

# Workshop

Mechanic Falls Town Council  
Feb. 3, 2020  
5:00 PM



I. **Call to Order** Time: \_\_\_\_\_

II. **Pledge of Allegiance**

III. **Roll Call** Councilors Absent: \_\_\_\_\_

IV. **Review Council Rules of Order and Procedure**

V. **Adjourn** Time: \_\_\_\_\_

## MEETING AGENDA

Mechanic Falls Town Council  
Feb. 3, 2020  
6:30pm

I. **Call Meeting to Order** Time: \_\_\_\_\_

II. **Pledge of Allegiance**

III. **Roll Call** Councilors Absent: \_\_\_\_\_

IV. **General Reports**

4.1	Meeting Minutes for Jan. 6 & 15, 2020	Motion to Approve
4.2	Department Reports as Submitted	Motion to Approve

V. **Public Hearing**

5.1	Mill House Pub Liquor License Renewal
5.2	Mill House Pub Special Amusement Renewal
5.3	Silver Spur Special Amusement Renewal
5.4	Egceptional Liquor License Renewal

VI. **Comments from the Public** (5 Minutes Each – 30 Minutes Max)

VII. **Old Business** Notes:

7.1	22 Pleasant St Update	Informational
7.2	Council Discussion Topics	Discussion
7.3	Code Enforcement Investigation	Informational
7.4	Municipal Complex Plan Com	Motion to Approve

VIII. **New Business** Notes:

8.1	Foreclosure List	Informational
8.2	Annual Report Dedication Nominations	
8.3	Spirit of America Nominations	
8.4	Planning Board Agenda/Minutes	
8.5	Elections Clerks	Motion to Approve
8.6	MDOT South Main St Bridge Notice	Informational

IX. **Ordinances, Resolves Policies & Licenses** Notes:

9.1	Mill House Pub Liquor License	Motion to Approve
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9.2	Mill House Pub Special Amusement	Motion to Approve
9.3	Silver Spur Special Amusement	Motion to Approve
9.4	Eggceptional Liquor License Renewal	Motion to Approve

**X. Executive Session Notes:**

10.1	Labor Negotiations	Title 1 MRS Sec. 405(6) (E)
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**XI. Adjourn**      Time: \_\_\_\_\_      Next Meeting: (March 2nd, 6:30pm – Second Floor Conference)

# Mechanic Falls Town Council

## January 6, 2020

### MEMBERS PRESENT:

Cathy Fifield, Chair  
Nicholas Konstantoulakis  
Tarsha Downing

John Emery  
Kieth Bennett, Vice Chair

### STAFF PRESENT:

Zakk Maher – Town Manager  
Julie Ward – Town Clerk  
Jeff Goss-Police Chief  
Andre Chasse-PD

John Rowe-PW  
Steve Turner- Transfer Station  
Jim Daigle-PD

### OTHERS PRESENT:

Milton Walker  
Laura Vincent  
Paula Stotts  
Norma Crabtree  
Mike Kyllonen  
Mary Martin  
Pam Doyle  
Tom Doherty  
Robert Oehme  
Kathy Pray  
Peter Ford Sr  
Victoria Cleary  
Erik Pennanen

Rudy Kyllonen  
Valerie Emery  
William Dyer  
Adam Lee  
Debbie Kyllonen  
Forrest Martin  
Verna Coolidge  
Kelli Doherty  
Tim Nugent  
Carla Pray  
Brenda Coleman  
Ashley Cleaves

Eriks Petersons-Sun Journal  
Lou Annance  
Patricia Dyer  
Ken Healy  
Katie Daigle  
Pam Grondin  
Jeff Coolidge  
Jessica Cummings  
Jessica Smith  
Nancy Petersons  
Laurie Crane Turton  
Sean Cleary

**1.0** Councilor Fifield called the meeting to order at 6:30pm.

**2.0** We stood and saluted the flag.

**3.0** Roll Call complete, all present

### **4.0 General Reports:**

#### **4.1 Meeting Minutes for December 2nd**

Councilor Emery motioned to approve the meeting minutes for November 4<sup>th</sup>, and 20<sup>th</sup> seconded by Councilor Bennett, all in favor so voted.

#### **4.2 Department Reports as submitted**

Councilor Konstantoulakis motioned to approve department reports, seconded by Councilor Downing, all in favor so voted.

## **5.0 : Special Presentation**

### **5.1: RSU School Budget**

Ken Healy started with presentation of what is in works for the school budget. The teachers and support staff are being under paid and they have been working on negotiations for the last several months. Ken Healey said a community survey done last year revealed that 70% felt the teachers weren't paid enough, that 54% thought the support staff were underpaid and that 59% believed the bus drivers' pay was too low. They will be asking for an increase, but as of right now he was not sure of how much. The Legislature past a law which required the minimum starting salary of \$40,000 for teachers needed to be phased in over three years, starting with the 2020-21 school year. Mr. Healy also invited everyone to the ribbon-cutting ceremony for the expanded addition of Bruce M. Whittier Middle School at the high school on Monday January 13<sup>th</sup> at 7:45 a.m. An open house will be held from 3:30 to 6:30 p.m. the same day.

Mary Martin would love the community to give their input, she believed transparency is important during this process. She encouraged the town people to attend meetings. She also stated that teacher and support staff salaries are the committees priority this year.

### **6.0: Comments from the Public:**

Paula Stotts of 87 Standpipe Road wanted to know how the investigation of the code office was coming along. She stated that she felt that it should not be the Planning Boards responsibility to be involved in the review. She also requested that the council make an immediate decision n regards to video taping all Planning Boards meetings and have it available to the public for viewing.

### **7.0 Old Business:**

#### **7.1 22 Pleasant Street Update**

Town Manager Zakk Maher stated no showings or interest, the realtor will be launching a social media campaign on building and would like to set up a time to meet with the council to discuss price reduction. Town Manager Zakk Maher stated that the Realtor is not available on Monday nights and there would have to be a special meeting.

#### **7.2 Council Discussion Topics**

Councilor Fifield brought up the Code Review and said she would speak to the Planning Board Chair Lou Goulet about the investigation.

The recording of the Planning Board was discussed, Councilor Downing motioned to record the planning board and add to Youtube for viewing, seconded by Councilor Konstantoulakis, all in favor, so voted.

#### **7.3 Reschedule Don Gerrish Workshop**

Council was given options of the of January 6<sup>th</sup> thru 9<sup>th</sup> or January 14<sup>th</sup> thru 16<sup>th</sup>. Town Manager will reach out to Don Gerrish for January 14<sup>th</sup>-16<sup>th</sup>.

## **8.0 New Business:**

### **8.1 Library Trustee Appointment**

Councilor Emery motioned to approve appointment of Patti Dyer and Laura Vincent to the Library Committee, seconded by Councilor Downing, all in favor so voted.

### **8.2 Budget Committee Schedule**

Final Department budgets should be submitted by January 31<sup>st</sup>. There are 2 openings on the Budget Committee, if anyone is interested, they should fill out a Committee Application. The schedule is as follows:

February 13<sup>th</sup> Budget/Council: Packets Available  
February 20<sup>th</sup> Budget/Council: 1<sup>st</sup> Meeting review  
March 5<sup>th</sup> Budget/Council: 2<sup>nd</sup> Meeting review  
March 19<sup>th</sup> Budget/Council 3<sup>rd</sup> Review-Council will schedule Public Hearing  
April 5<sup>th</sup> Council- Public Hearing/Council Approval  
June 9<sup>th</sup> Municipal Election Budget on Ballot

Councilor Konstantoulakis motioned to accept the schedule, seconded by Councilor Downing, all in favor, so voted.

### **8.3 Recreation Coordinators position**

Councilor Downing was unable to attend last meeting, due to Elected Officials training. Chair Justin Starbird of the Recreation Committee suggested not replacing the position and give the remaining funds from the position for the Recreation to spend for programs. Councilor Konstantoulakis asked if the position benefited the committee. Justin Starbird said he felt there were some deficiencies. he felt that it wasn't a 20hr week position. He also said if they received 5000.00 from the Town, they would still have to run fundraisers to maintain programs.

Town Manager Zakk Maher asked Justin Starbird if the position should be budgeted in the next year, and Mr. Starbird told him he would get back to him on it.

Councilor Emery questioned how the ballot was written in June 2018, and wanted to make sure the council could give the committee the remaining funds. Town Manager Zakk Maher said yes, because we are not moving funds from another line, and it is staying with the Recreation Committee.

Councilor Konstantoulakis motioned to give the Recreation Committee the remaining money left in the budget for this year, seconded by Councilor Downing, all in favor, unanimous.

### **8.4 Historical Society Location**

Eriks Petersons presented to the council that Larry Roy had offered 2 rooms with everything included for around \$500.00 a month, Bill French also offered some room where the Crooked Hook used to be for around the same price. Unfortunately, the Historical Society does not have the funds to be able to do those options. Town Manager Zakk Maher had offered the Municipal Building, with use of a display in the Council Room as well as wall space, they could also use the closet space on the stage in the gym. The old books that are currently down there will be disposed of.

Paula Stotts of Standpipe Rd asked about security issues and how the public can view items. Town Manager Zakk Maher stated the items can be reviewed anytime the Town office is open.

Councilor Downing motioned to invite the Historical Society to utilize the space at the Municipal Building, seconded by Councilor Bennett, all in favor, so voted.

### **8.5 Notice to Government Entity Pursuant to 14 MRS 8107**

Councilor Fifield stated that this was to provide transparency to the public, and due to the Town Attorney being sick, there was no answers that she could provide and that the Executive Session was cancelled.

### **9.0 Ordinances, Resolves Policies & Licenses**

#### **9.1 Mechanic Falls Water Audit Engagement Letter**

Councilor Konstantoulakis motioned to approve the Water Department Audit, seconded by Councilor Downing, all in favor, unanimous.

### **10.0 Executive Session: Legal Counsel Title 1 MRS Sec. 405 (6)(E)**

None Town Attorney was unable to attend meeting.

### **11.0 Adjourn:**

Councilor Bennett motioned to adjourn, Seconded by Councilor Downing, all in favor, so voted. Meeting adjourned 7:34pm

# **Mechanic Falls Town Council Workshop**

## **January 15, 2020**

### **MEMBERS PRESENT:**

Cathy Fifield, Chair  
Nicholas Konstantoulakis  
Tarsha Downing

John Emery  
Kieth Bennett, Vice Chair

### **STAFF PRESENT:**

Zakk Maher – Town Manager  
Julie Ward – Town Clerk

### **OTHERS PRESENT:**

Don Gerrish-Presenter  
Paula Stotts  
Mark Elliott

- 1.0** Councilor Fifield called the workshop to order at 4:00pm.
- 2.0** We stood and saluted the flag.
- 3.0** Roll Call complete, all present

- ***Presentation-Don Gerrish***

Don Gerrish works with municipalities on how to communicate and work better together for Town Managers and Council Boards.

### **5.0 Adjourn**

Councilor Konstantoulakis motioned to adjourn workshop, seconded Councilor Downing, all in favor so voted. Workshop adjourned at 6:02pm

# **Mechanic Falls Town Council**

## **Special Meeting**

### **January 15, 2020**

#### **MEMBERS PRESENT:**

Cathy Fifield, Chair  
Nicholas Konstantoulakis  
Tarsha Downing

John Emery  
Kieth Bennett, Vice Chair

#### **STAFF PRESENT:**

Zakk Maher – Town Manager  
Julie Ward – Town Clerk

#### **OTHERS PRESENT:**

William Dyer  
Paula Stotts  
Mark Elliott  
Eriks Petersons-Sun Journal

Tim Nugent  
Patricia Dyer  
Norma Crabtree

**1.0** Councilor Fifield called the meeting to order at 6:30pm.

**2.0** We stood and saluted the flag.

**3.0** Roll Call complete, all present

#### **4.0 Comments from the Public**

None

#### **5.0 New Business**

##### **5.1 Municipal Complex**

Town Manager Zakk Maher suggested looking into establishing a committee for Municipal Complex, since we would not be moving to old medical building. This would include all departments, which would include department heads and members of the community. Councilor Downing had asked if there were any minutes from the previous building committee. Town Manager Zakk Maher will come up with a proposal for next meeting.

##### **6.0 Executive Session:**

###### **6.1 Legal Counsel Title 1 MRS Sec. 405 (6)(C)**

Councilor Bennett motioned to go into Executive Session Title MRS Sec. 405(6)(C), seconded by Councilor Downing, all in favor so voted @ 7:12pm

Council came out of Executive Session approximately 7:25pm

Councilor Downing motioned to reduce the price of 22 Pleasant Street by \$50,000 and give Town Manager Zakk Maher permission to speak to realtor, seconded by Councilor Konstantoulakis, all in favor unanimous.

**6.2 Legal Counsel Title 1 MRS Sec. 405 (6)(E)**

Councilor Konstantoulakis motioned to go into Legal Counsel Title 1 MRS Sec. 405 (6)(E), seconded by Councilor Bennett, all in favor, so voted. @ approximately 7:30pm

Council came out of executive session at 8:19pm

**6.3 Legal Counsel Title 1 MRS Sec. 405 (6)(E)**

None

**7.0 Adjourn:**

Councilor Konstantoulakis motioned to adjourn, Seconded by Councilor Emery, all in favor, so voted. Meeting adjourned 8:21pm.

## Notes to the Financial Reports

1/28/2020

Revenues should be at approximately 58% collected and per the report we are 69.85% collected. We have already received a payment from the State for 75% of the total Homestead exemption money we are expecting for the year. We have also collected the money from the sale of the foreclosed properties. We did not budget that money as it was unknown how much if anything we would get. These items are making the percentage higher.

Expenditures should also be at approximately 58%. Per the attached report you can see that we are currently at 62.55% expended. As you look down through the individual budgets, you will see some that are already more than 58% expended but some items are due in full or at least half due at the beginning of the fiscal year. For instance, Trio software maintenance and licensing, property and casualty insurance and animal shelter fees have been paid in full for the year. We have paid the County Tax bill for the year making that budget 100% expended. I have also moved the majority of the CIP money to the reserve accounts, making that line 91% expended.

You will notice the line Municipal Complex operating supplies with a \$4,308 negative balance. As you remember, we eliminated the municipal complex budget and distributed those expenses over the other budgets. This line is fuel that has been purchased for use by the Town departments but hasn't yet been distributed to the budgets that use fuel. I distribute the costs quarterly, so theoretically, this cost will be distributed to the other departments on a quarterly basis. Of course, since we never let the gas tanks go empty, there will always be a balance in this line.

As always, if you have any questions, please feel free to ask me.

Lisa Prevost

Finance Director

[lprevost@mechanicfalls.org](mailto:lprevost@mechanicfalls.org)

**Revenue control report**  
Accounts: R 01-100 - R 01-400  
ALL

Account	YTD Budget Net	YTD Net	Uncollected Balance	Percent Collected
<b>01 - General Government</b>	<b>1,125,897.31</b>	<b>786,428.59</b>	<b>339,468.72</b>	<b>69.85</b>
100 - Auto Excise	485,000.00	278,882.85	206,117.15	57.50
101 - Boat Excise	1,600.00	495.20	1,104.80	30.95
102 - MV Agent Fee	9,200.00	6,060.00	3,140.00	65.87
103 - Snow/ATV Agent Fee	300.00	492.00	-192.00	164.00
104 - Boat Agent Fee	120.00	44.00	76.00	36.67
105 - Cash Management Interest	6,000.00	6,010.36	-10.36	100.17
106 - RE Interest	16,000.00	10,887.42	5,112.58	68.05
107 - Lien Costs	7,400.00	4,867.82	2,532.18	65.78
108 - Will/Fax/Notary	300.00	68.00	232.00	22.67
109 - Postage/Copies/Voter	500.00	564.70	-64.70	112.94
110 - Transfer Station Stickers	5,000.00	4,463.00	537.00	89.26
111 - Driveway Entrance Permit	200.00	80.00	120.00	40.00
112 - Pole Permit	0.00	20.00	-20.00	----
113 - Building Permit	10,000.00	4,930.98	5,069.02	49.31
114 - Plumbing Permit	3,500.00	1,927.50	1,572.50	55.07
115 - Electric Permit	2,000.00	870.00	1,130.00	43.50
116 - Commercial Haulers Permit	0.00	0.00	0.00	----
117 - Conditional Use Permit	300.00	348.25	-48.25	116.08
118 - Hunt/Fish Agent Fee	400.00	183.00	217.00	45.75
119 - Weapon Permits	200.00	91.00	109.00	45.50
120 - Birth/Death License	675.00	442.00	233.00	65.48
121 - Marriage License	650.00	540.00	110.00	83.08
122 - Victualer's License	500.00	90.00	410.00	18.00
123 - Liquor License	500.00	200.00	300.00	40.00
124 - Marriage Certificate	400.00	338.00	62.00	84.50
125 - Burial Permits	500.00	392.00	108.00	78.40
126 - Additional Certified copies	500.00	431.20	68.80	86.24
128 - Dog License (R3306)	950.00	550.00	400.00	57.89
129 - Dog Fees (R3408)	450.00	319.00	131.00	70.89
130 - Rabies Call	0.00	0.00	0.00	----
131 - Public Safety Reports	350.00	391.45	-41.45	111.84
132 - Geneology Fee	0.00	0.00	0.00	----
133 - Fire Works Permit	150.00	100.00	50.00	66.67
139 - Marijuana Fee	0.00	3,250.00	-3,250.00	----
140 - Zoning Fee	0.00	0.00	0.00	----
141 - Court Fee	350.00	75.45	274.55	21.56
142 - Variance Fee	0.00	0.00	0.00	----
143 - Water Administration Fee	21,000.00	0.00	21,000.00	0.00
144 - Home Occupation Fee	50.00	0.00	50.00	0.00
145 - Sign Permit Fee	50.00	25.60	24.40	51.20
146 - Special Amusement Fee	250.00	220.00	30.00	88.00
147 - Cable Franchise Fee	30,000.00	17,841.07	12,158.93	59.47
148 - Transfer Station Fee	4,000.00	2,980.00	1,020.00	74.50
149 - Carnival Service Fee	0.00	0.00	0.00	----
150 - CEO Citations	100.00	0.00	100.00	0.00
160 - Police Fines	175.00	175.00	0.00	100.00
161 - Late/Pick Up Fees (Dogs)	400.00	25.00	375.00	6.25
162 - Service Charges	1,500.00	0.00	1,500.00	0.00
163 - Tree Growth Penalty	0.00	0.00	0.00	----
164 - RSU 16 Winter Maint	0.00	0.00	0.00	----
170 - Municipal Gym Rent	200.00	110.00	90.00	55.00
171 - Adult Education Rent	0.00	0.00	0.00	----
172 - USCTC Rent	4,850.00	2,566.62	2,283.38	52.92

### Revenue control report

Accounts: R 01-100 - R 01-400

ALL

Account	YTD Budget Net	YTD Net	Uncollected Balance	Percent Collected
<b>01 - General Government CONT'D</b>				
173 - Headstart Rent	1,800.00	840.65	959.35	46.70
174 - Tennis Lights	0.00	0.00	0.00	----
175 - Trfr Stat Rolloff Can Parking	1,827.00	761.25	1,065.75	41.67
180 - Insurance Reimbursement	1,500.00	3,256.00	-1,756.00	217.07
181 - Recycling Reimbursement	10,000.00	4,570.16	5,429.84	45.70
182 - Welfare Reimbursement	0.00	0.00	0.00	----
183 - Police Reimbursement	0.00	0.00	0.00	----
184 - DARE Reimbursement	0.00	0.00	0.00	----
185 - GAs Tax Reimbursement	0.00	0.00	0.00	----
186 - Electric Reimbursment	0.00	0.00	0.00	----
187 - Business Advertising	0.00	0.00	0.00	----
190 - Sold Items	0.00	0.00	0.00	----
191 - Town Owned Sale	0.00	0.00	0.00	----
192 - Reimbursement Ball Field Light	0.00	0.00	0.00	----
193 - Oxford Bank Accounts	0.00	0.00	0.00	----
194 - Tree Harvesting	0.00	0.00	0.00	----
195 - Reserve Accts	25,358.00	0.00	25,358.00	0.00
198 - Tax Acquired Prop	0.00	82,225.63	-82,225.63	----
199 - Payment in Lieu of Taxes	1,700.00	0.00	1,700.00	0.00
200 - Veteran's Exemption	1,850.00	0.00	1,850.00	0.00
201 - Tree Growth	3,200.00	2,963.39	236.61	92.61
202 - BETE	18,510.27	0.00	18,510.27	0.00
203 - Highway Block Grant	22,500.00	23,216.00	-716.00	103.18
204 - State Revenue Sharing	252,870.00	181,968.12	70,901.88	71.96
205 - Welfare Reimbursement	2,000.00	1,441.90	558.10	72.10
206 - Library Grant	0.00	0.00	0.00	----
207 - Homestead Reimbursement	165,347.04	132,026.00	33,321.04	79.85
208 - Snowmobile Refund	800.00	801.02	-1.02	100.13
209 - Tree Growth Refund	0.00	0.00	0.00	----
210 - State Burn Permit Rev Sharing	25.00	0.00	25.00	0.00
211 - General Education	0.00	0.00	0.00	----
300 - FEMA	0.00	0.00	0.00	----
350 - Boiler Reimbursement	0.00	0.00	0.00	----
400 - Sex Offender Registry	40.00	10.00	30.00	25.00
<b>Final Totals</b>	<b>1,125,897.31</b>	<b>786,428.59</b>	<b>339,468.72</b>	<b>69.85</b>

# Expense Summary Report

Department(s): 01 - 49  
ALL Months

Account	YTD Budget Net	YTD Net	Unexpended Balance	Percent Spent
<b>01 - General Government</b>	<b>255,102.00</b>	<b>147,889.70</b>	<b>107,212.30</b>	<b>57.97</b>
<b>05 - Boards &amp; Councils</b>	<b>15,466.00</b>	<b>8,767.09</b>	<b>6,698.91</b>	<b>56.69</b>
01 - Salaries	3,238.00	1,258.34	1,979.66	38.86
02 - Other Personnel	2,300.00	1,315.26	984.74	57.19
06 - Subscriptions	6,628.00	3,333.49	3,294.51	50.29
27 - Training & Travel	300.00	860.00	-560.00	286.67
32 - Minor Cip	3,000.00	2,000.00	1,000.00	66.67
<b>10 - Municipal Complex</b>	<b>0.00</b>	<b>4,308.36</b>	<b>-4,308.36</b>	<b>----</b>
16 - Operating Supplies	0.00	4,308.36	-4,308.36	----
<b>15 - Town Clerk/Elections</b>	<b>107,025.00</b>	<b>51,463.79</b>	<b>55,561.21</b>	<b>48.09</b>
01 - Salaries	71,669.00	30,547.54	41,121.46	42.62
02 - Other Personnel	1,740.00	1,302.44	437.56	74.85
03 - Communications	1,950.00	897.02	1,052.98	46.00
06 - Subscriptions	640.00	310.10	329.90	48.45
10 - Utilities	1,825.00	1,939.05	-114.05	106.25
15 - Office Supplies	4,000.00	2,641.32	1,358.68	66.03
16 - Operating Supplies	5,675.00	1,992.14	3,682.86	35.10
20 - Advertising	300.00	0.00	300.00	0.00
25 - Repairs	100.00	417.95	-317.95	417.95
27 - Training & Travel	3,000.00	347.82	2,652.18	11.59
30 - Contracted Services	15,220.00	11,068.41	4,151.59	72.72
32 - Minor Cip	906.00	0.00	906.00	0.00
<b>20 - Administration</b>	<b>132,611.00</b>	<b>83,350.46</b>	<b>49,260.54</b>	<b>62.85</b>
01 - Salaries	113,368.00	62,921.28	50,446.72	55.50
02 - Other Personnel	2,500.00	2,358.59	141.41	94.34
03 - Communications	2,750.00	1,770.29	979.71	64.37
06 - Subscriptions	210.00	117.50	92.50	55.95
10 - Utilities	3,100.00	5,859.57	-2,759.57	189.02
27 - Training & Travel	3,450.00	3,073.71	376.29	89.09
30 - Contracted Services	7,233.00	7,249.52	-16.52	100.23
<b>05 - Public Works</b>	<b>355,614.00</b>	<b>195,598.96</b>	<b>160,015.04</b>	<b>55.00</b>
<b>01 - Public Wks</b>	<b>355,614.00</b>	<b>195,598.96</b>	<b>160,015.04</b>	<b>55.00</b>
01 - Salaries	186,243.00	98,982.27	87,260.73	53.15
02 - Other Personnel	1,700.00	427.96	1,272.04	25.17
03 - Communications	1,865.00	918.83	946.17	49.27
10 - Utilities	13,410.00	2,083.97	11,326.03	15.54
15 - Office Supplies	890.00	46.05	843.95	5.17
16 - Operating Supplies	89,110.00	53,435.21	35,674.79	59.97
20 - Advertising	300.00	0.00	300.00	0.00
25 - Repairs	5,000.00	2,281.99	2,718.01	45.64
27 - Training & Travel	600.00	53.58	546.42	8.93
28 - Motor Vehicle	41,420.00	27,396.88	14,023.12	66.14
30 - Contracted Services	12,876.00	9,972.22	2,903.78	77.45
32 - Minor Cip	2,200.00	0.00	2,200.00	0.00
<b>10 - Public Safety</b>	<b>539,140.00</b>	<b>280,707.24</b>	<b>258,432.76</b>	<b>52.07</b>
<b>01 - Fire/Rescue Dept</b>	<b>145,801.00</b>	<b>64,079.13</b>	<b>81,721.87</b>	<b>43.95</b>
01 - Salaries	60,155.00	23,812.57	36,342.43	39.59
03 - Communications	2,500.00	1,213.17	1,286.83	48.53
06 - Subscriptions	2,985.00	2,486.20	498.80	83.29
10 - Utilities	10,415.00	2,372.67	8,042.33	22.78
15 - Office Supplies	400.00	21.60	378.40	5.40
16 - Operating Supplies	10,200.00	4,939.65	5,260.35	48.43
25 - Repairs	1,850.00	0.00	1,850.00	0.00
27 - Training & Travel	6,125.00	1,011.84	5,113.16	16.52

### Expense Summary Report

Department(s): 01 - 49  
ALL Months

Account	YTD Budget Net	YTD Net	Unexpended Balance	Percent Spent
<b>10 - Public Safety CONT'D</b>				
28 - Motor Vehicle	18,604.00	8,880.41	9,723.59	47.73
30 - Contracted Services	19,567.00	10,286.83	9,280.17	52.57
32 - Minor Cip	13,000.00	9,054.19	3,945.81	69.65
<b>05 - Police Dept</b>	<b>384,681.00</b>	<b>210,723.11</b>	<b>173,957.89</b>	<b>54.78</b>
01 - Salaries	293,624.00	164,843.39	128,780.61	56.14
02 - Other Personnel	4,500.00	549.64	3,950.36	12.21
03 - Communications	7,600.00	3,491.31	4,108.69	45.94
06 - Subscriptions	10,944.00	10,987.25	-43.25	100.40
10 - Utilities	6,790.00	2,187.51	4,602.49	32.22
15 - Office Supplies	2,500.00	330.50	2,169.50	13.22
16 - Operating Supplies	5,000.00	1,755.28	3,244.72	35.11
25 - Repairs	800.00	202.54	597.46	25.32
27 - Training & Travel	5,000.00	4,230.52	769.48	84.61
28 - Motor Vehicle	17,260.00	8,236.08	9,023.92	47.72
30 - Contracted Services	27,663.00	12,919.47	14,743.53	46.70
32 - Minor Cip	3,000.00	989.62	2,010.38	32.99
<b>20 - Animal Control Officer</b>	<b>8,658.00</b>	<b>5,905.00</b>	<b>2,753.00</b>	<b>68.20</b>
01 - Salaries	4,680.00	2,610.00	2,070.00	55.77
30 - Contracted Services	3,978.00	3,295.00	683.00	82.83
<b>15 - Code Enforce/Planning</b>	<b>49,193.00</b>	<b>27,846.24</b>	<b>21,346.76</b>	<b>56.61</b>
<b>01 - Code Enforce/Planning</b>	<b>49,193.00</b>	<b>27,846.24</b>	<b>21,346.76</b>	<b>56.61</b>
01 - Salaries	39,538.00	22,469.80	17,068.20	56.83
03 - Communications	650.00	296.77	353.23	45.66
06 - Subscriptions	300.00	45.00	255.00	15.00
10 - Utilities	715.00	1,650.85	-935.85	230.89
15 - Office Supplies	400.00	230.36	169.64	57.59
20 - Advertising	300.00	37.69	262.31	12.56
27 - Training & Travel	1,500.00	62.26	1,437.74	4.15
30 - Contracted Services	5,790.00	3,053.51	2,736.49	52.74
<b>20 - Library</b>	<b>37,967.00</b>	<b>18,962.98</b>	<b>19,004.02</b>	<b>49.95</b>
<b>01 - Library</b>	<b>37,967.00</b>	<b>18,962.98</b>	<b>19,004.02</b>	<b>49.95</b>
01 - Salaries	21,174.00	10,975.76	10,198.24	51.84
03 - Communications	650.00	296.75	353.25	45.65
06 - Subscriptions	1,000.00	350.00	650.00	35.00
10 - Utilities	3,450.00	1,832.91	1,617.09	53.13
15 - Office Supplies	700.00	47.38	652.62	6.77
16 - Operating Supplies	9,750.00	4,315.56	5,434.44	44.26
27 - Training & Travel	200.00	114.41	85.59	57.21
30 - Contracted Services	793.00	830.21	-37.21	104.69
32 - Minor Cip	250.00	200.00	50.00	80.00
<b>25 - Recreation</b>	<b>22,986.00</b>	<b>13,861.74</b>	<b>9,124.26</b>	<b>60.31</b>
<b>01 - Recreation</b>	<b>22,986.00</b>	<b>13,861.74</b>	<b>9,124.26</b>	<b>60.31</b>
01 - Salaries	14,560.00	6,572.37	7,987.63	45.14
03 - Communications	650.00	248.74	401.26	38.27
30 - Contracted Services	7,776.00	7,040.63	735.37	90.54
<b>26 - Utilities</b>	<b>171,500.00</b>	<b>86,777.13</b>	<b>84,722.87</b>	<b>50.60</b>
<b>01 - Utilities</b>	<b>171,500.00</b>	<b>86,777.13</b>	<b>84,722.87</b>	<b>50.60</b>
06 - Subscriptions	250.00	250.00	0.00	100.00
10 - Utilities	168,175.00	84,951.89	83,223.11	50.51
25 - Repairs	3,075.00	1,575.24	1,499.76	51.23
<b>30 - Assessor</b>	<b>24,750.00</b>	<b>16,018.65</b>	<b>8,731.35</b>	<b>64.72</b>
<b>01 - Assessor</b>	<b>24,750.00</b>	<b>16,018.65</b>	<b>8,731.35</b>	<b>64.72</b>

## Expense Summary Report

Department(s): 01 - 49  
ALL Months

Account	YTD Budget Net	YTD Net	Unexpended Balance	Percent Spent
<b>30 - Assessor CONT'D</b>				
30 - Contracted Services	24,750.00	16,018.65	8,731.35	64.72
<b>31 - Auditor</b>	<b>10,550.00</b>	<b>4,435.00</b>	<b>6,115.00</b>	<b>42.04</b>
<b>01 - Auditor</b>	<b>10,550.00</b>	<b>4,435.00</b>	<b>6,115.00</b>	<b>42.04</b>
30 - Contracted Services	10,550.00	4,435.00	6,115.00	42.04
<b>32 - Contingency</b>	<b>10,000.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>
<b>01 - Contingency</b>	<b>10,000.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>
30 - Contracted Services	10,000.00	0.00	10,000.00	0.00
<b>33 - Debt Service</b>	<b>184,036.00</b>	<b>153,824.22</b>	<b>30,211.78</b>	<b>83.58</b>
<b>01 - Debt Service</b>	<b>184,036.00</b>	<b>153,824.22</b>	<b>30,211.78</b>	<b>83.58</b>
30 - Contracted Services	184,036.00	153,824.22	30,211.78	83.58
<b>34 - Pensions &amp; Insurances</b>	<b>487,849.00</b>	<b>277,311.39</b>	<b>210,537.61</b>	<b>56.84</b>
<b>01 - Pensions &amp; Insurances</b>	<b>487,849.00</b>	<b>277,311.39</b>	<b>210,537.61</b>	<b>56.84</b>
01 - Salaries	14,079.00	14,079.00	0.00	100.00
05 - Payroll Expenses	445,770.00	232,127.39	213,642.61	52.07
16 - Operating Supplies	1,500.00	2,500.00	-1,000.00	166.67
30 - Contracted Services	26,500.00	28,605.00	-2,105.00	107.94
<b>35 - Social Services/Welfare</b>	<b>11,500.00</b>	<b>4,339.20</b>	<b>7,160.80</b>	<b>37.73</b>
<b>05 - Welfare</b>	<b>11,500.00</b>	<b>4,339.20</b>	<b>7,160.80</b>	<b>37.73</b>
01 - Salaries	4,500.00	1,692.35	2,807.65	37.61
27 - Training & Travel	0.00	175.00	-175.00	----
30 - Contracted Services	7,000.00	2,471.85	4,528.15	35.31
<b>40 - Solid Waste</b>	<b>126,285.00</b>	<b>58,037.19</b>	<b>68,247.81</b>	<b>45.96</b>
<b>01 - Solid Waste</b>	<b>126,285.00</b>	<b>58,037.19</b>	<b>68,247.81</b>	<b>45.96</b>
01 - Salaries	50,343.00	22,138.28	28,204.72	43.97
02 - Other Personnel	800.00	293.63	506.37	36.70
03 - Communications	1,068.00	534.88	533.12	50.08
10 - Utilities	1,750.00	675.38	1,074.62	38.59
16 - Operating Supplies	2,700.00	2,430.70	269.30	90.03
25 - Repairs	6,000.00	4.41	5,995.59	0.07
27 - Training & Travel	800.00	0.00	800.00	0.00
28 - Motor Vehicle	1,294.00	245.06	1,048.94	18.94
30 - Contracted Services	60,530.00	31,714.85	28,815.15	52.40
32 - Minor Cip	1,000.00	0.00	1,000.00	0.00
<b>45 - County Tax</b>	<b>200,113.00</b>	<b>200,112.95</b>	<b>0.05</b>	<b>100.00</b>
<b>01 - County Tax</b>	<b>200,113.00</b>	<b>200,112.95</b>	<b>0.05</b>	<b>100.00</b>
30 - Contracted Services	200,113.00	200,112.95	0.05	100.00
<b>49 - Capital Improvements</b>	<b>242,750.00</b>	<b>221,444.43</b>	<b>21,305.57</b>	<b>91.22</b>
<b>01 - Capital Improvements</b>	<b>242,750.00</b>	<b>221,444.43</b>	<b>21,305.57</b>	<b>91.22</b>
33 - Capital Improvements	242,750.00	221,444.43	21,305.57	91.22
<b>Final Totals</b>	<b>2,729,335.00</b>	<b>1,707,167.02</b>	<b>1,022,167.98</b>	<b>62.55</b>

# Reserve Account Balances

As of 12/31/2019

## Town of Mechanic Falls

Account Name	Amount	Interest	Paid In	Paid Out	New Balance	Owed to Town	Real Balance	Int rate	Matures
	7/1/2019	\$	-	\$	-	12/31/2019	12/31/2019		
One year CD	\$ 151,157.57	\$ 1,081.58			\$ 152,239.15		\$ 152,239.15	1.25%	1/16/2020
Cash Mgmt/Reserve accts	\$ 1,371,868.88	\$ 4,955.39	\$ 221,300.00	\$ 17,601.47	\$ 1,580,522.80		\$ 1,580,522.80		
Mutual Fund	\$ 12,124.27	\$ 46.13			\$ 12,170.40		\$ 12,170.40	1.14%	10/4/2021
				\$ -					
<b>Total</b>	<b>\$ 1,535,150.72</b>	<b>\$ 6,083.10</b>	<b>\$ 221,300.00</b>	<b>\$ 17,601.47</b>	<b>\$ 1,744,932.35</b>	<b>\$0.00</b>	<b>\$ 1,744,932.35</b>		

Tax Commitment 2019/2020	Collected Thru 1/28/2020	% Collected
\$3,088,033.47	\$1,608,784.44	52.10%
Total Town Budget	\$2,729,336.00	
Total RSU Assessment	\$1,645,440.00	
TIF District	\$0.00	
Total Budget	\$4,374,776.00	
Homestead Exemption	\$165,347.00	
BETE Reimbursement	\$18,510.00	
Total Anticipated Non Tax Revenues	\$942,040.00	
From Fund Balance	\$185,000.00	
Total Anticipated Tax Revenues	\$3,088,033.00	
Total Revenues	\$4,398,930.00	
Overlay	\$24,154.00	

Town Reserve Accounts  
As of 12/31/2019

	7/1/2019				12/31/2019		12/31/2019
	Beginning Balance	Paid In	Paid Out	Interest	New Balance	Owed to Town	Ending Balance
Cash Management	\$98,162.29			\$371.72	\$98,534.01		\$98,534.01
Computer Reserve	\$13,016.99		\$1,540.00	\$47.80	\$11,524.79		\$11,524.79
Unemployment Fund	\$64,371.29			\$243.76	\$64,615.05		\$64,615.05
Municipal Complex	\$25,096.98	\$10,000.00	\$4,508.17	\$105.38	\$30,694.19	\$0.00	\$30,694.19
Fire/Rescue Funds	\$91,838.38	\$75,000.00		\$380.22	\$167,218.60		\$167,218.60
Highway Funds	\$332,172.62	\$67,000.00		\$1,080.13	\$400,252.75		\$400,252.75
Solid Waste	\$30,971.88	\$5,000.00		\$98.91	\$36,070.79		\$36,070.79
Assessing	\$75,386.25	\$20,000.00		\$252.05	\$95,638.30		\$95,638.30
Library Computers	\$1,212.70	\$300.00		\$5.14	\$1,517.84		\$1,517.84
Recreation	\$412.90			\$1.57	\$414.47		\$414.47
BAN Escrow	\$394,356.85			\$1,493.31	\$395,850.16		\$395,850.16
Winterbrook Escrow	\$12,149.48			\$35.97	\$12,185.45		\$12,185.45
Police Cruiser	\$22,423.84	\$20,000.00		\$95.29	\$42,519.13		\$42,519.13
Police Training	\$24,371.78			\$92.29	\$24,464.07		\$24,464.07
Debt Service	\$40,215.01			\$152.27	\$40,367.28		\$40,367.28
Voting Machines		\$14,000.00		\$20.23	\$14,020.23		\$14,020.23
Sidewalks	\$82,724.09			\$244.88	\$82,968.97		\$82,968.97
MFPD Forfeiture	\$2,851.67		\$1,975.00	\$10.83	\$887.50		\$887.50
Insurance Reimb	\$60,133.88		\$9,578.30	\$209.20	\$50,764.78		\$50,764.78
Roads	\$0.00	\$10,000.00		\$14.44	\$10,014.44		\$10,014.44
Totals	\$1,371,868.88	\$221,300.00	\$17,601.47	\$4,955.39	\$1,580,522.80	\$0.00	\$1,580,522.80

# Mechanic Falls Animal Control Report

Month of December

**Number of Animal Control Calls:**

Dogs 10

Cats 4

Other \_\_\_\_\_ (Please specify in notes below)

Number of calls involving Nuisance Dogs: \_\_\_\_\_

Number of calls involving Dangerous Dogs: \_\_\_\_\_

Number of calls that resulted in claims: \_\_\_\_\_  
(i.e. damage to property, bites, etc)

**Number of Animals surrendered to the shelter:**

Dogs \_\_\_\_\_

Cats 2

Other \_\_\_\_\_ (Please Specify in notes below)

**NOTES:**

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*Res* \_\_\_\_\_

Signature - Animal Control Officer

# Mechanic Falls Public Library

*"Providing Lifelong Enjoyment of Learning, Exploring & Reading"*

## Association Meeting Minutes 1/2/2020

**Members present:** Jenn Durant and Ann Hobart

**Members absent:** Janice Earle and Beth Yates

**Also present:** Nancy Petersons, Patti Dyer, and Joe Emery

**Secretary's Report:** Ann motioned to accept minutes (with the time adjourned as being 7:45pm and date correction for the fundraiser), Jenn seconded

**Treasurer's Report:** (no report available)

**Savings:**           **Checking:**

**Librarian's Report:** Read by Nancy; motioned to accept by Jenn, seconded by Ann

### Old Business:

- Motion to change the library book sale date to November 9<sup>th</sup>
- Nancy has applied to The Academy for Small/Rural Public Library Directors
- Nancy will work on pie sale lists. We can also advertise about it at the book sale

### New Business:

- Patti Dyer and Laura Vincent have submitted applications for the Library Association- welcome! Patti will be away on vacation next month and so we will see her at the meeting in March
- Nancy continues to attend the library conferences and has expressed interest in the next conference Small and Rural Library Management Training Series from ALA. These conferences have provided invaluable information, resources, and networking. Thank you for attending these Nancy!
- February 15<sup>th</sup> is the date of the Mom & Me Creations fundraiser; the snow date is the 22<sup>nd</sup>. Tickets will be \$40, producing a fundraiser of \$10 per person plus a raffle. Nancy will make tickets, Jenn will create the flyers
- A high school student recently volunteered at the library; she organized the craft closet

Motion to adjourn at 7:42pm by Jenn, seconded by Ann

**Mechanic Falls Public Library**  
**"Providing Lifelong Enjoyment of Learning Exploring and Reading"**

**Librarian's Report**  
**February 3, 2020**

Circulation	Jan	Jan	Usage	Jan	Jan
	'19	'20		'19	'20
<b>Adult Fiction</b>	<b>252</b>	<b>231</b>	<b>Computer Usage</b>	<b>45</b>	<b>31</b>
<b>Adult Non-Fic</b>	<b>50</b>	<b>23</b>	<b>Walk Ins</b>	<b>338</b>	<b>260</b>
<b>Children's Pic</b>	<b>126</b>	<b>117</b>	<b>ILL's</b>	<b>45</b>	<b>48</b>
<b>Juvenile Fic</b>	<b>57</b>	<b>58</b>	<b>Reference</b>	<b>94</b>	<b>63</b>
<b>YA Fic</b>	<b>22</b>	<b>38</b>	<b>Wi-Fi</b>	<b>72</b>	<b>64</b>
<b>J/YA Non-Fic</b>	<b>33</b>	<b>15</b>	<b>New Patrons</b>	<b>6</b>	<b>8</b>
<b>DVD's</b>	<b>39</b>	<b>23</b>	<b>Programs</b>	<b>8</b>	<b>14</b>
<b>Audio/Cloud Lib.</b>	<b>5</b>	<b>13</b>	<b>Pre-school Story-time</b>	<b>23</b>	<b>17</b>
<b>Total</b>	<b>584</b>	<b>518</b>	<b>Total</b>	<b>623</b>	<b>505</b>

My class in Augusta on January 17<sup>th</sup> was about Library Boards and Associations and Human Resources. It was definitely a full day. I have a lot to discuss with the library board this month about collection development, challenges from patrons and the By-Laws.

Our monthly book group is reading "The Invention of Wings" by Sue Monk Kidd. The books are available if anyone wants to join in.

The library board is going to start selling raffle tickets February 6<sup>th</sup> for the fundraiser in March. Stop at the library to see the raffle item.

Welcome to our new associates Laura Vincent and Patricia Dyer.

Stop by for a visit and checkout our new additions.



Nancy Petersons, Mechanic Falls Library Director.

**MONTHLY REPORT FOR JANUARY 2020  
MECHANIC FALLS PUBLIC WORKS DEPT.  
SUBMITTED BY SCOTT R.PENNEY, FOREMAN**

**WED\*\*\*1/1/2020**

Come in and salt roads, plow transfer station, Firemans field

**THURS\*\*\*1/2/2020**

Adjust clutch on #14, haul snow from uptown to firemans field, patch in front of Kathys diner, repair fire hose for our wash bay, rinse trucks.

**SUN\*\*\*1/5/2020**

Plow and sand, just enough so we had to scrape.

**MON\*\*\*1/6/2020**

Work on plow lights on #7, sand dirt areas, wash pickup, take #14 to Auburn for two tires, haul some books to transfer.

**TUES\*\*\*1/7/2020**

Take down all Christmas decorations around town, takes all day.

**WED\*\*\*1/8/2020**

Snow, only an inch but drags on all day, plow and sand, plow transfer, salt roads.

**THURS\*\*\*1/9/2020**

Push banks back, get ready for possible ice storm, move snow, get salt in, take sander out of pickup, adjust chain, grease sander, loader.

**MON\*\*\*1/13/2020**

Work on trucks, repair broken cylinder on #7, rear wheel problems again, wheels no good, holes oblonged, studs bad, bearing bad, hustle some parts up, snowing, stay late, sand.

**TUES\*\*\*1/14/2020**

Come in early and salt roads, go after parts, work on getting truck back together, more snow on way, come back in later and deal with more snow.

**WED\*\*\*1/15/2020**

Check roads, salt areas, #7 breaks down again, take apart again, repair, not going by end of day and storm coming in, waiting for hub.

**THURS\*\*\*1/16/2020**

Wait for next part, plow and sand, when part comes in stop and put truck back together, get truck back on road, plow and sand into the night.

**FRI\*\*\*1/17/2020**

Come in and plow and salt roads.

**SAT\*\*\*1/18/2020**

Come in at 7p.m. and plow and sand all night.

**SUN\*\*\*1/19/2020**

Work all night, plow, sand, salt, stay till 10:30a.m.

**MON\*\*\*1/20/2020**

HOLIDAY, Come in and take truck to Big Rig for brake repair.

**TUES\*\*\*1/21/2020**

Push banks back, move snow uptown, go get cutting edge for snowblower, change, scrape sidewalks again, rinse trucks.

**WED\*\*\*1/22/2020**

Go get #14 at Big Rig, put plow back on it and push banks back out of town, repair mailbox post, put cutting edge on #7 wing, repair exhaust on #1, put in new piece of pipe, go get cutting edges and toilet for town office.

**THURS\*\*\*1/23/2020**

Put in new toilet upstairs in town office, put new cutting edge on #14 front plow, haul snow in Depot square.

**SUN\*\*\*1/26/2020**

Sand transfer station and dirt roads.

**MON\*\*\*1/27/2020**

Sand roads first thing, iced up from rain, haul load of books to transfer station, check fluid in hopper at transfer, seems fine, do rear brake job on the Gem pickup, new calipers, rinse all trucks, rotate tires on Gem.

**TUES\*\*\*1/28/2020**

Change calipers around on Gem, bleed brakes again, check brakes on #1, repair, go get #14 from shop, haul more books to transfer.

**WED\*\*\*1/29/2020**

Wash trucks, put more waste oil in our tank, grease loader, bring in patch and warm up.

**THURS\*\*\*1/30/2020**

Patch areas, haul more books, do dump run.

Thanks for your support, Scott

**MECHANIC FALLS WATER DEPT.  
62 HIGHLAND AVE.  
MECHANIC FALLS, MAINE 04256**

**TEL: 345-5351**

**TO:** Town Manager

**FROM:** Stephen L. French, Superintendent

**DATE** January 2020

**RE** Monthly Report

Town Manager and Council,

We have had a couple of months readings from the Northern Springs Trailer Park. They are going to be a good customer for us. That coupled with the two new hydrants that were installed as part of the project will help with our income.

So far it has been a quiet winter for us. We have done some plowing and shoveling hydrants and this is the month where we read quarterly meters. Tony and I got the meters read in between snow storms. Michelle has been busy sending out shut off notices for delinquent bills. It is unfortunate that our shut off notices come a few days before Christmas. We sent out the notices, but didn't take any action on them until the new year. We only shut off one customer. They were only off for about a half an hour before they called to have us return and re-establish service. We have a valve on the property line we use to disconnect them. Unlike Power utilities, we can disconnect in the winter after going through the proper steps.

*Steve French*

**MECHANIC FALLS WATER DEPT.  
FINANCIAL STATEMENT**

**31-Dec-19**

ACCT #	ACCOUNT	BUDGETED	EXPENDED	BALANCE	PERCENT
181	UNAMORT. DEBT DISC. & EXP.	\$0.00	\$0.00	\$0.00	0.00%
221 B	WELL LOAN THRU TOWN	\$0.00	\$0.00	\$0.00	#DIV/0!
221 A	DWSRF BOND	\$46,224.58	\$46,224.58	\$0.00	100.00%
238	SALES TAXES	\$1,300.00	\$1,626.06	(\$326.06)	125.08%
303	LAND & LAND RIGHTS	\$0.00	\$0.00	\$0.00	0.00%
304	STRUCTURES & IMPROVEMENTS	\$1,000.00	\$2,068.36	(\$1,068.36)	206.84%
330	DISTRIBUTION - RESERVOIRS	\$1,000.00	\$584.35	\$415.65	58.44%
331	TRANSMISSION & DISTRIBUTION	\$7,000.00	\$7,651.21	(\$651.21)	109.30%
333	NEW SERVICES	\$100.00	\$0.00	\$100.00	0.00%
334	METERS & INSTALLATION	\$2,500.00	\$3,372.84	(\$872.84)	134.91%
335	HYDRANTS	\$0.00	\$0.00	\$0.00	#DIV/0!
340	OFFICE FURNITURE & EQUIP.	\$2,000.00	\$2,232.50	(\$232.50)	111.63%
343	TOOLS,SHOP EQUIPMENT	\$1,000.00	\$788.35	\$211.65	78.84%
344	LABORATORY EQUIPMENT	\$1,000.00	\$640.42	\$359.58	64.04%
345	POWER OPER. EQUIPMENT	\$400.00	\$483.75	(\$83.75)	120.94%
346	COMMUNICATION EQUIPMENT	\$1,000.00	\$543.90	\$456.10	54.39%
601	SALARIES & FICA	\$140,108.62	\$135,960.21	\$4,148.41	97.04%
604	EMPLOYEES PENS & BEN	\$48,058.52	\$51,699.84	(\$3,641.32)	107.58%
615	PURCHASED POWER	\$16,000.00	\$12,840.87	\$3,159.13	80.26%
618	CHEMICALS	\$17,000.00	\$11,627.08	\$5,372.92	68.39%
620	MATERIALS & SUPPLIES	\$3,500.00	\$3,215.19	\$284.81	91.86%
631	CONTRACTUAL-ENGINEERING	\$1,500.00	\$0.00	\$1,500.00	0.00%
632	CONTRACTUAL-ACCOUNTING	\$5,250.00	\$5,575.00	(\$325.00)	106.19%
633	CONTRACTUAL-LEGAL	\$1,000.00	\$0.00	\$1,000.00	0.00%
634	CONTRACTUAL-MGM. FEES	\$21,000.00	\$21,000.00	\$0.00	100.00%
635	CONTRACTUAL-OTHER	\$3,500.00	\$2,654.71	\$845.29	75.85%
650	TRANSPORTATION	\$7,000.00	\$6,078.16	\$921.84	86.83%
656-59	INSURANCE	\$6,700.00	\$5,775.62	\$924.38	86.20%
660	ADVERTISING EXP.	\$200.00	\$0.00	\$200.00	0.00%
667	PUC EXP. OTHER	\$1,800.00	\$1,906.00	(\$106.00)	105.89%
670	BAD DEBT EXPENSE	\$100.00	\$0.00	\$100.00	0.00%
675	MISC. EXPENSE	\$17,000.00	\$17,771.21	(\$771.21)	104.54%
	<b>TOTAL</b>	<b>\$354,241.72</b>	<b>\$342,320.21</b>	<b>\$11,921.51</b>	<b>96.63%</b>

**CAPITAL BUDGET**

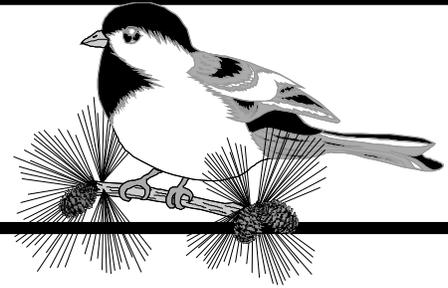
<b>\$35,000.00</b>	<b>\$65,955.16</b>	<b>(\$30,955.16)</b>	<b>188.44%</b>
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**TOTAL BUDGET**

<b>\$389,241.72</b>	<b>\$408,275.37</b>	<b>(\$19,033.65)</b>	<b>104.89%</b>
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# Town of Mechanic Falls

108 Lewiston Street  
Mechanic Falls, ME 04256  
Phone: 345-2871 FAX: 345-9201  
[www.MechanicFalls.org](http://www.MechanicFalls.org)



## Municipal Complex Planning Committee

The intention is to establish an ad hoc advisory committee to:

1. Assess the current use of facilities by the following municipal departments:
  - Administration
  - Clerk's Office
  - Code Enforcement Office
  - Library
  - Water Department
  - Public Works
  - Police Department
  - Fire Departments
2. Develop a short & long range; facilities focused needs-assessment of these departments.
3. Make recommendations to the Town Council on the best course of action.

Committee make up shall include:

- Council Member -
- MFDC Member -
- Planning Board Member -
- Budget Committee Member -
- Recreation Committee Member –
- Library Trustee Member –
- Historical Society Member –
- Community Member at Large
- Community Member at Large

This would be an advisory committee only, focused on making recommendations to the Council. It would be chaired by the Council Liaison and Staffed by the Town Manager.

Work of this committee would be convened for an initial term of 2 years beginning in August 2020, and meet monthly on the 4th Monday of every month at 4pm.

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STATE OF MAINE  
DEPARTMENT OF TRANSPORTATION  
16 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0016

Janet T. Mills  
GOVERNOR

Bruce A. Van Note  
ACTING COMMISSIONER

January 6, 2020

Town of Mechanic Falls  
108 Lewiston Street  
Mechanic Falls, ME 04256

Subject: South Main Street Bridge (Red Bridge) #5009  
Wearing Surface Replacement  
Win Number: 23156.00  
Town of Mechanic Falls

To: Zakk Maher, Manager:

The Maine Department of Transportation is currently working on the final design of a Wearing Surface Replacement project for the South Main Street over Little Androscoggin River, Bridge (Red Bridge) #5009, WIN 23156.00, in the Town of Mechanic Falls. Advertisement of the subject project for competitive bids is scheduled for April 2020.

In efforts to work with your community's schedule, construction won't begin until after your Community Days, June 5<sup>th</sup> and 6<sup>th</sup>, and will be completed by August 22<sup>nd</sup>, as to not interfere with School traffic. Onsite construction activities are not expected to exceed 2 weeks in duration; however, in efforts to best reduce construction costs, the chosen Contractor will be allowed to determine a time and duration that best suits their schedule within our allowable window. A minimum of one lane of alternating one-way traffic will be maintained during construction which will be limited to daylight hours Monday through Saturday.

**We hereby request that you provide a copy of this notice to all municipal officials, employees and boards with responsibilities for utility and/or land-use planning/permitting, and that you post this letter on any municipal public bulletin boards, media outlets and/or municipal websites as a public meeting will not be held regarding this project unless specifically requested by the municipality.**

Should you have any questions, concerns or other areas of interest, we would appreciate your comments and input. Please feel free to contact me at (207) 215-7312 with any questions or concerns.

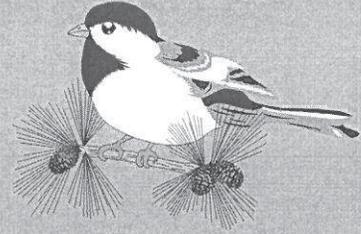
Sincerely,

A handwritten signature in blue ink, appearing to read 'Travis Hamel'.

Travis Hamel, Senior Project Manager  
Maine Department of Transportation  
Bridge Program  
[travis.w.hamel@maine.gov](mailto:travis.w.hamel@maine.gov)

TOWN OF  
Mechanic Falls

108 Lewiston Street ♦ Mechanic Falls ♦ Maine 04256  
207-345-2871 ♦ mechanicfalls.govoffice.com



APPLICATION FOR SPECIAL AMUSEMENT PERMIT

NEW \_\_\_\_\_ RENEWAL X \_\_\_\_\_

Business Name: Blueberry Martini LLC dba The Mill House Pub

Business Address: 128 Lewiston Street Mechanic Falls

Business Telephone: 207-345-7040

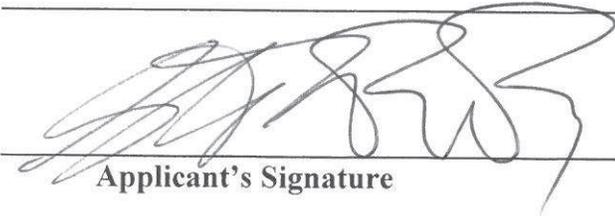
Property Owner's Name: Wayne Hackett

Property Owner's Mailing Address: \_\_\_\_\_

Property Owner's Telephone: \_\_\_\_\_

Description of ALL proposed activities:

Karaoke, live Entertainment, Restaurant, Alcohol sales,  
Pool, darts, Group Functions, benefit/fund raiser

  
Applicant's Signature

1-3-20  
Date

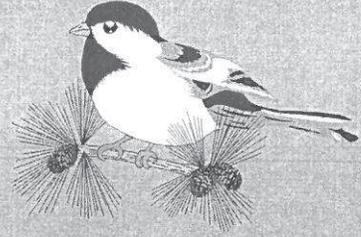
Special Amusement Permit: \$50 fee payable with application

Make checks payable to: Town of Mechanic Falls  
108 Lewiston Street, Mechanic Falls, ME 04256

If you have questions or need further information, please feel free to contact Julie Ward, Town Clerk, at 207-345-2871

TOWN OF  
Mechanic Falls

108 Lewiston Street • Mechanic Falls • Maine 04256  
207-345-2871 • mechanicfalls.govoffice.com



APPLICATION FOR SPECIAL AMUSEMENT PERMIT

NEW \_\_\_\_\_ RENEWAL

Business Name: The Silver Spur

Business Address: 272 Lewiston Street Mechanic Falls, ME 04256

Business Telephone: (207) 345-3211

Property Owner's Name: Sienna "DeeDee" Albee

Property Owner's Mailing Address: 29 Reed Road Oxford, ME 04270

Property Owner's Telephone: (207) 333-2167

Description of ALL proposed activities:

Live Dance Classes - Mondays 6-7:30 pm

Dances - Saturday 6:30-12 midnight

Occasional Sunday Shows 11am-6pm.

Exercise Classes Tue. & Thu. 5:30-6:30 pm Sat. 8-9am

Sienna L. Albee  
Applicant's Signature

12/23/19  
Date

Special Amusement Permit: \$50 fee payable with application

Make checks payable to: Town of Mechanic Falls  
108 Lewiston Street, Mechanic Falls, ME 04256

If you have questions or need further information, please feel free to contact Julie Ward, Town Clerk, at 207-345-2871