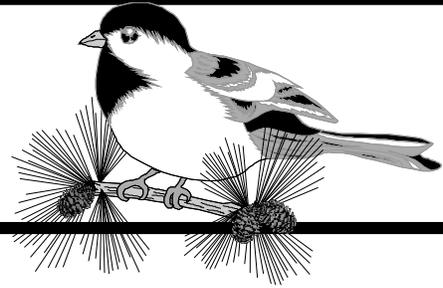
Kieth Bennett, Council Member

Nick Konstantoulakis, Council Member

DRAFT

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A Resolution of the Mechanic Falls Town Council September 2019

SUBJECT: Qualification of Its Members

BACKGROUND

Mechanic Falls Town Charter Adopted 2010 – Amended 2019

Article 2, Section 6: COUNCIL TO JUDGE OF QUALIFICATIONS OF ITS MEMBERS.

The Council shall be the judge of the election and qualifications of its members and for such purpose shall have power to subpoena witnesses and require production of records, but the decision of the Council in any such case shall be subject to review of the courts.

BE IT KNOWN:

The Mechanic Falls Town Council believes that the qualification of Town Council members, where it is subject to the provisions of state statute, Town Charter and Town Council Rules of Order, clearly represents an expectation that Council members perform their duties to the best of their abilities and in good faith.

Therefore, the Town Council approves the following Resolution.

RESOLUTION

WHEREAS Councilors shall be qualified voters of the Town and shall reside in the Town during their term of office (Town Charter Article 2, Section 2-A); and

WHEREAS Each Councilor's term shall be for a term of three years and until his successor is elected and qualified (Town Charter Article 2, Section 1-B); and

WHEREAS No Councilor shall serve more than three consecutive terms in office except that, after a Councilor has been out of office for at least one full year following the end of the most recent term to which he or she was elected, he or she may again serve for up to three consecutive terms in office (Town Charter Article 2, Section 1-C); and

WHEREAS Except where otherwise allowed by law, or pursuant to an agreement under the Interlocal Cooperation Act, nNo Councilor shall hold other Town office or full-time or permanent part-time Town employment during the term for which they were elected to the Council, With the exception of the Fire and Rescue Chiefs, membership in the Mechanic Falls Fire and Rescue Departments, alone, shall not be grounds for disqualification from holding office as a Councilor. (Town Charter Article 2, Section 2-B); and

WHEREAS No Councilor shall lack at any time during their term of office any qualification for the office prescribed by the Charter or by law (Town Charter Article 2, Section 2 part C-1); and

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- WHEREAS** No Councilor shall have violated any express prohibition of the Town Charter (Town Charter Article 2, Section 2 part C-1); and
- WHEREAS** No Councilor shall have been convicted of a felony or other crime or offense involving moral turpitude (Town Charter Article 2, Section 2 part C-1); and
- WHEREAS** No Councilor shall have failed to attend three (3) consecutive regular meetings of the Council without being excused for due cause by the Council (Town Charter Article 2, Section 2 part C-1); and
- WHEREAS** All Councilors shall complete a course of training relating to public records and proceedings. The official shall complete the training not later than the 120th day after the date the elected official takes the oath of office to assume the person's duties as an elected official (Title 1 Chapter 13 M.R.S.A. Sec. 412); and
- WHEREAS** All Councilors ~~shall recognize the importance of~~ completing a National Incident Management Systems (NIMS) training seminar that is sanctioned by FEMA and hosted by Androscoggin Emergency Management. The official shall complete the training not later than the 120th day after the date the elected official takes the oath of office to assume the person's duties as an elected official; and
- WHEREAS** All Councilors ~~shall recognize the importance of~~ completing an Elected Officials training sponsored by the Maine Municipal Association not later than the 120th day after the date the elected official takes the oath of office to assume the person's duties as an elected official.

THEREFORE, BE IT RESOLVED, that the Mechanic Falls Town Council supports the aforementioned resolutions as it applies to the qualifications of the Town Council while conducting the people's business of the Town of Mechanic Falls.

Adopted this ~~3rd-7th~~ day of ~~September~~ October 2019.

Cathy Fifield, Council Chair

John Emery II, Council Member

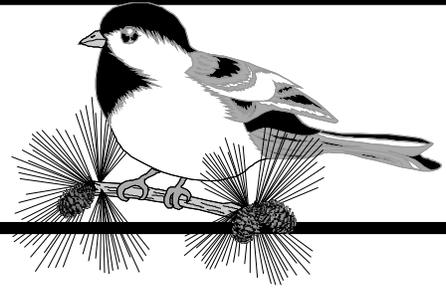
Wayne Hackett, Council Vice-Chair

Kieth Bennett, Council Member

Nick Konstantoulakis, Council Member

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A Resolution of the Mechanic Falls Town Council September 2019

SUBJECT: Role of the Town Manager

BACKGROUND

Mechanic Falls Town Charter Adopted 2010 – Amended 2019

Article 1, Section 2-A: Powers and Duties

The Town shall have, exercise and enjoy all the rights, immunities, powers, privileges and franchises and shall be subject to all the duties, liabilities and obligations provided for herein, or otherwise, pertaining to or incumbent upon said Town as a Municipal Corporation or to the inhabitants or municipal authorities thereof; and may enact reasonable by-laws, regulations and ordinances for municipal purposes, not inconsistent with the Constitution and laws of the State of Maine, and impose penalties for the breach thereof.

BE IT KNOWN:

The Mechanic Falls Town Council believes that the role of the Town Manager, where it is subject to the provisions of state statute, Town Charter and employment contract, clearly represents the rights of and the structure under which the Mechanic Falls Town Manager is to perform their duties.

Therefore, the Town Council approves the following Resolution.

RESOLUTION

WHEREAS The Town Manager shall be the Chief Administrative Officer of the Town. The Town Manager shall be responsible to the Council for the administration of all Town affairs placed in the Town Manager's charge by or under this Charter or by direction of the Council. (Town Charter Article ~~23~~, Section 2-A); and

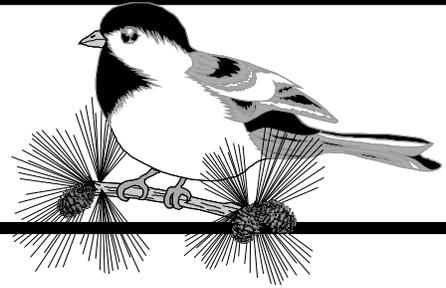
WHEREAS The Town Manager shall direct and supervise the administration of all departments, offices and agencies of the Town, except as otherwise provided by this Charter or by law (Town Charter Article ~~32~~, Section 2-D); and

WHEREAS Neither the Council nor any of its members shall direct or request the appointment or removal of any person directly or indirectly subordinate to the Town Manager. Except for the purpose of inquiry, the Council and its members shall deal with the administrative service solely through the Manager and neither the Council nor any member thereof shall give orders to any subordinates of the Manager, either publicly or privately (Town Charter Article ~~32~~, Section 2-M); and

WHEREAS The Town Manager shall see that all laws, provisions of this Charter and acts of the Council, and all acts of those within his or her supervision are faithfully executed (Town Charter Article ~~32~~, Section 2-F); and

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WHEREAS Attempts by ~~individual or a group of Council~~ members to violate any express prohibitions of the Town Charter would be recognized as malfeasance ~~(Town Charter Article 2, Section 2 part C-1)~~; and

WHEREAS ~~Council~~ Members found to have committed malfeasance ~~as detailed in Article 2, Section 2 part C-1 of the Town Charter~~ would be subject to the removal from office process outlined in Article 2, Section 2 part C-2 of the Town Charter.

THEREFORE, BE IT RESOLVED, that the Mechanic Falls Town Council supports the aforementioned resolutions as it applies to the role of the Town Manager while conducting the people's business of the Town of Mechanic Falls.

Adopted this ~~3rd-7th~~ day of ~~September-October~~ 2019.

Cathy Fifield, Council Chair

John Emery II, Council Member

Wayne Hackett, Council Vice-Chair

Kieth Bennett, Council Member

Nick Konstantoulakis, Council Member