

Workshop

Mechanic Falls Town Council
August 3, 2020
5:00 PM



Public Access: Zoom Meeting: <https://zoom.us/j/2092120488>
Join By Phone: (312) 626-6799 (Meeting ID: 209-212-0488)

I. Call to Order Time: _____

II. Pledge of Allegiance

III. Roll Call Councilors Absent: _____

IV. Discussion: Annual Work Plan

1. **Municipal Complex Advisory Committee**
2. **Codification of Ordinances**
3. **Digital Mapping**
4. **Comprehensive Fee schedule**
5. **Water Department Well Pump Replacement**
6. **Transfer Station Layout**
7. **Website Redevelopment**

V. Adjourn Time: _____

MEETING AGENDA

Mechanic Falls Town Council
August 3, 2020
6:30pm



Public Access: Zoom Meeting: <https://zoom.us/j/2092120488>
Join By Phone: (312) 626-6799 (Meeting ID: 209-212-0488)

I. Call Meeting to Order Time: _____

II. Pledge of Allegiance

III. Roll Call Councilors Absent: _____

| | | |
|-----|---------------------------------------|-----------------------|
| 3.1 | Appointment of Interim Council Member | Motion to Approve (1) |
| 3.2 | Council Liaison Assignments | |

IV. General Reports

| | | |
|-----|-----------------------------------|------------------|
| 4.1 | Meeting Minutes for July 20, 2020 | Motion to Accept |
| 4.2 | Department Reports as Submitted | Motion to Accept |

V. Public Hearings

| | | |
|-----|------|--|
| 5.1 | None | |
|-----|------|--|

VI. Comments from the Public (3 Minutes Each – 30 Minutes Max)

VII. Old Business Notes:

| | | |
|-----|------------------------------|-------------------|
| 7.1 | 22 Pleasant St Update | |
| 7.2 | Council Discussion Topics | |
| 7.4 | Anglican Church Release deed | Motion to Approve |

VIII. New Business**Notes:**

| | | |
|-----|-----------------------|-----------------------|
| 8.1 | Andro County Tax Bill | Motion to Approve |
| 8.2 | MIL Rate | Motion to Approve (1) |

IX. Ordinances, Resolves Policies & Licenses Notes:

| | | |
|-----|---------------------------------|----------------------------------------------------|
| 9.1 | Proposed changes to FOAA Policy | Motion to Approve |
| 9.2 | Marijuana Business Moratorium | Planning Board recommends up to 180 Day moratorium |

X. Executive Session Notes:

| | | |
|------|------------------------------------|---------------------------------------|
| 10.1 | Title 1 M.R.S.A. Section 405(6) E. | Consultation with legal Counsel |
| 10.2 | Title 1 M.R.S.A. Section 405(6) C. | Disposition of publicly held property |
| 10.3 | Title 1 M.R.S.A. Section 405(6) D. | Motion to Enter (Must Name Parties) |

XI. Adjourn Time: _____

Next Meeting: (Sept 7th, 6:30pm – Second Floor Conference)

**Town of Mechanic Falls
Committee Appointment Application**

Application Date: 7-22-20 Committee of interest: Council

Name: Lou Goulet Phone #: 346-4502

Mailing address: 121 PLEASANT ST

Physical address: same

Occupation: Since Retired

Years as resident of Mechanic Falls: 20

Other affiliations or groups where you have served or volunteered previously?(i.e. Treasurer, Lion's club '91 - '94, School Committee '88-'90)

Planning board, School, Community Day's comm

What special skills/traits/ideas do you feel you could bring to the board/committee?

years of experience

What do you see as the greatest challenge facing the board/committee that you would like to address during your term?

the representation of the community and to look towards the future of Mechanic Falls

Do you have a good sense of the duties of this board/committee and the documents under which they operate? Can you commit the time needed to attend meetings and conduct business?

I do have a good sense as to how this Council is run and the procedures.

Thank you for completing this form. Please return it to the Town Office for consideration.

**Town of Mechanic Falls
Committee Appointment Application**

Application Date: 7-20-2020 Committee of interest: TOWN COUNCIL

Name: RAYMOND LAVOIE Phone #: 207-576-1125

Mailing address: PO BOX 141 MECHANIC FALLS, ME

Physical address: 6 TIMBER LANE, MECHANIC FALLS, ME

Occupation: ENGINEERING - SENIOR CONSTRUCTION INSPECTOR

Years as resident of Mechanic Falls: 45

Other affiliations or groups where you have served or volunteered previously? (i.e. Treasurer, Lion's club '91 - '94, School Committee '88-'90)

RECREATION COMMITTEE
RESERVE POLICE OFFICER
FIRE DEPARTMENT

What special skills/traits/ideas do you feel you could bring to the board/committee?

BROAD BASE KNOWLEDGE OF CIVIL ENGINEERING
BUSINESS OWNER FOR 35 YEARS

ASSISTANT PUBLIC WORKS DIRECTOR - OLD ORCHARD BEACH
MANAGEMENT OF MANY MULTI MILLION DOLLAR CONTRACTS

W/ MCDOT, ME TURNPIKE AUTHORITY, NEW YORK THROUGHWAY AUTH.

What do you see as the greatest challenge facing the board/committee that you would like to address during your term?

BRING CIVILITY AND COMMON SENSE LOGIC BACK TO BOARD.
BEING FORWARD REASONABLE BUDGETING PATHS WHILE
IMPROVING TOWN INFRASTRUCTURE.

Do you have a good sense of the duties of this board/committee and the documents under which they operate? Can you commit the time needed to attend meetings and conduct business?

YES TO BOTH QUESTIONS



Thank you for completing this form. Please return it to the Town Office for consideration.

**Town of Mechanic Falls
Committee Appointment Application**

Application Date: 15 July 2020 Committee of interest: Council

Name: Paula J. Stotts Phone #: 345-9005

Mailing address: 87 Standpipe Rd. Mechanic Falls me

Physical address: SAA

Occupation: Farmer

Years as resident of Mechanic Falls: 20 yrs.

Other affiliations or groups where you have served or volunteered previously? (i.e. Treasurer, Lion's club '91 - '94, School Committee '88-'90)

Ombudsman VP 10, Chairman COOP Farmers coop 2001-2006
4H Leader 85-90, Executive Committee Androscoggin/Sag co operative Extension
Mechanic Falls planning Board member 2004-present, Planning Board Chair 17-19
Vol. Displace teen center Sunday school teach 2004-2007

What special skills/traits/ideas do you feel you could bring to the board/committee?

I'm a good researcher as well as a good listener. I have learned from being a business owner how to manage as well as organize many tasks at once. My families military time has given me the ability to deal well with the unexpected as well as crisis. issues. To be honest, open, and above board.

What do you see as the greatest challenge facing the board/committee that you would like to address during your term?

Bringing Unity back into town. Making sure transparency on all live busch. inv. And getting town back on track. Seeing growth Business wise in town

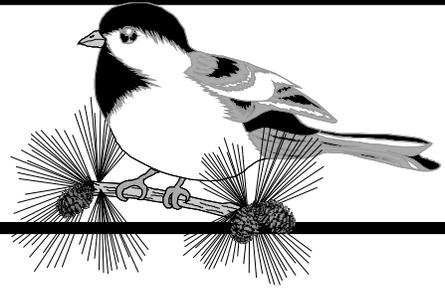
Do you have a good sense of the duties of this board/committee and the documents under which they operate? Can you commit the time needed to attend meetings and conduct business?

I have reviewed the requirements for fulfilling this position and feel I have both the knowledge and time to fulfill the position in a professional manner.

Thank you for completing this form. Please return it to the Town Office for consideration.

Town of Mechanic Falls

108 Lewiston Street
Mechanic Falls, ME 04256
Phone: 345-2871 FAX: 345-9201
www.TownOfMechanicFalls.com



Shall the Council approve the slate of officers and liaison positions as detailed below?

| 2020-2021 Liaison Position | |
|--------------------------------|--|
| Planning Board Liaison | |
| Recreation Committee Liaison | |
| Library Trustees | |
| Historical Society | |
| RSU 16 Liaison | |
| Development Commission Liaison | |
| AVCOG Liaison | |
| Municipal Complex Committee | |

Adopted this 3rd day of August, 2020.

Kieth Bennett

John Emery II

Tarsha Downing

Rose Aikman

VACANT

Mechanic Falls Town Council Workshop

July 20, 2020

Public Via Zoom

MEMBERS PRESENT:

Tarsha Downing, Vice Chair
John Emery II
Kieth Bennett, Chair
Rose Aikman

STAFF PRESENT:

Zakk Maher – Town Manager
Julie Ward – Town Clerk

OTHERS PRESENT:

Paula Stotts

- 1.0** Councilor Bennett called the meeting to order at 5:00pm
- 2.0** We stood and saluted the flag.
- 3.0** Roll Call complete

4.0 Discussion: Council Organizational Workshop

1. Election Results

Town Manager Zakk Maher stated the day went well considering the measure of social distancing and felt that we had a decent turn out. The two school board positions were filled via write in. Amber Lyman and Leena Stotts had the majority of the write in votes. The Clerks office also issued 223 absentee requests and around 186 were returned.

Councilor Aikman brought up how the School Budget is divided between all 3 Towns. All 2 Towns do not have to agree to pass the School Budget. They do have to agree for the first initial proposed budget, but it is finalized by popular vote. The only way to make changes is through the Legislature for all 3 towns to pass instead of by popular vote. Town Manager Zakk Maher said he could look into when they were supposed to revisit the formula for the School Budget. The State Representative and Senate would have to direct us to the DOE. They could submit bills to the Legislature, but it comes from the DOE State level. Town Manager Zakk Maher also mentioned that Poland has TIF Districts to help cover additional costs, so they do not have to dip into their General fund.

2. Committees Organizational Chart

The Historical Society will be sorting through boxes and refreshing items in the council room.

The Library Trustees are doing well. Nancy Petersons has been working with them online during the pandemic.

Town Manager Zakk Maher stated that we do not hear much from them but hopefully we will hear more when we start talking about the Municipal Complex.

Councilor Aikman asked about the status on the mill. Town Manager Zakk Maher stated they are working on it. The site does need to be secured and safe. Alan Plummer the Health officer is working with the Planning Board on some new ordinance with one in particular to house hold trash.

The Town is also currently looking for additional Appeals Board members, we currently only have 2 members. We need at least one more to make a quorum, but would like to see three more to complete the vacancies. We are also looking for 3 members for the Planning Board to fill vacancies.

3. Municipal Organization Chart

Town Manager Zakk Maher presented the council with a copy of the chart showing the layout of the Town Departments. He said the moral was good and the staffing changes are going well, Evaluations were just sent out.

Town Manager Zakk Maher explained that department head will start meeting again soon. Councilor Aikman would like a better understanding on what the different departments are in depth. Town Manager offered a site walk to any Councilors that were interested.

4. Council Annual Schedule

Town Manager / Council – Annual Activity Overview

- July
 - No Council Meeting
 - Office:
 - Complete monthly facilities inspections
 - Process weekly Payables/ Sign checks (Thursdays)
 - Process monthly reconciliation review
 - 7/15 Tax office liens properties with unpaid taxes
 - Work with Assessor to establish MIL rate proposals for Aug Council Meeting
 - Release Agenda and Meeting material Wed prior to next meeting
- August
 - Meeting:
 - Council annual Goalsetting Workshop
 - Attend Council Meeting (1st Monday)
 - Council approves foreclosure bids (if any)

- Council confirms MIL rate
 - Council Signs County Tax Assessment
- Office:
 - Complete monthly facilities inspections
 - Monthly Dept Head/ Safety Meeting
 - Process/ Upload Public Access info (video/minutes)
 - RSU16- Poland- Minot Managers Meeting
 - Process weekly Payables/ Sign checks (Thursdays)
 - Process monthly reconciliation review
 - Committee annual elections follow-up (changes in Leadership/ committee training)
 - Tax bill released after MIL rate is set
 - Release Agenda and Meeting material Wed prior to next meeting
- September
 - Meeting:
 - Attend Council Meeting (1st Monday)
 - Council approves/updates GA maximums
 - Office:
 - Complete monthly facilities inspections
 - Monthly Dept Head/ Safety Meeting
 - Process/ Upload Public Access info (video/minutes)
 - RSU16- Poland- Minot Managers Meeting
 - Process weekly Payables/ Sign checks (Thursdays)
 - Process monthly reconciliation review
 - Closed – Labor Day
 - Release Agenda and Meeting material Wed prior to next meeting
- October
 - Meeting:
 - Attend Council Meeting (1st Monday)
 - Registrar accepting new voters' approval
 - Processing Absentee ballots approval
 - Office:
 - Complete monthly facilities inspections
 - Monthly Dept Head/ Safety Meeting
 - Process/ Upload Public Access info (video/minutes)
 - RSU16- Poland- Minot Managers Meeting
 - Process weekly Payables/ Sign checks (Thursdays)
 - Process monthly reconciliation review
 - MMA annual convention (Office closed 1 day; Manager attends both)
 - Begin Municipal Audit
 - Property Taxes due 10/15
 - Schedule review of Health Ins plan
 - Public Works Haul Winter Sand
 - Service and turn on furnace
 - Closed – Columbus Day
 - Release Agenda and Meeting material Wed prior to next meeting
- November
 - Meeting:
 - Attend Council Meeting (1st Monday)
 - Review/approve PSAP/Dispatch contract
 - Hold Water Department Budget workshop (to be approved in Dec.)
 - Office:
 - Complete monthly facilities inspections

- Monthly Dept Head/ Safety Meeting
- Process/ Upload Public Access info (video/minutes)
- RSU16- Poland- Minot Managers Meeting
- Process weekly Payables/ Sign checks (Thursdays)
- Process monthly reconciliation review
- Clerks begin Thanksgiving Basket & Santa program coordination
- State/Fed Elections
- Closed – Veterans Day
- Closed – Thanksgiving & Day After
- Release Agenda and Meeting material Wed prior to next meeting
- December
 - Meeting:
 - Attend Council Meeting (1st Monday)
 - Review NIMS policy
 - Council holds public hearing/Approves Water Dept Budget
 - Council processes Special Amusement Permits
 - Office:
 - Complete monthly facilities inspections
 - Monthly Dept Head/ Safety Meeting
 - Process/ Upload Public Access info (video/minutes)
 - RSU16- Poland- Minot Managers Meeting
 - Process weekly Payables/ Sign checks (Thursdays)
 - Process monthly reconciliation review
 - TM completes Department Head Evaluations
 - Closed – ½ day Christmas Eve, Closed on Christmas Day
 - Release Agenda and Meeting material Wed prior to next meeting
- January
 - Meeting:
 - Attend Council Meeting (1st Monday)
 - Council Approves Budget Committee Schedule
 -
 - Office:
 - Complete monthly facilities inspections
 - Monthly Dept Head/ Safety Meeting
 - Process/ Upload Public Access info (video/minutes)
 - RSU16- Poland- Minot Managers Meeting
 - Process weekly Payables/ Sign checks (Thursdays)
 - Process monthly reconciliation review
 - Manager/Finance Director begin Budget proposal
 - Request Dept Budget requests submitted by Jan 31
 - Begin Work on Capital Improvement projects for Next FY
 - Release Agenda and Meeting material Wed prior to next meeting
 - Closed – New Year's Day
 - Closed – MLK Day
- February
 - Meeting:
 - Attend Council Meeting (1st Monday)
 - Foreclosure list delivered to Council
 - Annual Report dedication - Council
 - Spirit of America award Nominations - Council
 - Office:
 - Complete monthly facilities inspections

- Monthly Dept Head/ Safety Meeting
 - Process/ Upload Public Access info (video/minutes)
 - RSU16- Poland- Minot Managers Meeting
 - Process weekly Payables/ Sign checks (Thursdays)
 - Process monthly reconciliation review
 - Manager/Finance Director release budget to Budget Comm & Council
 - Hold first Budget Com meetings
 - Annual Reports from Dept heads due Feb. 15th
 - Release Agenda and Meeting material Wed prior to next meeting
 - Closed – Presidents Day
- March
 - Meeting:
 - Attend Council Meeting (1st Monday)
 - Office:
 - Complete monthly facilities inspections
 - Monthly Dept Head/ Safety Meeting
 - Process/ Upload Public Access info (video/minutes)
 - RSU16- Poland- Minot Managers Meeting
 - Process weekly Payables/ Sign checks (Thursdays)
 - Process monthly reconciliation review
 - Hold Primary elections
 - Release Nomination Papers for Vacant Seats
 - Complete budget meetings & Schedule Public Hearing at April Meeting
 - Write Annual reports (Manager & Council)
 - Compile Departments Annual reports for publication
 - Release Agenda and Meeting material Wed prior to next meeting
- April
 - Meeting:
 - Attend Council Meeting (1st Monday)
 - Appoint elections Clerks
 - Hold Public Hearing for Budget
 - Approve Budget warrant articles
 - Approve RSU16 warrant articles
 - Approve Municipal referendum warrants
 - Receive Water Dept Audit
 - Re-approve Before & Aftercare Lease
 - Office:
 - Complete monthly facilities inspections
 - Monthly Dept Head/ Safety Meeting
 - Process/ Upload Public Access info (video/minutes)
 - RSU16- Poland- Minot Managers Meeting
 - Process weekly Payables/ Sign checks (Thursdays)
 - Process monthly reconciliation review
 - Deliver Annual Report to printers
 - Meet with Summer Camp Director
 - Hold annual safety training (All Departments)
 - Send Employee annual self-appraisals
 - Meet with Assessors re: town valuation
 - Release Agenda and Meeting material Wed prior to next meeting
- May
 - Meeting:

- Attend Council Meeting (1st Monday)
- Certified Ratio Disclosure (Assessor)
- Financial Audit Presentation to council
- Council holds public hearing/Approves Summer Recreation Operating Budget
- Office:
 - Complete monthly facilities inspections
 - Monthly Dept Head/ Safety Meeting
 - Process/ Upload Public Access info (video/minutes)
 - RSU16- Poland- Minot Managers Meeting
 - Process weekly Payables/ Sign checks (Thursdays)
 - Process monthly reconciliation review
 - Taxes due 15th of the Month
 - Hold RSU budget referendum vote
 - Update Foreclosed properties list
 - Complete Employee annual appraisals
 - Shut down furnaces
 - Release Agenda and Meeting material Wed prior to next meeting
- June
 - Meeting:
 - Attend Council Meeting (1st Monday)
 - Complete Manager Annual review
 - Approve foreclosure bid notices (if any)
 - Council holds public hearing/Approves Recreation Committee Operating Budget
 - Agenda/schedule for Council Organizational Workshop & Meeting (3rd Monday)
 - Council elects new officers, renew annual appointments
 - Office:
 - Complete monthly facilities inspections
 - Monthly Dept Head/ Safety Meeting
 - Process/ Upload Public Access info (video/minutes)
 - RSU16- Poland- Minot Managers Meeting
 - Process weekly Payables/ Sign checks (Thursdays)
 - Process monthly reconciliation review
 - Annual Elections/ Budget Referendum
 - Community Day – First Sat
 - Set up for Municipal elections
 - 30 Day notices go out after 6/15
 - 6/30 closes Fiscal Year. Close office Early on 30th for Year-end closeout
 - No Agenda/ No Meeting in July

5. Available Trainings

There have been no trainings through MMA due to shut down. MMA has recently started webinars. Councilor Emery would like to be kept up to date on available trainings. Town Manager Zakk Maher stated he was trying to work with Minot on possibly doing trainings together. Councilor Emery also suggested that due to limited funds for training that the Town Manager pick and choose which trainings would best suit people. Town Manager Zakk Maher stated the next available Elected Officials training is August 19th and asked if it was something Councilor Aikman would like to attend. He also stated he will be purchasing some MMA manuals for the new council positions.

Councilor Bennett ended workshop at 6:20pm

Mechanic Falls Town Council
July 20, 2020
Public Via Zoom

MEMBERS PRESENT:

Tarsha Downing, Vice Chair
John Emery II
Kieth Bennett, Chair
Rose Aikman

STAFF PRESENT:

Zakk Maher – Town Manager
Julie Ward – Town Clerk
Alan Plummer- Code Enforcement Officer

OTHERS PRESENT VIA ZOOM:

Rudy Kyllonen Melanie Judd
Alan Shepard Paula Stotts
Tyler Monahan

1.0 Councilor Bennett called the meeting to order at 6:28pm

2.0 We stood and saluted the flag.

3.0 Roll Call complete

3.1 Swearing in of New Council Members

Town Clerk Julie Ward swore in Kieth Bennett and Rose Aikman for 3-year term and Tarsha Downing for 1-year term.

3.2 Election of Council Officers/ Liaison Positions

Councilor Emery motioned to make Councilor Bennett Chair, seconded by Councilor Aikman, all in favor so voted.

Councilor Emery motioned to Councilor Downing to be Vice Chair, seconded by Councilor Bennett, all in favor so voted.

Councilor Emery motioned to table Liaison positions until next meeting, seconded by Councilor Aikman, all in favor so voted.

3.3 Call for applications for Interim Council seat (Term exp 2021)

Town Manager Zakk Maher wanted to open up accepting applications for Council seat which will set to expire June 30, 2021. He recommended the applicants come in person so who ever is appointed can be sworn in and join the meeting immediately.

4.0 General Reports

4.1 Meeting Minutes for June 1, 2020

Councilor Downing motioned to accept meeting minutes for June 1st, seconded by Councilor Emery, all in favor so voted.

4.2 Department Reports as submitted

Councilor Downing motioned to accept the Department reports as submitted, seconded by Councilor Bennett, all in favor unanimous.

5.0 Public Hearing

5.1 Silver Spur Liquor License

Public Hearing opened up at 6:35 and closed at 6:39pm with no comments

6.0 Public Comments

None

7.0 Old Business

7.1 22 Pleasant Street Update

No interests, Town Manager Zakk Maher there is some scheduling issues and will reach out to the Realtor to see if he could meet via Zoom. There was one showing over a month ago but nothing came of it.

7.2 Council Discussion Topics

Councilor Downing asked if there was any update on Salley's Auto. CEO Alan Plummer went through the files to see what happened in the past. He was not prepared to give a permit. He recommended the Planning Board listen to Gloria Pelletier's plan. The property is located in a 100-year Flood plain. When a property burns it does not remain grandfathered. The only thing that is grandfathered is the usage. The owner would have to build up where the garage was going or have a water tight building. As for the cleanup, the property owner is responsible for clean up and she is aware. CEO Alan Plummer also stated that Salley's was issued a recycling permit through the state and the Property owner does not wish to have the extra cars there. Councilor Aikman asked who determines the Flood Plain. FEMA has a map. Town Manager Zakk Maher stated the owner can challenge the lines and have it surveyed, but it is pretty clear that she is well within the Flood Plain.

8.0 New Business

8.1 MF Community Day Account

Councilor Downing motioned to remove Fred Collins from the Community Day account and add Julie Ward as cosigner, seconded by Councilor Emery, all in favor, unanimous.

Councilor Downing motioned to remove Ashley Cleaves from the rec account and add Julie Ward, seconded by Councilor Emery, all in favor unanimous

8.2 Workers Comp Incentive Program

Town Manager explained the program details offered by MMA. Councilor Downing motioned to accept, seconded by Councilor Bennett, all in favor so voted.

8.3 Anglican Church Release deed

Town Manager Zakk Maher explained since the Historical Society has moved everything to the Municipal Building the Anglican Church is looking to have the Town release their interest. Town Manager spoke to the Historical Society has no intentions of using the space. Councilor Downing and Bennett both thought it should be released.

Councilor Emery motioned to table, seconded by Councilor Bennett all in favor so voted.

8.4 Planning Board Applicant

Councilor Downing motioned to appoint Melanie Judd as a Planning Board member, seconded by Councilor Emery, all in favor so voted.

8.5 Committee Reappointments

Planning Board

Paula Stotts

Walter Goss

Budget Committee

Peter Ford

Development Commission

Michael Baird

Tim Dean

Rec Committee

Robyn Coleman

Jessica Cummings

Jill Starbird

Councilor Aikman motioned to re appoint all members, seconded by Councilor Emery, all in favor so voted.

9.0 Ordinances, Resolves Policy & Licenses

9.1 Proposed changes to FOAA policy

Councilor Aikman wanted the FOAA go back to the Town Clerk, given everything that happened last year. Councilor Bennett asked what added work load would it give the Clerk. Town Manager Zakk stated it depends on what time of year, elections, and tax season is tough, currently the FOAA has been pretty quiet. Councilor Emery had asked what the reasoning was to change it from the Clerk to the Town Manager. Town Manager Zakk Maher explained that in October 2018 when the Informational Security Policy was updated.

Councilor Bennett motioned to accept the FOAA as written, seconded by Councilor Emery, all in favor 2 yes Councilor Emery and Bennett 2 no Councilor Downing and Aikman.

Councilor Aikman motioned to revert back to the Town Clerk as FOAA officer, seconded by Councilor Downing, all in favor 2 yes Councilor Aikman and Councilor Downing 2 No Councilor Bennett and Emery.

Councilor Bennett motioned to table until the next meeting, seconded by Councilor Downing, all in favor so voted.

9.2 Silver Spur Liquor License

Councilor Downing motioned to approve Silver Spurs liquor license, seconded by Councilor Bennett, all in favor so voted.

9.3 Marijuana Business Moratorium

Planning Board approved it to move to council for Land use changes in December 2019 and it was in effect as on January 1, 2020. The Town opted in 2012.

Attorney Alan Shepard spoke in regards to his client and feels that it would be rewarding to certain people in Town if the council approved the Moratorium. He explained that he has been in contact with the Code Enforcement officer and has read through the ordinance.

Councilor Downing said she would like information about this. The letter that was presented to the council had just come in and she wanted more details before making any comfortable decision.

Councilor Downing motioned to table, seconded by Councilor Aikman, all in favor, unanimous

10.0 Executive Session

11.0 Adjourn:

Councilor Emery motioned to adjourn, seconded by Councilor Downing, all in favor, unanimous. Adjourned at 7:56pm

Next Meeting August 3, 2020 @ 6:30pm

Notes to the Financial Reports

7/23/2020

At this time, revenues for 2019/2020 are 111.62% collected or \$130,786 more than budgeted. These are not final numbers as the Stat still owes us the final Homestead Reimbursement payment (approximately \$33,000). I expect to have final numbers available for the September Council meeting. The sale of several tax foreclosed properties last summer contributed \$82,000 extra in revenues that was not budgeted. Motor vehicle excise came in over predicted by approximately \$50,000.

Currently total expenditures for the year are at 94.24% or \$157,191 less than budgeted. These are not final numbers as I am still expecting several bills that will need to be processed through the old year. I do not expect any individual budgets to exceed 110%, (although there is one that is close), so there will be no need for Council adjustments this year. We didn't have to dip into Contingency, so that left \$10,000 in that budget unspent. You will also notice \$68,000 that was not spent from the Pensions & Insurances budget. When we put together this budget in January-February 2019, we budgeted for a police officer at single insurance coverage. When that officer was hired, he declined the Town's health insurance because he was covered through the federal government. That has been taken into account when we put the budget together for the current year.

While some budgets are more than 100% expended, money was made up in other areas to offset the overages. The numbers look very good and we will be putting a substantial amount of money back to fund balance which in turn will offset the \$195,000 that we requested to use this fiscal year.

Please note on the supplemental revenue report, property taxes are 94% collected as of 7/22/2020.

As always, if you have any questions, please feel free to ask me.

Lisa Prevost

Finance Director

lprevost@mechanicfalls.org

Revenue control report
Accounts: R 01-100 - R 01-400
ALL

| Account | YTD Budget Net | YTD Net | Uncollected Balance | Percent Collected |
|-----------------------------------|---------------------|---------------------|---------------------|-------------------|
| 01 - General Government | 1,125,897.31 | 1,256,683.54 | -130,786.23 | 111.62 |
| 100 - Auto Excise | 485,000.00 | 536,091.07 | -51,091.07 | 110.53 |
| 101 - Boat Excise | 1,600.00 | 1,771.50 | -171.50 | 110.72 |
| 102 - MV Agent Fee | 9,200.00 | 11,196.00 | -1,996.00 | 121.70 |
| 103 - Snow/ATV Agent Fee | 300.00 | 368.00 | -68.00 | 122.67 |
| 104 - Boat Agent Fee | 120.00 | 101.00 | 19.00 | 84.17 |
| 105 - Cash Management Interest | 6,000.00 | 10,596.93 | -4,596.93 | 176.62 |
| 106 - RE Interest | 16,000.00 | 14,236.46 | 1,763.54 | 88.98 |
| 107 - Lien Costs | 7,400.00 | 5,609.79 | 1,790.21 | 75.81 |
| 108 - Will/Fax/Notary | 300.00 | 92.00 | 208.00 | 30.67 |
| 109 - Postage/Copies/Voter | 500.00 | 664.40 | -164.40 | 132.88 |
| 110 - Transfer Station Stickers | 5,000.00 | 5,488.00 | -488.00 | 109.76 |
| 111 - Driveway Entrance Permit | 200.00 | 120.00 | 80.00 | 60.00 |
| 112 - Pole Permit | 0.00 | 20.00 | -20.00 | ---- |
| 113 - Building Permit | 10,000.00 | 8,802.98 | 1,197.02 | 88.03 |
| 114 - Plumbing Permit | 3,500.00 | 3,146.25 | 353.75 | 89.89 |
| 115 - Electric Permit | 2,000.00 | 1,450.00 | 550.00 | 72.50 |
| 116 - Commercial Haulers Permit | 0.00 | 0.00 | 0.00 | ---- |
| 117 - Conditional Use Permit | 300.00 | 593.25 | -293.25 | 197.75 |
| 118 - Hunt/Fish Agent Fee | 400.00 | 271.50 | 128.50 | 67.88 |
| 119 - Weapon Permits | 200.00 | 166.00 | 34.00 | 83.00 |
| 120 - Birth/Death License | 675.00 | 676.00 | -1.00 | 100.15 |
| 121 - Marriage License | 650.00 | 756.00 | -106.00 | 116.31 |
| 122 - Victualer's License | 500.00 | 90.00 | 410.00 | 18.00 |
| 123 - Liquor License | 500.00 | 300.00 | 200.00 | 60.00 |
| 124 - Marriage Certificate | 400.00 | 481.00 | -81.00 | 120.25 |
| 125 - Burial Permits | 500.00 | 840.00 | -340.00 | 168.00 |
| 126 - Additional Certified copies | 500.00 | 700.00 | -200.00 | 140.00 |
| 128 - Dog License (R3306) | 950.00 | 874.00 | 76.00 | 92.00 |
| 129 - Dog Fees (R3408) | 450.00 | 504.00 | -54.00 | 112.00 |
| 130 - Rabies Call | 0.00 | 0.00 | 0.00 | ---- |
| 131 - Public Safety Reports | 350.00 | 475.45 | -125.45 | 135.84 |
| 132 - Geneology Fee | 0.00 | 0.00 | 0.00 | ---- |
| 133 - Fire Works Permit | 150.00 | 200.00 | -50.00 | 133.33 |
| 139 - Marijuana Fee | 0.00 | 3,250.00 | -3,250.00 | ---- |
| 140 - Zoning Fee | 0.00 | 0.00 | 0.00 | ---- |
| 141 - Court Fee | 350.00 | 113.01 | 236.99 | 32.29 |
| 142 - Variance Fee | 0.00 | 0.00 | 0.00 | ---- |
| 143 - Water Administration Fee | 21,000.00 | 21,000.00 | 0.00 | 100.00 |
| 144 - Home Occupation Fee | 50.00 | 10.00 | 40.00 | 20.00 |
| 145 - Sign Permit Fee | 50.00 | 25.60 | 24.40 | 51.20 |
| 146 - Special Amusement Fee | 250.00 | 220.00 | 30.00 | 88.00 |
| 147 - Cable Franchise Fee | 30,000.00 | 36,020.44 | -6,020.44 | 120.07 |
| 148 - Transfer Station Fee | 4,000.00 | 4,396.00 | -396.00 | 109.90 |
| 149 - Carnival Service Fee | 0.00 | 0.00 | 0.00 | ---- |
| 150 - CEO Citations | 100.00 | 0.00 | 100.00 | 0.00 |
| 160 - Police Fines | 175.00 | 550.00 | -375.00 | 314.29 |
| 161 - Late/Pick Up Fees (Dogs) | 400.00 | 475.00 | -75.00 | 118.75 |
| 162 - Service Charges | 1,500.00 | 0.00 | 1,500.00 | 0.00 |
| 163 - Tree Growth Penalty | 0.00 | 0.00 | 0.00 | ---- |
| 164 - RSU 16 Winter Maint | 0.00 | 0.00 | 0.00 | ---- |
| 170 - Municipal Gym Rent | 200.00 | 160.00 | 40.00 | 80.00 |
| 171 - Adult Education Rent | 0.00 | 0.00 | 0.00 | ---- |
| 172 - USCTC Rent | 4,850.00 | 5,133.24 | -283.24 | 105.84 |

Revenue control report
Accounts: R 01-100 - R 01-400
ALL

| Account | YTD Budget Net | YTD Net | Uncollected Balance | Percent Collected |
|---------------------------------------|---------------------|---------------------|------------------------|----------------------|
| 01 - General Government CONT'D | | | | |
| 173 - Headstart Rent | 1,800.00 | 1,655.20 | 144.80 | 91.96 |
| 174 - Tennis Lights | 0.00 | 0.00 | 0.00 | ---- |
| 175 - Trfr Stat Rolloff Can Parking | 1,827.00 | 1,674.75 | 152.25 | 91.67 |
| 180 - Insurance Reimbursement | 1,500.00 | 3,270.99 | -1,770.99 | 218.07 |
| 181 - Recycling Reimbursement | 10,000.00 | 8,709.67 | 1,290.33 | 87.10 |
| 182 - Welfare Reimbursement | 0.00 | 0.00 | 0.00 | ---- |
| 183 - Police Reimbursement | 0.00 | 0.00 | 0.00 | ---- |
| 184 - DARE Reimbursement | 0.00 | 0.00 | 0.00 | ---- |
| 185 - GAs Tax Reimbursement | 0.00 | 0.00 | 0.00 | ---- |
| 186 - Electric Reimbursment | 0.00 | 0.00 | 0.00 | ---- |
| 187 - Business Advertising | 0.00 | 0.00 | 0.00 | ---- |
| 190 - Sold Items | 0.00 | 0.00 | 0.00 | ---- |
| 191 - Town Owned Sale | 0.00 | 0.00 | 0.00 | ---- |
| 192 - Reimbursement Ball Field Light | 0.00 | 0.00 | 0.00 | ---- |
| 193 - Oxford Bank Accounts | 0.00 | 0.00 | 0.00 | ---- |
| 194 - Tree Harvesting | 0.00 | 0.00 | 0.00 | ---- |
| 195 - Reserve Accts | 25,358.00 | 25,357.50 | 0.50 | 100.00 |
| 198 - Tax Acquired Prop | 0.00 | 82,225.63 | -82,225.63 | ---- |
| 199 - Payment in Lieu of Taxes | 1,700.00 | 1,421.84 | 278.16 | 83.64 |
| 200 - Veteran's Exemption | 1,850.00 | 1,489.00 | 361.00 | 80.49 |
| 201 - Tree Growth | 3,200.00 | 2,963.39 | 236.61 | 92.61 |
| 202 - BETE | 18,510.27 | 18,550.00 | -39.73 | 100.21 |
| 203 - Highway Block Grant | 22,500.00 | 23,216.00 | -716.00 | 103.18 |
| 204 - State Revenue Sharing | 252,870.00 | 270,916.63 | -18,046.63 | 107.14 |
| 205 - Welfare Reimbursement | 2,000.00 | 4,325.05 | -2,325.05 | 216.25 |
| 206 - Library Grant | 0.00 | 0.00 | 0.00 | ---- |
| 207 - Homestead Reimbursement | 165,347.04 | 132,026.00 | 33,321.04 | 79.85 |
| 208 - Snowmobile Refund | 800.00 | 801.02 | -1.02 | 100.13 |
| 209 - Tree Growth Refund | 0.00 | 0.00 | 0.00 | ---- |
| 210 - State Burn Permit Rev Sharing | 25.00 | 36.00 | -11.00 | 144.00 |
| 211 - General Education | 0.00 | 0.00 | 0.00 | ---- |
| 300 - FEMA | 0.00 | 0.00 | 0.00 | ---- |
| 350 - Boiler Reimbursement | 0.00 | 0.00 | 0.00 | ---- |
| 400 - Sex Offender Registry | 40.00 | 10.00 | 30.00 | 25.00 |
| Final Totals | 1,125,897.31 | 1,256,683.54 | -130,786.23 | 111.62 |

Expense Summary Report

Department(s): 01 - 49
ALL Months

| Account | YTD Budget Net | YTD Net | Unexpended Balance | Percent Spent |
|-----------------------------------|-------------------|-------------------|-----------------------|------------------|
| 01 - General Government | 255,102.00 | 251,110.03 | 3,991.97 | 98.44 |
| 05 - Boards & Councils | 15,466.00 | 16,877.63 | -1,411.63 | 109.13 |
| 01 - Salaries | 3,238.00 | 3,135.01 | 102.99 | 96.82 |
| 02 - Other Personnel | 2,300.00 | 2,315.26 | -15.26 | 100.66 |
| 06 - Subscriptions | 6,628.00 | 6,713.49 | -85.49 | 101.29 |
| 27 - Training & Travel | 300.00 | 860.00 | -560.00 | 286.67 |
| 30 - Contracted Services | 0.00 | 759.25 | -759.25 | ---- |
| 32 - Minor Cip | 3,000.00 | 3,094.62 | -94.62 | 103.15 |
| 15 - Town Clerk/Elections | 107,025.00 | 98,471.77 | 8,553.23 | 92.01 |
| 01 - Salaries | 71,669.00 | 57,289.17 | 14,379.83 | 79.94 |
| 02 - Other Personnel | 1,740.00 | 2,138.01 | -398.01 | 122.87 |
| 03 - Communications | 1,950.00 | 1,503.97 | 446.03 | 77.13 |
| 06 - Subscriptions | 640.00 | 650.20 | -10.20 | 101.59 |
| 10 - Utilities | 1,825.00 | 2,507.62 | -682.62 | 137.40 |
| 15 - Office Supplies | 4,000.00 | 4,771.97 | -771.97 | 119.30 |
| 16 - Operating Supplies | 5,675.00 | 4,829.64 | 845.36 | 85.10 |
| 20 - Advertising | 300.00 | 131.03 | 168.97 | 43.68 |
| 25 - Repairs | 100.00 | 417.95 | -317.95 | 417.95 |
| 27 - Training & Travel | 3,000.00 | 2,999.95 | 0.05 | 100.00 |
| 30 - Contracted Services | 15,220.00 | 20,119.11 | -4,899.11 | 132.19 |
| 32 - Minor Cip | 906.00 | 1,113.15 | -207.15 | 122.86 |
| 20 - Administration | 132,611.00 | 135,760.63 | -3,149.63 | 102.38 |
| 01 - Salaries | 113,368.00 | 114,503.35 | -1,135.35 | 101.00 |
| 02 - Other Personnel | 2,500.00 | 2,499.59 | 0.41 | 99.98 |
| 03 - Communications | 2,750.00 | 2,627.24 | 122.76 | 95.54 |
| 06 - Subscriptions | 210.00 | 117.50 | 92.50 | 55.95 |
| 10 - Utilities | 3,100.00 | 3,923.89 | -823.89 | 126.58 |
| 27 - Training & Travel | 3,450.00 | 3,356.21 | 93.79 | 97.28 |
| 30 - Contracted Services | 7,233.00 | 8,732.85 | -1,499.85 | 120.74 |
| 05 - Public Works | 355,614.00 | 340,538.91 | 15,075.09 | 95.76 |
| 01 - Public Wks | 355,614.00 | 340,538.91 | 15,075.09 | 95.76 |
| 01 - Salaries | 186,243.00 | 179,392.42 | 6,850.58 | 96.32 |
| 02 - Other Personnel | 1,700.00 | 1,412.57 | 287.43 | 83.09 |
| 03 - Communications | 1,865.00 | 1,517.29 | 347.71 | 81.36 |
| 10 - Utilities | 13,410.00 | 11,384.51 | 2,025.49 | 84.90 |
| 15 - Office Supplies | 890.00 | 163.06 | 726.94 | 18.32 |
| 16 - Operating Supplies | 89,110.00 | 84,298.97 | 4,811.03 | 94.60 |
| 20 - Advertising | 300.00 | 199.00 | 101.00 | 66.33 |
| 25 - Repairs | 5,000.00 | 3,788.70 | 1,211.30 | 75.77 |
| 27 - Training & Travel | 600.00 | 227.71 | 372.29 | 37.95 |
| 28 - Motor Vehicle | 41,420.00 | 46,377.27 | -4,957.27 | 111.97 |
| 30 - Contracted Services | 12,876.00 | 11,777.41 | 1,098.59 | 91.47 |
| 32 - Minor Cip | 2,200.00 | 0.00 | 2,200.00 | 0.00 |
| 10 - Public Safety | 539,140.00 | 516,379.02 | 22,760.98 | 95.78 |
| 01 - Fire/Rescue Dept | 145,801.00 | 132,768.36 | 13,032.64 | 91.06 |
| 01 - Salaries | 60,155.00 | 52,863.27 | 7,291.73 | 87.88 |
| 03 - Communications | 2,500.00 | 2,202.17 | 297.83 | 88.09 |
| 06 - Subscriptions | 2,985.00 | 2,636.20 | 348.80 | 88.31 |
| 10 - Utilities | 10,415.00 | 6,667.20 | 3,747.80 | 64.02 |
| 15 - Office Supplies | 400.00 | 643.62 | -243.62 | 160.91 |
| 16 - Operating Supplies | 10,200.00 | 16,337.29 | -6,137.29 | 160.17 |
| 25 - Repairs | 1,850.00 | 557.45 | 1,292.55 | 30.13 |
| 27 - Training & Travel | 6,125.00 | 1,104.63 | 5,020.37 | 18.03 |
| 28 - Motor Vehicle | 18,604.00 | 14,432.82 | 4,171.18 | 77.58 |

Expense Summary Report

Department(s): 01 - 49
ALL Months

| Account | YTD Budget Net | YTD Net | Unexpended Balance | Percent Spent |
|------------------------------------|-------------------|-------------------|-----------------------|------------------|
| 10 - Public Safety CONT'D | | | | |
| 30 - Contracted Services | 19,567.00 | 21,129.12 | -1,562.12 | 107.98 |
| 32 - Minor Cip | 13,000.00 | 14,194.59 | -1,194.59 | 109.19 |
| 05 - Police Dept | 384,681.00 | 375,569.66 | 9,111.34 | 97.63 |
| 01 - Salaries | 293,624.00 | 296,669.90 | -3,045.90 | 101.04 |
| 02 - Other Personnel | 4,500.00 | 1,851.38 | 2,648.62 | 41.14 |
| 03 - Communications | 7,600.00 | 5,175.34 | 2,424.66 | 68.10 |
| 06 - Subscriptions | 10,944.00 | 11,177.25 | -233.25 | 102.13 |
| 10 - Utilities | 6,790.00 | 6,143.29 | 646.71 | 90.48 |
| 15 - Office Supplies | 2,500.00 | 1,507.49 | 992.51 | 60.30 |
| 16 - Operating Supplies | 5,000.00 | 5,028.50 | -28.50 | 100.57 |
| 25 - Repairs | 800.00 | 202.54 | 597.46 | 25.32 |
| 27 - Training & Travel | 5,000.00 | 6,372.71 | -1,372.71 | 127.45 |
| 28 - Motor Vehicle | 17,260.00 | 13,174.37 | 4,085.63 | 76.33 |
| 30 - Contracted Services | 27,663.00 | 27,277.27 | 385.73 | 98.61 |
| 32 - Minor Cip | 3,000.00 | 989.62 | 2,010.38 | 32.99 |
| 20 - Animal Control Officer | 8,658.00 | 8,041.00 | 617.00 | 92.87 |
| 01 - Salaries | 4,680.00 | 4,680.00 | 0.00 | 100.00 |
| 30 - Contracted Services | 3,978.00 | 3,361.00 | 617.00 | 84.49 |
| 15 - Code Enforce/Planning | 49,193.00 | 49,711.32 | -518.32 | 101.05 |
| 01 - Code Enforce/Planning | 49,193.00 | 49,711.32 | -518.32 | 101.05 |
| 01 - Salaries | 39,538.00 | 39,891.72 | -353.72 | 100.89 |
| 03 - Communications | 650.00 | 722.42 | -72.42 | 111.14 |
| 06 - Subscriptions | 300.00 | 90.00 | 210.00 | 30.00 |
| 10 - Utilities | 715.00 | 1,630.79 | -915.79 | 228.08 |
| 15 - Office Supplies | 400.00 | 447.73 | -47.73 | 111.93 |
| 20 - Advertising | 300.00 | 37.69 | 262.31 | 12.56 |
| 27 - Training & Travel | 1,500.00 | 1,092.44 | 407.56 | 72.83 |
| 30 - Contracted Services | 5,790.00 | 5,798.53 | -8.53 | 100.15 |
| 20 - Library | 37,967.00 | 34,189.38 | 3,777.62 | 90.05 |
| 01 - Library | 37,967.00 | 34,189.38 | 3,777.62 | 90.05 |
| 01 - Salaries | 21,174.00 | 20,307.68 | 866.32 | 95.91 |
| 03 - Communications | 650.00 | 581.76 | 68.24 | 89.50 |
| 06 - Subscriptions | 1,000.00 | 700.00 | 300.00 | 70.00 |
| 10 - Utilities | 3,450.00 | 2,679.34 | 770.66 | 77.66 |
| 15 - Office Supplies | 700.00 | 209.79 | 490.21 | 29.97 |
| 16 - Operating Supplies | 9,750.00 | 8,447.21 | 1,302.79 | 86.64 |
| 27 - Training & Travel | 200.00 | 114.41 | 85.59 | 57.21 |
| 30 - Contracted Services | 793.00 | 949.19 | -156.19 | 119.70 |
| 32 - Minor Cip | 250.00 | 200.00 | 50.00 | 80.00 |
| 25 - Recreation | 22,986.00 | 20,436.82 | 2,549.18 | 88.91 |
| 01 - Recreation | 22,986.00 | 20,436.82 | 2,549.18 | 88.91 |
| 01 - Salaries | 14,560.00 | 13,044.97 | 1,515.03 | 89.59 |
| 03 - Communications | 650.00 | 248.74 | 401.26 | 38.27 |
| 30 - Contracted Services | 7,776.00 | 7,143.11 | 632.89 | 91.86 |
| 26 - Utilities | 171,500.00 | 169,234.19 | 2,265.81 | 98.68 |
| 01 - Utilities | 171,500.00 | 169,234.19 | 2,265.81 | 98.68 |
| 06 - Subscriptions | 250.00 | 250.00 | 0.00 | 100.00 |
| 10 - Utilities | 168,175.00 | 166,261.71 | 1,913.29 | 98.86 |
| 25 - Repairs | 3,075.00 | 2,722.48 | 352.52 | 88.54 |
| 30 - Assessor | 24,750.00 | 24,768.65 | -18.65 | 100.08 |
| 01 - Assessor | 24,750.00 | 24,768.65 | -18.65 | 100.08 |
| 30 - Contracted Services | 24,750.00 | 24,768.65 | -18.65 | 100.08 |

Expense Summary Report

Department(s): 01 - 49
ALL Months

| Account | YTD Budget Net | YTD Net | Unexpended Balance | Percent Spent |
|---------------------------------------|---------------------|---------------------|-----------------------|------------------|
| 31 - Auditor CONT'D | | | | |
| 31 - Auditor | 10,550.00 | 7,550.00 | 3,000.00 | 71.56 |
| 01 - Auditor | 10,550.00 | 7,550.00 | 3,000.00 | 71.56 |
| 30 - Contracted Services | 10,550.00 | 7,550.00 | 3,000.00 | 71.56 |
| 32 - Contingency | 10,000.00 | 0.00 | 10,000.00 | 0.00 |
| 01 - Contingency | 10,000.00 | 0.00 | 10,000.00 | 0.00 |
| 30 - Contracted Services | 10,000.00 | 0.00 | 10,000.00 | 0.00 |
| 33 - Debt Service | 184,036.00 | 182,438.85 | 1,597.15 | 99.13 |
| 01 - Debt Service | 184,036.00 | 182,438.85 | 1,597.15 | 99.13 |
| 30 - Contracted Services | 184,036.00 | 182,438.85 | 1,597.15 | 99.13 |
| 34 - Pensions & Insurances | 487,849.00 | 419,109.02 | 68,739.98 | 85.91 |
| 01 - Pensions & Insurances | 487,849.00 | 419,109.02 | 68,739.98 | 85.91 |
| 01 - Salaries | 14,079.00 | 14,079.00 | 0.00 | 100.00 |
| 05 - Payroll Expenses | 445,770.00 | 372,136.82 | 73,633.18 | 83.48 |
| 16 - Operating Supplies | 1,500.00 | 2,500.00 | -1,000.00 | 166.67 |
| 30 - Contracted Services | 26,500.00 | 30,393.20 | -3,893.20 | 114.69 |
| 35 - Social Services/Welfare | 11,500.00 | 9,815.24 | 1,684.76 | 85.35 |
| 05 - Welfare | 11,500.00 | 9,815.24 | 1,684.76 | 85.35 |
| 01 - Salaries | 4,500.00 | 3,461.62 | 1,038.38 | 76.92 |
| 27 - Training & Travel | 0.00 | 175.00 | -175.00 | ---- |
| 30 - Contracted Services | 7,000.00 | 6,178.62 | 821.38 | 88.27 |
| 40 - Solid Waste | 126,285.00 | 105,304.29 | 20,980.71 | 83.39 |
| 01 - Solid Waste | 126,285.00 | 105,304.29 | 20,980.71 | 83.39 |
| 01 - Salaries | 50,343.00 | 42,548.66 | 7,794.34 | 84.52 |
| 02 - Other Personnel | 800.00 | 529.30 | 270.70 | 66.16 |
| 03 - Communications | 1,068.00 | 1,254.76 | -186.76 | 117.49 |
| 10 - Utilities | 1,750.00 | 1,460.64 | 289.36 | 83.47 |
| 16 - Operating Supplies | 2,700.00 | 2,727.29 | -27.29 | 101.01 |
| 25 - Repairs | 6,000.00 | 104.40 | 5,895.60 | 1.74 |
| 27 - Training & Travel | 800.00 | 0.00 | 800.00 | 0.00 |
| 28 - Motor Vehicle | 1,294.00 | 264.06 | 1,029.94 | 20.41 |
| 30 - Contracted Services | 60,530.00 | 56,415.18 | 4,114.82 | 93.20 |
| 32 - Minor Cip | 1,000.00 | 0.00 | 1,000.00 | 0.00 |
| 45 - County Tax | 200,113.00 | 200,112.95 | 0.05 | 100.00 |
| 01 - County Tax | 200,113.00 | 200,112.95 | 0.05 | 100.00 |
| 30 - Contracted Services | 200,113.00 | 200,112.95 | 0.05 | 100.00 |
| 49 - Capital Improvements | 242,750.00 | 241,444.43 | 1,305.57 | 99.46 |
| 01 - Capital Improvements | 242,750.00 | 241,444.43 | 1,305.57 | 99.46 |
| 33 - Capital Improvements | 242,750.00 | 241,444.43 | 1,305.57 | 99.46 |
| Final Totals | 2,729,335.00 | 2,572,143.10 | 157,191.90 | 94.24 |

| Tax Commitment 2019/2020 | Collected Thru 7/22/2020 | % Collected |
|---------------------------------------|-----------------------------|-------------|
| \$3,088,033.47 | \$2,903,000.68 | 94.01% |
| Total Town Budget | \$2,729,336.00 | |
| Total RSU Assessment | \$1,645,440.00 | |
| TIF District | \$0.00 | |
| Total Budget | \$4,374,776.00 | |
| Homestead Exemption | \$165,347.00 | |
| BETE Reimbursement | \$18,510.00 | |
| Total Anticipated Non Tax Revenues | \$942,040.00 | |
| From Fund Balance | \$185,000.00 | |
| Total Anticipated Tax Revenues | \$3,088,033.00 | |
| Total Revenues | \$4,398,930.00 | |
| Overlay | \$24,154.00 | |

Revenue control report

Accounts: R 01-100 - R 01-400

ALL

| Account | YTD Budget Net | YTD Net | Uncollected Balance | Percent Collected |
|-----------------------------------|---------------------|------------------|---------------------|-------------------|
| 01 - General Government | 1,389,357.00 | 95,108.86 | 1,294,248.14 | 6.85 |
| 100 - Auto Excise | 495,000.00 | 53,609.70 | 441,390.30 | 10.83 |
| 101 - Boat Excise | 1,500.00 | 174.80 | 1,325.20 | 11.65 |
| 102 - MV Agent Fee | 10,000.00 | 1,486.00 | 8,514.00 | 14.86 |
| 103 - Snow/ATV Agent Fee | 300.00 | 39.00 | 261.00 | 13.00 |
| 104 - Boat Agent Fee | 115.00 | 53.00 | 62.00 | 46.09 |
| 105 - Cash Management Interest | 8,000.00 | 76.97 | 7,923.03 | 0.96 |
| 106 - RE Interest | 15,000.00 | 308.52 | 14,691.48 | 2.06 |
| 107 - Lien Costs | 5,000.00 | 68.70 | 4,931.30 | 1.37 |
| 108 - Will/Fax/Notary | 200.00 | 6.00 | 194.00 | 3.00 |
| 109 - Postage/Copies/Voter | 650.00 | 2.00 | 648.00 | 0.31 |
| 110 - Transfer Station Stickers | 5,000.00 | 600.00 | 4,400.00 | 12.00 |
| 111 - Driveway Entrance Permit | 100.00 | 40.00 | 60.00 | 40.00 |
| 112 - Pole Permit | 20.00 | 0.00 | 20.00 | 0.00 |
| 113 - Building Permit | 12,000.00 | 1,113.40 | 10,886.60 | 9.28 |
| 114 - Plumbing Permit | 3,500.00 | 150.00 | 3,350.00 | 4.29 |
| 115 - Electric Permit | 2,000.00 | 460.00 | 1,540.00 | 23.00 |
| 116 - Commercial Haulers Permit | 0.00 | 0.00 | 0.00 | ---- |
| 117 - Conditional Use Permit | 300.00 | 0.00 | 300.00 | 0.00 |
| 118 - Hunt/Fish Agent Fee | 350.00 | 18.00 | 332.00 | 5.14 |
| 119 - Weapon Permits | 175.00 | 15.00 | 160.00 | 8.57 |
| 120 - Birth/Death License | 800.00 | 26.00 | 774.00 | 3.25 |
| 121 - Marriage License | 650.00 | 108.00 | 542.00 | 16.62 |
| 122 - Victualer's License | 0.00 | 0.00 | 0.00 | ---- |
| 123 - Liquor License | 500.00 | 50.00 | 450.00 | 10.00 |
| 124 - Marriage Certificate | 400.00 | 41.00 | 359.00 | 10.25 |
| 125 - Burial Permits | 600.00 | 56.00 | 544.00 | 9.33 |
| 126 - Additional Certified copies | 650.00 | 44.80 | 605.20 | 6.89 |
| 128 - Dog License (R3306) | 900.00 | 8.00 | 892.00 | 0.89 |
| 129 - Dog Fees (R3408) | 450.00 | 4.00 | 446.00 | 0.89 |
| 130 - Rabies Call | 0.00 | 0.00 | 0.00 | ---- |
| 131 - Public Safety Reports | 450.00 | 21.00 | 429.00 | 4.67 |
| 132 - Geneology Fee | 0.00 | 0.00 | 0.00 | ---- |
| 133 - Fire Works Permit | 150.00 | 125.00 | 25.00 | 83.33 |
| 139 - Marijuana Fee | 3,500.00 | 0.00 | 3,500.00 | 0.00 |
| 140 - Zoning Fee | 0.00 | 0.00 | 0.00 | ---- |
| 141 - Court Fee | 250.00 | 14.50 | 235.50 | 5.80 |
| 142 - Variance Fee | 0.00 | 0.00 | 0.00 | ---- |
| 143 - Water Administration Fee | 21,000.00 | 0.00 | 21,000.00 | 0.00 |
| 144 - Home Occupation Fee | 0.00 | 0.00 | 0.00 | ---- |
| 145 - Sign Permit Fee | 50.00 | 0.00 | 50.00 | 0.00 |
| 146 - Special Amusement Fee | 250.00 | 0.00 | 250.00 | 0.00 |
| 147 - Cable Franchise Fee | 32,000.00 | 0.00 | 32,000.00 | 0.00 |
| 148 - Transfer Station Fee | 4,000.00 | 309.00 | 3,691.00 | 7.73 |
| 149 - Carnival Service Fee | 0.00 | 0.00 | 0.00 | ---- |
| 150 - CEO Citations | 1,000.00 | 0.00 | 1,000.00 | 0.00 |
| 160 - Police Fines | 175.00 | 100.00 | 75.00 | 57.14 |
| 161 - Late/Pick Up Fees (Dogs) | 350.00 | 50.00 | 300.00 | 14.29 |
| 162 - Service Charges | 100.00 | 0.00 | 100.00 | 0.00 |
| 163 - Tree Growth Penalty | 0.00 | 0.00 | 0.00 | ---- |
| 164 - RSU 16 Winter Maint | 0.00 | 0.00 | 0.00 | ---- |
| 170 - Municipal Gym Rent | 200.00 | 50.00 | 150.00 | 25.00 |
| 171 - Adult Education Rent | 0.00 | 0.00 | 0.00 | ---- |
| 172 - USCTC Rent | 4,850.00 | 0.00 | 4,850.00 | 0.00 |

Revenue control report

Accounts: R 01-100 - R 01-400

ALL

| Account | YTD Budget Net | YTD Net | Uncollected Balance | Percent Collected |
|---------------------------------------|---------------------|------------------|------------------------|----------------------|
| 01 - General Government CONT'D | | | | |
| 173 - Headstart Rent | 1,800.00 | 0.00 | 1,800.00 | 0.00 |
| 174 - Tennis Lights | 0.00 | 0.00 | 0.00 | ---- |
| 175 - Trfr Stat Rolloff Can Parking | 1,827.00 | 152.25 | 1,674.75 | 8.33 |
| 180 - Insurance Reimbursement | 3,000.00 | 0.00 | 3,000.00 | 0.00 |
| 181 - Recycling Reimbursement | 10,000.00 | 32.00 | 9,968.00 | 0.32 |
| 182 - Welfare Reimbursement | 0.00 | 0.00 | 0.00 | ---- |
| 183 - Police Reimbursement | 0.00 | 0.00 | 0.00 | ---- |
| 184 - DARE Reimbursement | 0.00 | 0.00 | 0.00 | ---- |
| 185 - GAs Tax Reimbursement | 0.00 | 0.00 | 0.00 | ---- |
| 186 - Electric Reimbursement | 0.00 | 0.00 | 0.00 | ---- |
| 187 - Business Advertising | 0.00 | 0.00 | 0.00 | ---- |
| 190 - Sold Items | 0.00 | 0.00 | 0.00 | ---- |
| 191 - Town Owned Sale | 0.00 | 0.00 | 0.00 | ---- |
| 192 - Reimbursement Ball Field Light | 0.00 | 0.00 | 0.00 | ---- |
| 193 - Oxford Bank Accounts | 0.00 | 0.00 | 0.00 | ---- |
| 194 - Tree Harvesting | 0.00 | 0.00 | 0.00 | ---- |
| 195 - Reserve Accts | 396,200.00 | 0.00 | 396,200.00 | 0.00 |
| 198 - Tax Acquired Prop | 0.00 | 0.00 | 0.00 | ---- |
| 199 - Payment in Lieu of Taxes | 1,000.00 | 0.00 | 1,000.00 | 0.00 |
| 200 - Veteran's Exemption | 1,850.00 | 0.00 | 1,850.00 | 0.00 |
| 201 - Tree Growth | 3,000.00 | 0.00 | 3,000.00 | 0.00 |
| 202 - BETE | 0.00 | 0.00 | 0.00 | ---- |
| 203 - Highway Block Grant | 22,500.00 | 0.00 | 22,500.00 | 0.00 |
| 204 - State Revenue Sharing | 312,870.00 | 35,696.22 | 277,173.78 | 11.41 |
| 205 - Welfare Reimbursement | 2,000.00 | 0.00 | 2,000.00 | 0.00 |
| 206 - Library Grant | 0.00 | 0.00 | 0.00 | ---- |
| 207 - Homestead Reimbursement | 0.00 | 0.00 | 0.00 | ---- |
| 208 - Snowmobile Refund | 800.00 | 0.00 | 800.00 | 0.00 |
| 209 - Tree Growth Refund | 0.00 | 0.00 | 0.00 | ---- |
| 210 - State Burn Permit Rev Sharing | 25.00 | 0.00 | 25.00 | 0.00 |
| 211 - General Education | 0.00 | 0.00 | 0.00 | ---- |
| 300 - FEMA | 0.00 | 0.00 | 0.00 | ---- |
| 350 - Boiler Reimbursement | 0.00 | 0.00 | 0.00 | ---- |
| 400 - Sex Offender Registry | 0.00 | 0.00 | 0.00 | ---- |
| Final Totals | 1,389,357.00 | 95,108.86 | 1,294,248.14 | 6.85 |

Expense Summary Report

Department(s): 01 - 49
ALL Months

| Account | YTD Budget Net | YTD Net | Unexpended Balance | Percent Spent |
|-----------------------------------|-------------------|------------------|--------------------|---------------|
| 01 - General Government | 332,933.00 | 21,851.53 | 311,081.47 | 6.56 |
| 05 - Boards & Councils | 17,638.00 | 90.00 | 17,548.00 | 0.51 |
| 01 - Salaries | 3,238.00 | 0.00 | 3,238.00 | 0.00 |
| 02 - Other Personnel | 2,300.00 | 0.00 | 2,300.00 | 0.00 |
| 06 - Subscriptions | 6,900.00 | 0.00 | 6,900.00 | 0.00 |
| 27 - Training & Travel | 5,200.00 | 90.00 | 5,110.00 | 1.73 |
| 10 - Municipal Complex | 85,574.00 | 11,652.66 | 73,921.34 | 13.62 |
| 03 - Communications | 12,590.00 | 898.79 | 11,691.21 | 7.14 |
| 10 - Utilities | 17,500.00 | 1,094.74 | 16,405.26 | 6.26 |
| 15 - Office Supplies | 2,070.00 | 125.00 | 1,945.00 | 6.04 |
| 16 - Operating Supplies | 22,620.00 | 221.37 | 22,398.63 | 0.98 |
| 25 - Repairs | 1,000.00 | 0.00 | 1,000.00 | 0.00 |
| 30 - Contracted Services | 29,794.00 | 9,312.76 | 20,481.24 | 31.26 |
| 15 - Town Clerk/Elections | 102,039.00 | 4,241.18 | 97,797.82 | 4.16 |
| 01 - Salaries | 71,669.00 | 2,676.87 | 68,992.13 | 3.74 |
| 02 - Other Personnel | 1,890.00 | 991.80 | 898.20 | 52.48 |
| 06 - Subscriptions | 820.00 | 0.00 | 820.00 | 0.00 |
| 15 - Office Supplies | 4,000.00 | 95.16 | 3,904.84 | 2.38 |
| 16 - Operating Supplies | 5,675.00 | 4.20 | 5,670.80 | 0.07 |
| 20 - Advertising | 300.00 | 0.00 | 300.00 | 0.00 |
| 25 - Repairs | 100.00 | 0.00 | 100.00 | 0.00 |
| 27 - Training & Travel | 3,000.00 | 0.00 | 3,000.00 | 0.00 |
| 30 - Contracted Services | 14,585.00 | 473.15 | 14,111.85 | 3.24 |
| 20 - Administration | 127,682.00 | 5,867.69 | 121,814.31 | 4.60 |
| 01 - Salaries | 116,292.00 | 5,867.69 | 110,424.31 | 5.05 |
| 02 - Other Personnel | 2,500.00 | 0.00 | 2,500.00 | 0.00 |
| 03 - Communications | 1,200.00 | 0.00 | 1,200.00 | 0.00 |
| 06 - Subscriptions | 240.00 | 0.00 | 240.00 | 0.00 |
| 27 - Training & Travel | 3,450.00 | 0.00 | 3,450.00 | 0.00 |
| 30 - Contracted Services | 4,000.00 | 0.00 | 4,000.00 | 0.00 |
| 05 - Public Works | 377,054.00 | 12,999.90 | 364,054.10 | 3.45 |
| 01 - Public Wks | 377,054.00 | 12,999.90 | 364,054.10 | 3.45 |
| 01 - Salaries | 199,479.00 | 9,510.90 | 189,968.10 | 4.77 |
| 02 - Other Personnel | 1,700.00 | 0.00 | 1,700.00 | 0.00 |
| 03 - Communications | 565.00 | 28.06 | 536.94 | 4.97 |
| 15 - Office Supplies | 800.00 | 0.00 | 800.00 | 0.00 |
| 16 - Operating Supplies | 99,460.00 | 1,320.30 | 98,139.70 | 1.33 |
| 20 - Advertising | 300.00 | 0.00 | 300.00 | 0.00 |
| 25 - Repairs | 6,750.00 | 0.00 | 6,750.00 | 0.00 |
| 27 - Training & Travel | 600.00 | 0.00 | 600.00 | 0.00 |
| 28 - Motor Vehicle | 46,600.00 | 12.50 | 46,587.50 | 0.03 |
| 30 - Contracted Services | 13,200.00 | 2,128.14 | 11,071.86 | 16.12 |
| 32 - Minor Cip | 7,600.00 | 0.00 | 7,600.00 | 0.00 |
| 10 - Public Safety | 544,922.00 | 45,923.16 | 498,998.84 | 8.43 |
| 01 - Fire/Rescue Dept | 135,950.00 | 10,567.26 | 125,382.74 | 7.77 |
| 01 - Salaries | 62,024.00 | 627.25 | 61,396.75 | 1.01 |
| 03 - Communications | 1,200.00 | 76.92 | 1,123.08 | 6.41 |
| 06 - Subscriptions | 2,985.00 | 2,346.52 | 638.48 | 78.61 |
| 15 - Office Supplies | 400.00 | 0.00 | 400.00 | 0.00 |
| 16 - Operating Supplies | 10,200.00 | 422.15 | 9,777.85 | 4.14 |
| 25 - Repairs | 1,850.00 | 129.91 | 1,720.09 | 7.02 |
| 27 - Training & Travel | 6,125.00 | 995.00 | 5,130.00 | 16.24 |
| 28 - Motor Vehicle | 19,000.00 | 6.02 | 18,993.98 | 0.03 |
| 30 - Contracted Services | 19,166.00 | 5,963.49 | 13,202.51 | 31.11 |

Expense Summary Report

Department(s): 01 - 49
ALL Months

| Account | YTD Budget Net | YTD Net | Unexpended Balance | Percent Spent |
|---------------------------------------|-------------------|-------------------|-----------------------|------------------|
| 10 - Public Safety CONT'D | | | | |
| 32 - Minor Cip | 13,000.00 | 0.00 | 13,000.00 | 0.00 |
| 05 - Police Dept | 400,256.00 | 33,343.52 | 366,912.48 | 8.33 |
| 01 - Salaries | 322,359.00 | 19,653.84 | 302,705.16 | 6.10 |
| 02 - Other Personnel | 4,500.00 | 29.95 | 4,470.05 | 0.67 |
| 03 - Communications | 3,250.00 | 152.52 | 3,097.48 | 4.69 |
| 06 - Subscriptions | 10,944.00 | 330.00 | 10,614.00 | 3.02 |
| 15 - Office Supplies | 2,500.00 | 697.01 | 1,802.99 | 27.88 |
| 16 - Operating Supplies | 5,000.00 | 107.70 | 4,892.30 | 2.15 |
| 25 - Repairs | 800.00 | 0.00 | 800.00 | 0.00 |
| 27 - Training & Travel | 5,400.00 | 756.35 | 4,643.65 | 14.01 |
| 28 - Motor Vehicle | 17,300.00 | 15.00 | 17,285.00 | 0.09 |
| 30 - Contracted Services | 24,203.00 | 11,601.15 | 12,601.85 | 47.93 |
| 32 - Minor Cip | 4,000.00 | 0.00 | 4,000.00 | 0.00 |
| 20 - Animal Control Officer | 8,716.00 | 2,012.38 | 6,703.62 | 23.09 |
| 01 - Salaries | 4,680.00 | 270.00 | 4,410.00 | 5.77 |
| 30 - Contracted Services | 4,036.00 | 1,742.38 | 2,293.62 | 43.17 |
| 15 - Code Enforce/Planning | 54,604.00 | 1,736.21 | 52,867.79 | 3.18 |
| 01 - Code Enforce/Planning | 54,604.00 | 1,736.21 | 52,867.79 | 3.18 |
| 01 - Salaries | 49,504.00 | 1,642.35 | 47,861.65 | 3.32 |
| 03 - Communications | 600.00 | 48.86 | 551.14 | 8.14 |
| 06 - Subscriptions | 300.00 | 0.00 | 300.00 | 0.00 |
| 15 - Office Supplies | 400.00 | 0.00 | 400.00 | 0.00 |
| 20 - Advertising | 300.00 | 0.00 | 300.00 | 0.00 |
| 27 - Training & Travel | 1,500.00 | 45.00 | 1,455.00 | 3.00 |
| 30 - Contracted Services | 2,000.00 | 0.00 | 2,000.00 | 0.00 |
| 20 - Library | 34,439.00 | 867.27 | 33,571.73 | 2.52 |
| 01 - Library | 34,439.00 | 867.27 | 33,571.73 | 2.52 |
| 01 - Salaries | 21,539.00 | 803.97 | 20,735.03 | 3.73 |
| 06 - Subscriptions | 1,000.00 | 20.00 | 980.00 | 2.00 |
| 15 - Office Supplies | 700.00 | 0.00 | 700.00 | 0.00 |
| 16 - Operating Supplies | 10,750.00 | 43.30 | 10,706.70 | 0.40 |
| 27 - Training & Travel | 200.00 | 0.00 | 200.00 | 0.00 |
| 32 - Minor Cip | 250.00 | 0.00 | 250.00 | 0.00 |
| 26 - Utilities | 169,925.00 | 1,918.61 | 168,006.39 | 1.13 |
| 01 - Utilities | 169,925.00 | 1,918.61 | 168,006.39 | 1.13 |
| 06 - Subscriptions | 250.00 | 250.00 | 0.00 | 100.00 |
| 10 - Utilities | 168,175.00 | 1,668.61 | 166,506.39 | 0.99 |
| 25 - Repairs | 1,500.00 | 0.00 | 1,500.00 | 0.00 |
| 30 - Assessor | 24,750.00 | 1,500.00 | 23,250.00 | 6.06 |
| 01 - Assessor | 24,750.00 | 1,500.00 | 23,250.00 | 6.06 |
| 30 - Contracted Services | 24,750.00 | 1,500.00 | 23,250.00 | 6.06 |
| 31 - Auditor | 7,700.00 | 0.00 | 7,700.00 | 0.00 |
| 01 - Auditor | 7,700.00 | 0.00 | 7,700.00 | 0.00 |
| 30 - Contracted Services | 7,700.00 | 0.00 | 7,700.00 | 0.00 |
| 32 - Contingency | 10,000.00 | 0.00 | 10,000.00 | 0.00 |
| 01 - Contingency | 10,000.00 | 0.00 | 10,000.00 | 0.00 |
| 30 - Contracted Services | 10,000.00 | 0.00 | 10,000.00 | 0.00 |
| 33 - Debt Service | 487,647.00 | 12,661.89 | 474,985.11 | 2.60 |
| 01 - Debt Service | 487,647.00 | 12,661.89 | 474,985.11 | 2.60 |
| 30 - Contracted Services | 487,647.00 | 12,661.89 | 474,985.11 | 2.60 |
| 34 - Pensions & Insurances | 507,769.00 | 102,183.74 | 405,585.26 | 20.12 |

Expense Summary Report

Department(s): 01 - 49
ALL Months

| Account | YTD Budget Net | YTD Net | Unexpended Balance | Percent Spent |
|----------------------------------------------|---------------------|-------------------|-----------------------|------------------|
| 34 - Pensions & Insurances CONT'D | | | | |
| 01 - Pensions & Insurances | 507,769.00 | 102,183.74 | 405,585.26 | 20.12 |
| 01 - Salaries | 6,795.00 | 6,795.00 | 0.00 | 100.00 |
| 05 - Payroll Expenses | 470,474.00 | 81,320.24 | 389,153.76 | 17.28 |
| 16 - Operating Supplies | 1,500.00 | 0.00 | 1,500.00 | 0.00 |
| 30 - Contracted Services | 29,000.00 | 14,068.50 | 14,931.50 | 48.51 |
| 35 - Social Services/Welfare | | | | |
| 05 - Welfare | 9,500.00 | 630.78 | 8,869.22 | 6.64 |
| 01 - Salaries | 4,500.00 | 230.78 | 4,269.22 | 5.13 |
| 30 - Contracted Services | 5,000.00 | 400.00 | 4,600.00 | 8.00 |
| 40 - Solid Waste | | | | |
| 01 - Solid Waste | 122,746.00 | 4,183.42 | 118,562.58 | 3.41 |
| 01 - Salaries | 53,884.00 | 2,477.40 | 51,406.60 | 4.60 |
| 02 - Other Personnel | 800.00 | 0.00 | 800.00 | 0.00 |
| 16 - Operating Supplies | 2,700.00 | 0.00 | 2,700.00 | 0.00 |
| 25 - Repairs | 6,000.00 | 0.00 | 6,000.00 | 0.00 |
| 27 - Training & Travel | 1,350.00 | 0.00 | 1,350.00 | 0.00 |
| 28 - Motor Vehicle | 1,294.00 | 10.00 | 1,284.00 | 0.77 |
| 30 - Contracted Services | 55,718.00 | 1,696.02 | 54,021.98 | 3.04 |
| 32 - Minor Cip | 1,000.00 | 0.00 | 1,000.00 | 0.00 |
| 45 - County Tax | | | | |
| 01 - County Tax | 202,663.00 | 0.00 | 202,663.00 | 0.00 |
| 30 - Contracted Services | 202,663.00 | 0.00 | 202,663.00 | 0.00 |
| 49 - Capital Improvements | | | | |
| 01 - Capital Improvements | 265,637.00 | 0.00 | 265,637.00 | 0.00 |
| 33 - Capital Improvements | 265,637.00 | 0.00 | 265,637.00 | 0.00 |
| Final Totals | 3,152,289.00 | 206,456.51 | 2,945,832.49 | 6.55 |

Mechanic Falls Animal Control Report

Month of June

Number of Animal Control Calls:

Dogs 16

Cats 9

Other _____ (Please specify in notes below)

Number of calls involving Nuisance Dogs: _____

Number of calls involving Dangerous Dogs: _____

Number of calls that resulted in claims: 0
(i.e. damage to property, bites, etc)

Number of Animals surrendered to the shelter:

--Dogs _____

Cats 8

Other _____ (Please Specify in notes below)

NOTES:

Two Animal Trespass

Res. M.
Signature - Animal Control Officer

CEO Report July 2020

Building Permits

| | | | | | | | | | |
|------------|--------|----------|-----------|-----------|-----------|------------------------------|----|----|------------------|
| Raymond M. | Ellery | 2020-034 | \$ 60.00 | 7/6/2020 | 7/7/2021 | Renovation | 11 | 26 | 25 True St. |
| Jennifer | Oliver | 2020-035 | \$ 51.60 | 7/7/2020 | 7/8/2021 | shed | 22 | 54 | 19 High St. |
| James | Grant | 2020-036 | \$ 80.00 | 7/9/2020 | 7/10/2021 | renovation Kitchen & Bath | 22 | 7 | 105 Lewiston St. |
| Jon | Damon | 2020-037 | \$ 51.00 | 7/15/2020 | 7/16/2021 | rebuild deck to code | 20 | 72 | 86 Pleasant St. |
| Donald | Boyd | 2020-038 | \$ 130.80 | 7/20/2020 | 7/21/2020 | Garage | 4 | 26 | 427 S. Maine St. |
| Miranda | Ray | 2020-039 | \$ 60.00 | 7/21/2020 | 7/22/2021 | renovations | 22 | 42 | 13 Judson St. |
| John | Field | 2020-040 | \$ 110.00 | 7/28/2020 | 7/29/2021 | renovations | 19 | 53 | 39 Pleasant St. |

Plumbing Permits

| | | | | | | | |
|-------|--------|----------|---|-----------|----|----|--------------------|
| James | Grant | \$ 40.00 | 3 | 7/9/2020 | 22 | 7 | 105 Lewiston St. |
| Greg | Morgan | \$ 40.00 | 3 | 7/16/2020 | 21 | 50 | 29 Pine St. |
| Roger | Poulin | \$ 90.00 | 9 | 7/21/2020 | 4 | 21 | 42 Olde Birch lane |

Electrical Permits

| | | | | | | |
|---------|---------|---------------------|----------|-----------|-----------|-----------------------|
| James | Grant | 105 Lewiston St. | \$ 45.00 | 7/8/2020 | 7/10/2021 | Renovating |
| Gregory | Morgan | 29 Pine St. | \$ 45.00 | 7/16/2020 | 7/17/2021 | Renovating |
| Donald | Boyd | 427 S. main | \$ 45.00 | 7/20/2020 | 7/21/2021 | line to new garage |
| Jesse | Quirion | 31 laurel St. | \$ 45.00 | 7/20/2020 | 7/21/2021 | new service |
| Miranda | Day | 13 Judson St. | \$ 45.00 | 7/21/2020 | 7/22/2021 | kitchen elec. |

Complaints

| Date | Address of complaint | Map & Lot | Owner of Property | Complaint | Active / Inactive | 1st Action Date | 1st Action Taken |
|-----------|-----------------------|-----------|-------------------|-----------------------------------------------------------------|-------------------|-----------------|----------------------------------------------------------------------|
| 6/16/2020 | | | M22 L43 | Seem to be renovating an upstairs room in attic into a bedroom. | Inactive | 6/19/2020 | Robin Called back to tell me that it is only an office in the attic. |
| 5/1/2020 | 324 Lewiston Rd. | | Jessie Childs | Illegal Dumping in back of property | Active | | |
| 5/1/2020 | 44 Pigeon Hill Rd. | | | possible unpermitted "Grow" operation | Active | | |

| | | | | | | | |
|-----------|-------------------------------------------|------------|------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|-----------|------------------|
| 6/1/2020 | 463 Pleasant St. Economy Auto | M14 L4.1 | SPH Properties LLC. | Junk cars in back of shop in standing water. | Active | 22-Jun-20 | Delivered letter |
| | | | Sally's | many junk Cars on Property. | Active | | |
| | | | Androscogin Electrical | Sign in ROW | Active | | |
| 7/13/2020 | 54 Jordan Rd. | M9 L24 | Heirs of Leland Bizby | 5 Cars on Lot | Active | | |
| 7/13/2020 | 217 Pleasant St. | M14 L 26.1 | Mathew Gary | 4 Cars on lot | Active | | |
| 7/13/2020 | 141 Perkins Rd. | | | 5 cars on Lot | Active | | |
| 7/16/2020 | Maple Street | | | On S. main Street turn onto maple St. Behind the 1st Building (Apartment Building) on maples Street (used to be a metal Shop) . Location is before you get to Down East Machine Shop. | Active | | |
| 7/27/2020 | 116 S. Main St. Across from Riverside Dr. | M10 L47 | Laurie Dudley | 5 junk cars | Active | | |

Mechanic Falls Public Library
"Providing Lifelong Enjoyment of Learning Exploring and Reading"

Librarian's Report
August 3, 2020

| | Circulation | | | Usage | |
|-------------------------|--------------------|-----------------|------------------------------|-----------------|-----------------|
| | July '19 | July '20 | | July '19 | July '20 |
| Adult Fiction | 352 | 184 | Computer Usage | 61 | 4 |
| Adult Non-Fic | 33 | 19 | Walk Ins | 446 | 199 |
| Children's Pic | 207 | 105 | ILL's | 55 | 13 |
| Juvenile Fic | 129 | 48 | Reference | 99 | 9 |
| YA Fic | 51 | 35 | Wi-Fi | 82 | 37 |
| J/YA Non-Fic | 8 | 10 | New Patrons | 11 | 2 |
| DVD's | 39 | 27 | Programs | 49 | 39 |
| Audio/Cloud Lib. | 1 | 11 | Pre-school Story-time | 0 | 0 |
| Total | 820 | 444 | Total | 826 | 304 |

We have rescheduled our Rock Craft program for September 27th at 2 pm in the Town Council Room. Everyone who signed up originally is happy we will be doing the program.

The numbers are way off between July of last year and July of this year. People are still hesitating about coming out. My computer usage is way off. I am not allowing the kids in to play games yet.

I am hoping that August will have a much better outcome. More and more people feel as if they can come out.

Stop in for a visit when you can and see what is new.



Nancy Petersons, Mechanic Falls Public Library Director



MECHANIC FALLS FIRE-RESCUE

108 Lewiston Road
Mechanic Falls , ME 04256

7/27/2020
4:31:44 PM

Fire Pay Roll Report July 2020 (07-01...07-26)

| | | |
|--------------------|---------------|-------------------|
| Damon, Jon | 02:00 | \$28.50 |
| Downing, Brady | 35:30 | \$427.00 |
| Fifield, Dale | 02:00 | \$24.50 |
| Harvey, Paul | 04:00 | \$49.00 |
| Hodgkin, Caleb | 23:30 | \$287.88 |
| Jimmo, Brittin | 20:30 | \$246.00 |
| Letarte, Bridgette | 20:30 | \$246.00 |
| Limerick, Ben | 37:30 | \$420.25 |
| Limerick, Hannah | 14:00 | \$132.00 |
| Limerick, Micheal | 24:00 | \$290.88 |
| Merrick, Uriah | 03:00 | \$36.75 |
| Moulton, Lucas | 03:00 | \$36.00 |
| Smith, Eric | 01:00 | \$12.25 |
| Sturtevant, Fred | 02:00 | \$31.50 |
| Toth, Zac | 02:00 | \$24.00 |
| Total | 194:30 | \$2,292.51 |

FRED C STURTEVANT
CHIEF



MECHANIC FALLS FIRE-RESCUE

108 Lewiston Road
Mechanic Falls, ME 04256

7/27/2020
4:33:22 PM

Fire Pay Roll Report July 2020 (07-01...07-26)

| | | | | | | | | |
|----------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|----|-------|----------------|-----------------|-----------------|
| Damon, Jon | | | | | | 09:00 | \$28.50 | |
| <i>Deputy Chief Fire</i> | | | | | | <i>\$14.25</i> | <i>02:00</i> | <i>\$28.50</i> |
| Wed | 7/8/2020 | North Main Street | Mechanic Falls Public Service Assistance, Other | :: | Dc/f | 02:00 | \$28.50 | |
| Downing, Brady | | | | | | 35:30 | \$427.00 | |
| <i>Driver</i> | | | | | | <i>\$12.25</i> | <i>04:00</i> | <i>\$49.00</i> |
| Sun | 7/26/2020 | :: Department Detail :: Waxing/ Buffing/ Washing Of Utility 4. | | | :: Dr | 02:00 | \$24.50 | |
| Sun | 7/26/2020 | :: Misc Training :: Driver Training/ Certification For Ff Downing. | | | :: Dr | 02:00 | \$24.50 | |
| <i>Firefighter/Private</i> | | | | | | <i>\$12.00</i> | <i>11:00</i> | <i>\$132.00</i> |
| Wed | 7/1/2020 | :: Basic Firefighting Training :: Monthly Training At Paris Fire Department. Training Night Was Hands On Vehicle Extrication. Lt. Limerick And Ff Limerick Were With Paris Fire, Ff Downing Was With Mechanic Falls. | | | :: Ff | 03:00 | \$36.00 | |
| Sat | 7/4/2020 | 126 Whittemore Rd | Oxford Motor Vehicle Crash | :: | Ff | 02:00 | \$24.00 | |
| Wed | 7/8/2020 | 22 Lake St | Otisfield Dispatched & Canceled En Route | :: | Ff | 01:00 | \$12.00 | |
| Wed | 7/8/2020 | North Main Street | Mechanic Falls Public Service Assistance, Other | :: | Ff | 02:00 | \$24.00 | |
| Sat | 7/18/2020 | 20 Perkins Rd | Mechanic Falls Carbon Monoxide Not Found | :: | Ff | 01:00 | \$12.00 | |
| Sat | 7/25/2020 | 174 Millet Rd | Minot Mvc With Pi | :: | Ff | 02:00 | \$24.00 | |
| <i>FIRE Training paid</i> | | | | | | <i>\$12.00</i> | <i>20:30</i> | <i>\$246.00</i> |
| Sat | 7/11/2020 | :: Specialized Rescue Training :: Water Rescue Technician Class Held At Mechanic Falls Fire/ Rescue, Put On By Fire Tech Training. Included In The Class Was A 5 Hour Power Point Presentation On Saturday, Followed By 2 Hours In The Water, A Break, And 2 Hours Of Night Operations Including Real Life Scenarios. | | | | 13:30 | \$162.00 | |
| Sun | 7/12/2020 | :: Specialized Rescue Training :: Water Rescue Technician Class Held At Mechanic Falls Fire/ Rescue, Put On By Fire Tech Training. Included In The Class Was A 5 Hour Power Point Presentation On Saturday, Followed By 2 Hours In The Water, A Break, And 2 Hours Of Night Operations Including Real Life Scenarios. | | | | 07:00 | \$84.00 | |
| Fifield, Dale | | | | | | 02:00 | \$24.50 | |
| <i>Driver</i> | | | | | | <i>\$12.25</i> | <i>02:00</i> | <i>\$24.50</i> |
| Wed | 7/8/2020 | North Main Street | Mechanic Falls Public Service Assistance, Other | :: | Dr | 02:00 | \$24.50 | |
| Harvey, Paul | | | | | | 04:00 | \$49.00 | |



MECHANIC FALLS FIRE-RESCUE

7/27/2020
4:33:22 PM

108 Lewiston Road
Mechanic Falls, ME 04256

Fire Pay Roll Report July 2020 (07-01...07-26)

| | | | | |
|---------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------|-----------------|
| <i>Driver</i> | | <i>\$12.25</i> | <i>04:00</i> | <i>\$49.00</i> |
| Sat | 7/4/2020 126 Whittemore Rd Oxford Motor Vehicle Crash :: Dr | | 02:00 | \$24.50 |
| Sun | 7/26/2020 13 West Minot Road Minot Assist Police Or Other Governmental Agency :: Dr | | 02:00 | \$24.50 |
| Hodgkin, Caleb | | | 23:30 | \$287.88 |
| <i>Driver</i> | | <i>\$12.25</i> | <i>03:00</i> | <i>\$36.75</i> |
| Wed | 7/8/2020 North Main Street Mechanic Falls Public Service Assistance, Other :: Dr | | 02:00 | \$24.50 |
| Sat | 7/18/2020 20 Perkins Rd Mechanic Falls Carbon Monoxide Not Found :: Dr | | 01:00 | \$12.25 |
| <i>FIRE Training paid</i> | | <i>\$12.25</i> | <i>20:30</i> | <i>\$251.13</i> |
| Sat | 7/11/2020 :: Specialized Rescue Training :: Water Rescue Technician Class Held At Mechanic Falls Fire/ Rescue, Put On By Fire Tech Training. Included In The Class Was A 5 Hour Power Point Presentation On Saturday, Followed By 2 Hours In The Water, A Break, And 2 Hours Of Night Operations Including Real Life Scenarios. Training Resumed On Sunday Morning With 6 Hours In The Water, Including | | 13:30 | \$165.38 |
| Sun | 7/12/2020 :: Specialized Rescue Training :: Water Rescue Technician Class Held At Mechanic Falls Fire/ Rescue, Put On By Fire Tech Training. Included In The Class Was A 5 Hour Power Point Presentation On Saturday, Followed By 2 Hours In The Water, A Break, And 2 Hours Of Night Operations Including Real Life Scenarios. Training Resumed On Sunday Morning With 6 Hours In The Water, Including | | 07:00 | \$85.75 |
| Jimmo, Brittin | | | 20:30 | \$246.00 |
| <i>FIRE Training paid</i> | | <i>\$12.00</i> | <i>20:30</i> | <i>\$246.00</i> |
| Sat | 7/11/2020 :: Specialized Rescue Training :: Water Rescue Technician Class Held At Mechanic Falls Fire/ Rescue, Put On By Fire Tech Training. Included In The Class Was A 5 Hour Power Point Presentation On Saturday, Followed By 2 Hours In The Water, A Break, And 2 Hours Of Night Operations Including Real Life Scenarios. Training Resumed On Sunday Morning With 6 Hours In The Water, Including | | 13:30 | \$162.00 |
| Sun | 7/12/2020 :: Specialized Rescue Training :: Water Rescue Technician Class Held At Mechanic Falls Fire/ Rescue, Put On By Fire Tech Training. Included In The Class Was A 5 Hour Power Point Presentation On Saturday, Followed By 2 Hours In The Water, A Break, And 2 Hours Of Night Operations Including Real Life Scenarios. Training Resumed On Sunday Morning With 6 Hours In The Water, Including | | 07:00 | \$84.00 |
| Letarte, Bridgette | | | 20:30 | \$246.00 |



MECHANIC FALLS FIRE-RESCUE

108 Lewiston Road
Mechanic Falls, ME 04256

7/27/2020
4:33:22 PM

Fire Pay Roll Report July 2020 (07-01...07-26)

| | | | | |
|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------|-----------------|
| <i>FIRE Training paid</i> | | <i>\$12.00</i> | <i>20:30</i> | <i>\$246.00</i> |
| Sat | 7/11/2020 :: Specialized Rescue Training :: Water Rescue Technician Class Held At Mechanic Falls Fire/ Rescue, Put On By Fire Tech Training. Included In The Class Was A 5 Hour Power Point Presentation On Saturday, Followed By 2 Hours In The Water, A Break, And 2 Hours Of Night Operations Including Real Life Scenarios. Training Resumed On Sunday Morning With 6 Hours In The Water, Including | | 13:30 | \$162.00 |
| Sun | 7/12/2020 :: Specialized Rescue Training :: Water Rescue Technician Class Held At Mechanic Falls Fire/ Rescue, Put On By Fire Tech Training. Included In The Class Was A 5 Hour Power Point Presentation On Saturday, Followed By 2 Hours In The Water, A Break, And 2 Hours Of Night Operations Including Real Life Scenarios. Training Resumed On Sunday Morning With 6 Hours In The Water, Including | | 07:00 | \$84.00 |
| Limerick, Ben | | | 37:30 | \$420.25 |
| <i>Credit Only</i> | | <i>\$0.00</i> | <i>03:00</i> | <i>\$0.00</i> |
| Wed | 7/1/2020 :: Basic Firefighting Training :: Monthly Training At Paris Fire Department. Training Night Was Hands On Vehicle Extrication. Lt. Limerick And Ff Limerick Were With Paris Fire, Ff Downing Was With Mechanic Falls. :: Cr | | 03:00 | \$0.00 |
| <i>Driver</i> | | <i>\$12.25</i> | <i>04:00</i> | <i>\$49.00</i> |
| Sun | 7/26/2020 :: Department Detail :: Waxing/ Buffing/ Washing Of Utility 4. :: Dr | | 02:00 | \$24.50 |
| Sun | 7/26/2020 :: Misc Training :: Driver Training/ Certification For Ff Downing. :: Dr | | 02:00 | \$24.50 |
| <i>Firefighter/Private</i> | | <i>\$12.00</i> | <i>03:00</i> | <i>\$36.00</i> |
| Mon | 7/6/2020 :: Admin Hours - Off Site :: Used The Dept Boat To Make Sure Everything Runs Good, And Become More Familiar With The River And Possible Access Points For Emergencies. Went Up To Saunders Rd To Install New Fittings For Dry Hydrants. :: Ff | | 03:00 | \$36.00 |
| <i>Lieutenant</i> | | <i>\$12.75</i> | <i>07:00</i> | <i>\$89.25</i> |
| Sat | 7/4/2020 126 Whittmore Rd Oxford Motor Vehicle Crash :: Lt | | 02:00 | \$25.50 |
| Wed | 7/8/2020 22 Lake St Otisfield Dispatched & Canceled En Route :: Lt | | 01:00 | \$12.75 |
| Wed | 7/8/2020 North Main Street Mechanic Falls Public Service Assistance, Other :: Lt | | 02:00 | \$25.50 |
| Sun | 7/26/2020 13 West Minot Road Minot Assist Police Or Other Governmental Agency :: Lt | | 02:00 | \$25.50 |



MECHANIC FALLS FIRE-RESCUE

7/27/2020
4:33:22 PM

108 Lewiston Road
Mechanic Falls, ME 04256

Fire Pay Roll Report July 2020 (07-01...07-26)

| | | | | |
|----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------|-----------------|
| <i>FIRE Training paid</i> | | <i>\$12.00</i> | <i>20:30</i> | <i>\$246.00</i> |
| Sat | 7/11/2020 :: Specialized Rescue Training :: Water Rescue Technician Class Held At Mechanic Falls Fire/ Rescue, Put On By Fire Tech Training. Included In The Class Was A 5 Hour Power Point Presentation On Saturday, Followed By 2 Hours In The Water, A Break, And 2 Hours Of Night Operations Including Real Life Scenarios. Training Resumed On Sunday Morning With 6 Hours In The Water, Including | | 13:30 | \$162.00 |
| Sun | 7/12/2020 :: Specialized Rescue Training :: Water Rescue Technician Class Held At Mechanic Falls Fire/ Rescue, Put On By Fire Tech Training. Included In The Class Was A 5 Hour Power Point Presentation On Saturday, Followed By 2 Hours In The Water, A Break, And 2 Hours Of Night Operations Including Real Life Scenarios. Training Resumed On Sunday Morning With 6 Hours In The Water, Including | | 07:00 | \$84.00 |
| Limerick, Hannah | | | 14:00 | \$132.00 |
| <i>Credit Only</i> | | <i>\$0.00</i> | <i>03:00</i> | <i>\$0.00</i> |
| Wed | 7/1/2020 :: Basic Firefighting Training :: Monthly Training At Paris Fire Department. Training Night Was Hands On Vehicle Extrication. Lt. Limerick And Ff Limerick Were With Paris Fire, Ff Downing Was With Mechanic Falls. :: Cr | | 03:00 | \$0.00 |
| <i>Firefighter/Private</i> | | <i>\$12.00</i> | <i>11:00</i> | <i>\$132.00</i> |
| Mon | 7/6/2020 :: Admin Hours @ Fire Station :: Completed July Equipment Check For Water Rescue Gear (3 Hours). The Other 3 Hours Are For Doing The Equipment Check In June, Forgot To Put In Hours For It. All Gear Is Good And In The Correct Spots. Would Like To Buy Some Glow Sticks For The Equipment. Also Would Like To Get A Container To Put In Glow Sticks And Zipper Wax, So Everything Is In One Container & Area, So It Will Be Easy To Find By Others. | | 06:00 | \$72.00 |
| Mon | 7/6/2020 :: Admin Hours - Off Site :: Used The Dept Boat To Make Sure Everything Runs Good, And Become More Familiar With The River And Possible Access Points For Emergencies. | | 03:00 | \$36.00 |
| Sun | Went Up To Saunders Rd To Install New Fittings For Dry Hydrants. :: Ff 7/26/2020 13 West Minot Road Minot Assist Police Or Other Governmental Agency :: Ff | | 02:00 | \$24.00 |
| Limerick, Micheal | | | 24:00 | \$290.88 |
| <i>Driver</i> | | <i>\$12.25</i> | <i>01:30</i> | <i>\$18.38</i> |
| Sun | 7/5/2020 :: Truck Check :: July Monthly Truck Check On E2 :: Dr | | 01:30 | \$18.38 |
| <i>Safety Off.</i> | | <i>\$13.25</i> | <i>02:00</i> | <i>\$26.50</i> |
| Sun | 7/26/2020 13 West Minot Road Minot Assist Police Or Other Governmental Agency :: So | | 02:00 | \$26.50 |



MECHANIC FALLS FIRE-RESCUE

108 Lewiston Road
Mechanic Falls, ME 04256

7/27/2020
4:33:22 PM

Fire Pay Roll Report July 2020 (07-01...07-26)

| | | | | |
|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------|-----------------|
| <i>FIRE Training paid</i> | | <i>\$12.00</i> | <i>20:30</i> | <i>\$246.00</i> |
| Sat | 7/11/2020 :: Specialized Rescue Training :: Water Rescue Technician Class Held At Mechanic Falls Fire/ Rescue, Put On By Fire Tech Training. Included In The Class Was A 5 Hour Power Point Presentation On Saturday, Followed By 2 Hours In The Water, A Break, And 2 Hours Of Night Operations Including Real Life Scenarios. Training Resumed On Sunday Morning With 6 Hours In The Water, Including | | 13:30 | \$162.00 |
| Sun | 7/12/2020 :: Specialized Rescue Training :: Water Rescue Technician Class Held At Mechanic Falls Fire/ Rescue, Put On By Fire Tech Training. Included In The Class Was A 5 Hour Power Point Presentation On Saturday, Followed By 2 Hours In The Water, A Break, And 2 Hours Of Night Operations Including Real Life Scenarios. Training Resumed On Sunday Morning With 6 Hours In The Water, Including | | 07:00 | \$84.00 |
| Merrick, Uriah | | | 03:00 | \$36.75 |
| <i>Driver</i> | | <i>\$12.25</i> | <i>03:00</i> | <i>\$36.75</i> |
| Tue | 7/14/2020 :: Truck Check :: Utility Truck Check Completed Truck Also Needed A Washing. :: Dr | | 01:00 | \$12.25 |
| Sat | 7/25/2020 174 Millet Rd Minot Mvc With Pi :: Dr | | 02:00 | \$24.50 |
| Moulton, Lucas | | | 03:00 | \$36.00 |
| <i>Firefighter/Private</i> | | <i>\$12.00</i> | <i>03:00</i> | <i>\$36.00</i> |
| Wed | 7/8/2020 22 Lake St Otisfield Dispatched & Canceled En Route :: Ff | | 01:00 | \$12.00 |
| Sat | 7/25/2020 174 Millet Rd Minot Mvc With Pi :: Ff | | 02:00 | \$24.00 |
| Smith, Eric | | | 01:00 | \$12.25 |
| <i>Driver</i> | | <i>\$12.25</i> | <i>01:00</i> | <i>\$12.25</i> |
| Wed | 7/8/2020 22 Lake St Otisfield Dispatched & Canceled En Route :: Dr | | 01:00 | \$12.25 |
| Sturtevant, Fred | | | 02:00 | \$31.50 |
| <i>Chief</i> | | <i>\$15.75</i> | <i>02:00</i> | <i>\$31.50</i> |
| Wed | 7/8/2020 22 Lake St Otisfield Dispatched & Canceled En Route :: Ch | | 01:00 | \$15.75 |
| Sat | 7/18/2020 20 Perkins Rd Mechanic Falls Carbon Monoxide Not Found :: Ch | | 01:00 | \$15.75 |
| Toth, Zac | | | 02:00 | \$24.00 |
| <i>Firefighter/Private</i> | | <i>\$12.00</i> | <i>02:00</i> | <i>\$24.00</i> |
| Sat | 7/18/2020 20 Perkins Rd Mechanic Falls Carbon Monoxide Not Found :: Ff | | 01:00 | \$12.00 |
| Wed | 7/22/2020 Lane Rd Mechanic Falls Search For Person On Land :: Ff | | 01:00 | \$12.00 |



MECHANIC FALLS FIRE-RESCUE
108 Lewiston Road
Mechanic Falls , ME 04256

7/27/2020
4:33:22 PM

Fire Pay Roll Report July 2020 (07-01...07-26)

194:30 \$2292.51

FRED C STURTEVANT
CHIEF



MECHANIC FALLS FIRE-RESCUE
108 Lewiston Road
Mechanic Falls , ME 04256

7/27/2020
4:29:37 PM

Fire Pay Roll Report July 2020 (07-01...07-26)

| FIRE Payroll | | 194:30 | \$2,292.51 |
|------------------------|--|---------------|-------------------|
| CH Chief | | 02:00 | \$31.50 |
| CR Credit Only | | 06:00 | \$0.00 |
| DC/F Deputy Chief Fire | | 02:00 | \$28.50 |
| DR Driver | | 22:30 | \$275.63 |
| FF Firefighter/Private | | 30:00 | \$360.00 |
| LT Lieutenant | | 07:00 | \$89.25 |
| SO Safety Off. | | 02:00 | \$26.50 |
| TR FIRE Training paid | | 123:00 | \$1,481.13 |
| Total | | 194:30 | \$2,292.51 |

FRED C STURTEVANT
CHIEF



MECHANIC FALLS FIRE-RESCUE
108 Lewiston Road
Mechanic Falls , ME 04256

7/27/2020
4:25:28 PM

Rescue Pay Roll Report for July 2020 (07-1...07-26)

| | | |
|----------------|--------------|-----------------|
| Barton, David | 05:30 | \$70.13 |
| Hodgkin, Caleb | 02:00 | \$24.50 |
| Lane, Denise | 01:00 | \$12.75 |
| Total | 08:30 | \$107.38 |

FRED C STURTEVANT
CHIEF



MECHANIC FALLS FIRE-RESCUE

108 Lewiston Road
Mechanic Falls, ME 04256

7/27/2020
4:27:14 PM

Rescue Pay Roll Report for July 2020 (07-1...07-26)

| | | | |
|------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------|
| Barton, David | | 05:30 | \$70.13 |
| <i>Emt-Basic</i> | | <i>\$12.75</i> | <i>05:30</i> |
| Tue | 7/7/2020 :: Truck Check :: Truck And Bag Check On Rescue. | 02:00 | \$25.50 |
| Truck Check Without Defects- All Equipment In Service. Aed's On Other Trucks Checked And In Service. | | | |
| Bag Check Done- Submitted Order List For J. Casey- Text Message Sent To Call. | | | |
| Tue | 7/14/2020 :: Truck Check :: Medication Pickup At Cmmc | 02:00 | \$25.50 |
| Medication Received Was Naloxone, Epi 1:1000 (3 Vials), D50, And Another Tube Of Oral Glucose. | | | |
| All Medication Was Logged In Drug Log And New Lock Tag Was Put On To | | | |
| Wed | 7/22/2020 :: Truck Check :: Drug Log Check- Chief Casey Notified Of Upcoming Drug Going To Expire: Nitroglycerin Spray, Nitroglycerin Bid, And Aspirin. Discussion Was Made About These Medications Not Being In Most Recent Pickup At Cmmc Pharmacy. I Advised D50 That Was Newly Restocked Was To Expire As Of 9-1-20. | 01:30 | \$19.13 |
| Hodgkin, Caleb | | | |
| <i>Emt-Basic</i> | | <i>\$12.25</i> | <i>02:00</i> |
| Sat | 7/25/2020 174 Millet Rd Minot Mvc With Pi :: Emt-b | 02:00 | \$24.50 |
| Lane, Denise | | 01:00 | \$12.75 |
| <i>Emt-Basic</i> | | <i>\$12.75</i> | <i>01:00</i> |
| Thu | 7/16/2020 16 Pleasant St Mechanic Falls Ems Call :: Emt-b | 01:00 | \$12.75 |
| | | 08:30 | \$107.38 |

FRED C STURTEVANT
CHIEF



MECHANIC FALLS FIRE-RESCUE
108 Lewiston Road
Mechanic Falls , ME 04256

7/27/2020
4:24:39 PM

Rescue Pay Roll Report for July 2020 (07-1...07-26)

| | | | |
|--|--------------------|--------------|-----------------|
| | EMS Payroll | 08:30 | \$107.38 |
| | EMT-B Emt-Basic | 08:30 | \$107.38 |
| | Total | 08:30 | \$107.38 |

FRED C STURTEVANT
CHIEF

Following the sale and payment of the proceeds to the designated non-profit organization, this covenant shall terminate.

OFFICIAL OFFICIAL

Subject to the right of the Mechanic Falls Historical Society to remain in the building and maintain its collection of the town archives. If there is a separation between this grantee, its successors or assigns, and the Society, the Society's contents shall revert to the Town of Mechanic Falls which shall be allowed a sufficient time to relocate these items.

OFFICIAL OFFICIAL

It is agreed by acceptance of this deed that this grantee, its successors and assigns, shall maintain insurance on the property in a sufficient amount to also cover the value of the historical collection and shall name the Town of Mechanic Falls as a named insured on the policy.

Dated this 8th day of December, 2016

TOWN OF MECHANIC FALLS

Koriene Low

By: Koriene Low
Its: Town Manager

STATE OF MAINE
ANDROSCOGGIN, SS.

December 08, 2016

Koriene Low personally appeared before me and acknowledged the foregoing instrument to be her free act and deed in her said capacity and the free act and deed of the Town of Mechanic Falls.

Before me,

Miranda L. Hinkley
Notary Public/Attorney-at-Law

Printed name: Miranda L. Hinkley

Notary Public, State of Maine
My Commission Expires 4/23/2019

SEAL

LCW/JWC/mc/NTS

ANDROSCOGGIN COUNTY
TINA M CHOUINARD
REGISTER OF DEEDS

Release Deed

Town of Mechanic Falls, a Maine municipality located in Androscoggin County, State of Maine, with an address at 108 Lewiston Street, Mechanic Falls, Maine 04256, for consideration paid, **Releases to Anglican Church of the Transfiguration**, a Maine non-profit Corporation with its principal place of business in Mechanic Falls, Androscoggin County, Maine, with an address of 64 Elm Street, Mechanic Falls, Maine 04256, its successors and assigns, rights retained by the Town of Mechanic Falls for the benefit of the Mechanic Falls Historical Society to remain in the building and maintain its collection of the town archives as described in the Release Deed dated December 8, 2016 and recorded on March 23, 2017 at Book 2566, Page 165 of the Androscoggin County Registry of Deeds, thereby also releasing to the Anglican Church of the Transfiguration, its successors and assigns, any obligation to maintain insurance on the property in a sufficient amount to also cover the value of the historical collection and any obligation to name the Town of Mechanic Falls as a named insured on any such insurance policy. All other covenants and restrictions in Book 2566, Page 165 shall remain in full force and effect.

Dated this ____ day of _____, 2020.

Town of Mechanic Falls

By: _____
Zachary W. Maher, Town Manager

State of Maine
Androscoggin, ss.

_____, 2020

Personally appeared the above-named **Zachary W. Maher** in his capacity as Town Manager of the **Town of Mechanic Falls** and acknowledged the foregoing instrument to be his free act and deed in said capacity and the free act and deed of the **Town of Mechanic Falls**. Before me,

Notary Public/Attorney-at-Law
Print Name: _____

State of Maine

Androscoggin, ss.

To the Assessors of **Mechanic Falls** in said County,

GREETING:

At the Court of County Commissioners, begun and held at Auburn, within and for the County of Androscoggin, on February 5, 2020.

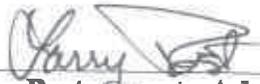
Whereas, Pursuant to Section 5.5.4 of the Androscoggin County Charter and Title 30-A M.R.S.A. Section 706, the Androscoggin County Commissioners have passed and apportioned for said County, the sums necessary for defraying the charges of the County for the year ensuing, and exhibited by the Administrator of said Court, granted a tax of **\$10,772,937.50** dollars: to be assessed, collected, and paid according to law and applied for the purpose aforesaid.

And Whereas, upon a due appointment of the sum on the several Cities and Towns in said County, your proportion is found to be **\$223,000.00**.

You are hereby required, in the name of the State of Maine, to assess the said sum last mentioned upon the Inhabitants of said Town, agreeably to the laws of the said State, and cause the same in like manner to be collected and paid to Androscoggin County Treasurer's Office, on or before the first day of September next.

Hereof Fail Not, and make due return to the said County Treasurer's Office, of the names of the person or persons to whom your list of assessments shall be committed.

Witness Androscoggin County Administrator Larry Post, this 5th, day of February A.D. 2020.



Larry Post, County Administrator

Assessor's Return

~~~~~

Pursuant to a Warrant to us directed, from County Administrator Larry Post, for the County of Androscoggin, dated the 5th day of February 2020, we have assessed the Polls and Estates of the Inhabitants and the Estates of the non-resident Proprietors of **Mechanic Falls** the sum of **\$223,000.00** and Have committed Lists thereof to Collector of said town, with a warrant, in due Form of Law, for collecting and paying the same to the Treasurer's Office of the County of Androscoggin, on or before the first day of September, 2020.

In Witness Whereof, we have hereunto set our hands, at \_\_\_\_\_ the \_\_\_\_ day of \_\_\_\_\_ 2020.

Assessors of

.....  
.....  
.....

**\$223,000.00**

TO: Androscoggin County Treasurer's Office

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To be filled out and forwarded to the County Treasurer's Office as soon as the Assessment is completed. All delinquent taxes shall be charged interest at a rate of 3.00% compounded monthly plus fees.



**STATE OF MAINE  
ASSESSMENT OF REGIONAL SCHOOL UNIT TAX  
MAINE REGIONAL SCHOOL UNIT NUMBER 16**

**To the Assessors of the Town of Mechanic Falls, in the County of Androscoggin**

Under and by virtue of the provisions of M.R.S.A. 20-A, § 1101 - § 1354, the Board of Directors of Maine Regional School Unit Number 16, organized in pursuance thereof, hereby issue their warrant for the assessment of taxes on the Town of Mechanic Falls for the year covering the period of July 1, 2020 to June 30, 2021.

Whereas, the citizens of Maine Regional School Unit Number 16, at the District Budget Meeting held July 14, 2020, voted that the sum of twenty-four million, four hundred thirty-three thousand, seven hundred seventy-two dollars and no cents (\$24,433,772.00), including regular education and adult education, should be approved as the total budget for Maine Regional School Unit Number 16, for the period of July 1, 2020 to June 30, 2021 and:

Whereas, the Board of Directors of Maine Regional School Unit Number 16 have determined that the budget of twenty-four million, four hundred thirty-three thousand, seven hundred seventy-two dollars and no cents (\$24,433,772.00), minus all anticipated revenues of twelve million, nine hundred fifty-six thousand, six hundred ninety-two dollars and no cents (\$12,956,692.00), require the sum of eleven million, four hundred seventy-seven thousand, eighty dollars and no cents (\$11,477,080.00), to be assessed against the member municipalities of said Maine Regional School Unit Number 16, for the period of July 1, 2020 to June 30, 2021 and;

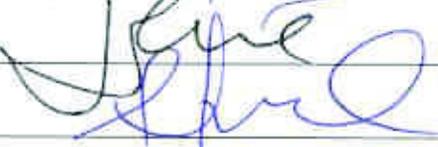
Whereas, the Board of Directors within and for Maine Regional School Unit Number 16, on the 16th day of July, 2020, ordered that warrants be issued forthwith and sent out for assessing the municipalities comprising said District their proportionate share, said share being in accordance with existing statutes and the method of sharing costs among the member municipalities of said District, and for paying the same to the Treasurer of said Maine Regional School Unit Number 16.

Now, therefore, agreeable to the provisions of M.R.S.A. 20-A § 1310, you are hereby required, in the name of the State of Maine and Maine Regional School Unit Number 16 to assess the sum of one million, seven hundred seventy-two thousand, one hundred fifty-five dollars and no cents (\$1,772,155.00), upon the taxable estates within the Town of Mechanic Falls according to the provisions of law for the assessment of taxes; and in making said assessment, you are required to add the sum of aforesaid to the amount of state, county and town taxes to be by you assessed.

And you are alike required to pay or issue your warrants to the several constables or collectors of said town requiring them respectively to levy and collect the sum of one million, seven hundred seventy-two thousand, one hundred fifty-five dollars and no cents (\$1,772,155.00), and to pay to the town treasurer the aforesaid sum set against said town, to be paid by said town treasurer to the treasurer of Maine Regional School Unit Number 16 in monthly installments on or before the 20<sup>th</sup> of each of the months, July 2020 to June 2021.

Payments will be due monthly on the 20<sup>th</sup> of each month, in the amount of one hundred forty-seven thousand, six hundred seventy-nine dollars and fifty-eight cents (\$147,679.58).

Given under our hands this 16th day of July in the year of our Lord. Two Thousand Twenty.

|                                                                                   |                                                                                    |
|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
|  |  |
| Michael S. Dany                                                                   | Melanie Harvey                                                                     |
|  | M. C. C. C.                                                                        |
|  |  |
|  | Laura Simond                                                                       |
|  | Norman Beauparlant                                                                 |

A Majority of the Board of Directors,  
Maine Regional School Unit No. 16

Attest:  Treasurer  
Maine Regional School Unit Number 16

## SCHOOL APPROPRIATIONS AMOUNTS BY MONTH FOR FISCAL YEAR 2020-2021

Date: 7/1/2020

Name of Town: Mechanic Falls District: RSU 16

\$ 1,772,155.00 Address of Treasurer: 3 Aggregate Road, Poland, ME 04274

| Due on or Before<br>the 20th of | Required<br>Local Share | Additional Local<br>Appropriation | Adult<br>Education | CIP<br>Funds | Local Only<br>Debt | Monthly<br>Amounts |
|---------------------------------|-------------------------|-----------------------------------|--------------------|--------------|--------------------|--------------------|
| July 2020                       | \$106,533.17            | \$31,645.50                       | \$956.33           | \$2,732.42   | \$5,812.17         | \$147,679.58       |
| August 2020                     | \$106,533.17            | \$31,645.50                       | \$956.33           | \$2,732.42   | \$5,812.17         | \$147,679.58       |
| September 2020                  | \$106,533.17            | \$31,645.50                       | \$956.33           | \$2,732.42   | \$5,812.17         | \$147,679.58       |
| October 2020                    | \$106,533.17            | \$31,645.50                       | \$956.33           | \$2,732.42   | \$5,812.17         | \$147,679.58       |
| November 2020                   | \$106,533.17            | \$31,645.50                       | \$956.33           | \$2,732.42   | \$5,812.17         | \$147,679.58       |
| December 2020                   | \$106,533.17            | \$31,645.50                       | \$956.33           | \$2,732.42   | \$5,812.17         | \$147,679.58       |
| January 2021                    | \$106,533.17            | \$31,645.50                       | \$956.33           | \$2,732.42   | \$5,812.17         | \$147,679.58       |
| February 2021                   | \$106,533.17            | \$31,645.50                       | \$956.33           | \$2,732.42   | \$5,812.17         | \$147,679.58       |
| March 2021                      | \$106,533.17            | \$31,645.50                       | \$956.33           | \$2,732.42   | \$5,812.17         | \$147,679.58       |
| April 2021                      | \$106,533.17            | \$31,645.50                       | \$956.33           | \$2,732.42   | \$5,812.17         | \$147,679.58       |
| May 2021                        | \$106,533.17            | \$31,645.50                       | \$956.33           | \$2,732.42   | \$5,812.17         | \$147,679.58       |
| June 2021                       | \$106,533.17            | \$31,645.50                       | \$956.33           | \$2,732.42   | \$5,812.17         | \$147,679.58       |

Amount payable during school budget year covering July 1, 2020 to June 30, 2021 ..... \$1,772,155.00

## RATIO DECLARATION & REIMBURSEMENT APPLICATION

Municipality of: **Mechanic Falls**  
Developed Parcel Ratio: **81%**

County of: **AN**  
Filing Deadline: **June 1, 2020**

### SECTION A: DECLARATION OF CERTIFIED

Municipal assessors are required to annually report the ratio or percentage of just value upon which local assessments are based (**36 MRSA §383**) Assessors must multiply the amount of the Homestead Exemption by the ratio certified pursuant to **§383** to determine the proper amount of exemption to be granted. The ratio certified by local assessors should reasonably agree with the overall assessment ratio for developed parcels (**residential property**) determined by Maine Revenue Services in its annual audit conducted for the purpose of determining the State Valuation. Of the following boxes, please X the one circle which is most appropriate for your municipality for the 2020 tax year:

We will use the developed parcel ratio determined by Maine Revenue Services of **81%** as our declared certified ratio. The developed parcel ratio is a direct finding and final result of Maine Revenue Services' audit of 2018 local valuations for residential property as stated in the **2020 State Valuation**.

We will use the Municipality's **declared 2020 certified ratio** to adjust the amount of local homestead exemption. The certified ratio declared is within 10% of the developed parcel ratio (between **73%** and **89%** last determined by Maine Revenue Services; or

We hereby petition to use a ratio that varies by more than 10% from the developed parcel ratio last determined by Maine Revenue Services for the following reason: (Note: No requests for a variance in ratio will be granted unless accompanied by documentation supporting the proposed change. Ratios certified outside the allowable 10% will default to the Developed Parcel Ratio.)

- A total revaluation is to be implemented for the 2020 tax year (**proof required**)
- A partial revaluation is to be implemented for the 2020 tax year (**proof required**)
- More current sales information is available which justifies a higher ratio (**proof required**)
- Other \_\_\_\_\_

### SECTION B: HOMESTEAD PROPERTY TAX EXEMPTION INFORMATION

1. The total number of homestead exemptions granted (estimated) **665**
2. We plan to use the following **Certified Ratio** to adjust the full *just value* exemptions: **85%**  
(see Section A above)
3. The 2020 municipal tax rate is **20.95**. (2019 tax rate.)

### SECTION C: ASSESSOR(S) SIGNATURES

We, the assessors, do state that the that the information contained on this document is, to the best knowledge and belief of this office, reported correctly, accurately and in accordance with the requirements of the law.



Contact Assessor: Denis Berube



Phone: (207) 926-4044

Date: 4/30/2020



**MAINE REVENUE SERVICES - 2020 MUNICIPAL TAX RATE CALCULATION STANDARD FORM**

Municipality: MECHANIC FALLS

**BE SURE TO COMPLETE THIS FORM BEFORE FILLING IN THE TAX ASSESSMENT WARRANT**

- |                                                                                                                                                                                                                       |      |                                                                       |                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----------------------------------------------------------------------|-------------------------------------|
| 1. Total taxable valuation of real estate                                                                                                                                                                             | 1    | <b>139,061,255</b><br><small>(must match MVR Page 1, line 6)</small>  |                                     |
| 2. Total taxable valuation of personal property                                                                                                                                                                       | 2    | <b>5,266,590</b><br><small>(must match MVR Page 1, line 10)</small>   |                                     |
| 3. Total taxable valuation of real estate and personal property (Line 1 plus line 2)                                                                                                                                  | 3    | <b>144,327,845</b><br><small>(must match MVR Page 1, line 11)</small> |                                     |
| 4. (a) Total exempt value for all homestead exemptions granted                                                                                                                                                        | 4(a) | <b>14,569,751</b><br><small>(must match MVR Page 1, line 14f)</small> |                                     |
| (b) Homestead exemption reimbursement value                                                                                                                                                                           | 4(b) | <b>10,198,826</b><br><small>(line 4(a) multiplied by 0.7)</small>     |                                     |
| 5. (a) Total exempt value of all BETE qualified property                                                                                                                                                              | 5(a) | <b>3,989,620</b><br><small>(must match MVR Page 2, line 15c)</small>  |                                     |
| (b) BETE exemption reimbursement value<br><small>Municipalities with significant personal property &amp; equipment may qualify for more than 50% reimbursement. Contact MRS for the Enhanced Calculator Form.</small> | 5(b) | <b>1,994,810</b><br><small>(line 5(a) multiplied by 0.5)</small>      | <b>QUALIFY - CALL (624-5600 #1)</b> |
| 6. Total valuation base (Line 3 plus line 4(b) plus line 5(b))                                                                                                                                                        | 6    | <b>156,521,481</b>                                                    |                                     |

**ASSESSMENTS**

- |                                                                                                                    |    |                                                                                |  |
|--------------------------------------------------------------------------------------------------------------------|----|--------------------------------------------------------------------------------|--|
| 7. County tax                                                                                                      | 7  | <b>\$223,000.00</b>                                                            |  |
| 8. Municipal appropriation                                                                                         | 8  | <b>\$2,929,290.00</b>                                                          |  |
| 9. TIF financing plan amount                                                                                       | 9  |                                                                                |  |
| 10. Local education appropriation (Local share/contribution)<br><small>(Adjusted to Municipal Fiscal Year)</small> | 10 | <b>\$1,772,155.00</b><br><small>(must match MVR Page 2 line 16c + 16d)</small> |  |
| 11. Total assessments (Add lines 7 through 10)                                                                     | 11 | <b>\$4,924,445.00</b>                                                          |  |

**ALLOWABLE DEDUCTIONS**

- |                                                                                                                                                                                                                                                                                                      |    |                       |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|-----------------------|--|
| 12. Anticipated state municipal revenue sharing                                                                                                                                                                                                                                                      | 12 | <b>\$312,870.00</b>   |  |
| 13. Other revenues: (All other revenues that have been formally appropriated to be used to reduce the commitment such as excise tax revenue, tree growth reimbursement, trust fund or bank interest income, appropriated surplus revenue, etc. (Do not include any homestead or BETE reimbursement)) | 13 | <b>\$1,267,987.00</b> |  |
| 14. Total deductions (Line 12 plus line 13)                                                                                                                                                                                                                                                          | 14 | <b>\$1,580,857.00</b> |  |
| 15. Net to be raised by local property tax rate (Line 11 minus line 14)                                                                                                                                                                                                                              | 15 | <b>\$3,343,588.00</b> |  |

- |                                                                            |   |                                                               |   |                                                                             |                         |
|----------------------------------------------------------------------------|---|---------------------------------------------------------------|---|-----------------------------------------------------------------------------|-------------------------|
| 16. <b>\$3,343,588.00</b><br><small>(Amount from line 15)</small>          | x | <b>1.05</b>                                                   | = | <b>\$3,510,767.40</b>                                                       | Maximum Allowable Tax   |
| 17. <b>\$3,343,588.00</b><br><small>(Amount from line 15)</small>          | + | <b>156,521,481</b><br><small>(Amount from line 6)</small>     | = | <b>0.021362</b>                                                             | Minimum Tax Rate        |
| 18. <b>\$3,510,767.40</b><br><small>(Amount from line 16)</small>          | + | <b>156,521,481</b><br><small>(Amount from line 6)</small>     | = | <b>0.022430</b>                                                             | Maximum Tax Rate        |
| 19. <b>144,327,845</b><br><small>(Amount from line 3)</small>              | x | <b>0.021400</b><br><small>(Selected Rate)</small>             | = | <b>\$3,088,615.88</b><br><small>(Enter on MVR Page 1, line 13)</small>      | Tax for Commitment      |
| 20. <b>\$3,343,588.00</b><br><small>(Amount from line 15)</small>          | x | <b>0.05</b>                                                   | = | <b>\$167,179.40</b>                                                         | Maximum Overlay         |
| 21. <b>10,198,826</b><br><small>(Amount from line 4b)</small>              | x | <b>0.021400</b><br><small>(Selected Rate)</small>             | = | <b>\$218,254.87</b><br><small>(Enter on line 8, Assessment Warrant)</small> | Homestead Reimbursement |
| 22. <b>1,994,810</b><br><small>(Amount from line 5b)</small>               | x | <b>0.021400</b><br><small>(Selected Rate)</small>             | = | <b>\$42,688.93</b><br><small>(Enter on line 9, Assessment Warrant)</small>  | BETE Reimbursement      |
| 23. <b>\$3,349,559.69</b><br><small>(Line 19 plus lines 21 and 22)</small> | - | <b>\$3,343,588.00</b><br><small>(Amount from line 15)</small> | = | <b>\$5,971.69</b><br><small>(Enter on line 5, Assessment Warrant)</small>   | Overlay                 |

(If Line 23 exceeds Line 20 select a lower tax rate.)

Results from this completed form should be used to prepare the Municipal Tax Assessment Warrant, Certificate of Assessment to Municipal Treasurer and Municipal Valuation Return.

**MAINE REVENUE SERVICES - 2020 MUNICIPAL TAX RATE CALCULATION STANDARD FORM**

Municipality: MECHANIC FALLS

**BE SURE TO COMPLETE THIS FORM BEFORE FILLING IN THE TAX ASSESSMENT WARRANT**

- |                                                                                                                                                          |      |                                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----------------------------------------------------------------------|
| 1. Total taxable valuation of real estate                                                                                                                | 1    | <b>139,061,255</b><br><small>(must match MVR Page 1, line 6)</small>  |
| 2. Total taxable valuation of personal property                                                                                                          | 2    | <b>5,266,590</b><br><small>(must match MVR Page 1, line 10)</small>   |
| 3. Total taxable valuation of real estate and personal property (Line 1 plus line 2)                                                                     | 3    | <b>144,327,845</b><br><small>(must match MVR Page 1, line 11)</small> |
| 4. (a) Total exempt value for all homestead exemptions granted                                                                                           | 4(a) | <b>14,569,751</b><br><small>(must match MVR Page 1, line 14f)</small> |
| (b) Homestead exemption reimbursement value                                                                                                              | 4(b) | <b>10,198,826</b><br><small>(line 4(a) multiplied by 0.7)</small>     |
| 5. (a) Total exempt value of all BETE qualified property                                                                                                 | 5(a) | <b>3,989,620</b><br><small>(must match MVR Page 2, line 15c)</small>  |
| (b) BETE exemption reimbursement value                                                                                                                   | 5(b) | <b>1,994,810</b><br><small>(line 5(a) multiplied by 0.5)</small>      |
| Municipalities with significant personal property & equipment may qualify for more than 50% reimbursement. Contact MRS for the Enhanced Calculator Form. |      |                                                                       |
| 6. Total valuation base (Line 3 plus line 4(b) plus line 5(b))                                                                                           | 6    | <b>156,521,481</b>                                                    |

**QUALIFY - CALL (624-5600 #1)**

**ASSESSMENTS**

- |                                                                                                                    |    |                                                                                |
|--------------------------------------------------------------------------------------------------------------------|----|--------------------------------------------------------------------------------|
| 7. County tax                                                                                                      | 7  | <b>\$223,000.00</b>                                                            |
| 8. Municipal appropriation                                                                                         | 8  | <b>\$2,929,290.00</b>                                                          |
| 9. TIF financing plan amount                                                                                       | 9  |                                                                                |
| 10. Local education appropriation (Local share/contribution)<br><small>(Adjusted to Municipal Fiscal Year)</small> | 10 | <b>\$1,772,155.00</b><br><small>(must match MVR Page 2 line 16c + 16d)</small> |
| 11. Total assessments (Add lines 7 through 10)                                                                     | 11 | <b>\$4,924,445.00</b>                                                          |

**ALLOWABLE DEDUCTIONS**

- |                                                                                                                                                                                                                                                                                                      |    |                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|-----------------------|
| 12. Anticipated state municipal revenue sharing                                                                                                                                                                                                                                                      | 12 | <b>\$312,870.00</b>   |
| 13. Other revenues: (All other revenues that have been formally appropriated to be used to reduce the commitment such as excise tax revenue, tree growth reimbursement, trust fund or bank interest income, appropriated surplus revenue, etc. (Do not include any homestead or BETE reimbursement)) | 13 | <b>\$1,267,987.00</b> |
| 14. Total deductions (Line 12 plus line 13)                                                                                                                                                                                                                                                          | 14 | <b>\$1,580,857.00</b> |
| 15. Net to be raised by local property tax rate (Line 11 minus line 14)                                                                                                                                                                                                                              | 15 | <b>\$3,343,588.00</b> |

|     |                                                                        |   |                                                               |   |                                                                             |                         |
|-----|------------------------------------------------------------------------|---|---------------------------------------------------------------|---|-----------------------------------------------------------------------------|-------------------------|
| 16. | <b>\$3,343,588.00</b><br><small>(Amount from line 15)</small>          | x | <b>1.05</b>                                                   | = | <b>\$3,510,767.40</b>                                                       | Maximum Allowable Tax   |
| 17. | <b>\$3,343,588.00</b><br><small>(Amount from line 15)</small>          | + | <b>156,521,481</b><br><small>(Amount from line 6)</small>     | = | <b>0.021362</b>                                                             | Minimum Tax Rate        |
| 18. | <b>\$3,510,767.40</b><br><small>(Amount from line 16)</small>          | + | <b>156,521,481</b><br><small>(Amount from line 6)</small>     | = | <b>0.022430</b>                                                             | Maximum Tax Rate        |
| 19. | <b>144,327,845</b><br><small>(Amount from line 3)</small>              | x | <b>0.021450</b><br><small>(Selected Rate)</small>             | = | <b>\$3,095,832.28</b><br><small>(Enter on MVR Page 1, line 13)</small>      | Tax for Commitment      |
| 20. | <b>\$3,343,588.00</b><br><small>(Amount from line 15)</small>          | x | <b>0.05</b>                                                   | = | <b>\$167,179.40</b>                                                         | Maximum Overlay         |
| 21. | <b>10,198,826</b><br><small>(Amount from line 4b)</small>              | x | <b>0.021450</b><br><small>(Selected Rate)</small>             | = | <b>\$218,764.81</b><br><small>(Enter on line 8, Assessment Warrant)</small> | Homestead Reimbursement |
| 22. | <b>1,994,810</b><br><small>(Amount from line 5b)</small>               | x | <b>0.021450</b><br><small>(Selected Rate)</small>             | = | <b>\$42,788.67</b><br><small>(Enter on line 8, Assessment Warrant)</small>  | BETE Reimbursement      |
| 23. | <b>\$3,357,385.76</b><br><small>(Line 19 plus lines 21 and 22)</small> | - | <b>\$3,343,588.00</b><br><small>(Amount from line 15)</small> | = | <b>\$13,797.76</b><br><small>(Enter on line 5, Assessment Warrant)</small>  | Overlay                 |

(If Line 23 exceeds Line 20 select a lower tax rate.)

Results from this completed form should be used to prepare the Municipal Tax Assessment Warrant, Certificate of Assessment to Municipal Treasurer and Municipal Valuation Return.

**MAINE REVENUE SERVICES - 2020 MUNICIPAL TAX RATE CALCULATION STANDARD FORM**

Municipality: MECHANIC FALLS

**BE SURE TO COMPLETE THIS FORM BEFORE FILLING IN THE TAX ASSESSMENT WARRANT**

- 1. Total taxable valuation of real estate 1 139,061,255  
(must match MVR Page 1, line 6)
  - 2. Total taxable valuation of personal property 2 5,266,590  
(must match MVR Page 1, line 10)
  - 3. Total taxable valuation of real estate and personal property (Line 1 plus line 2) 3 144,327,845  
(must match MVR Page 1, line 11)
  - 4. (a) Total exempt value for all homestead exemptions granted 4(a) 14,569,751  
(must match MVR Page 1, line 14f)
  - (b) Homestead exemption reimbursement value 4(b) 10,198,826  
(line 4(a) multiplied by 0.7)
  - 5. (a) Total exempt value of all BETE qualified property 5(a) 3,989,620  
(must match MVR Page 2, line 15c)
  - (b) BETE exemption reimbursement value 5(b) 1,994,810  
(line 5(a) multiplied by 0.5)
- Municipalities with significant personal property & equipment may qualify for more than 50% reimbursement. Contact MRS for the Enhanced Calculator Form.
- QUALIFY - CALL (624-5600 #1)**
- 6. Total valuation base (Line 3 plus line 4(b) plus line 5(b)) 6 156,521,481

**ASSESSMENTS**

- 7. County tax 7 \$223,000.00
- 8. Municipal appropriation 8 \$2,929,290.00
- 9. TIF financing plan amount 9
- 10. Local education appropriation (Local share/contribution) 10 \$1,772,155.00  
(Adjusted to Municipal Fiscal Year)
- 11. Total assessments (Add lines 7 through 10) 11 \$4,924,445.00  
(must match MVR Page 2 line 16c + 16d)

**ALLOWABLE DEDUCTIONS**

- 12. Anticipated state municipal revenue sharing 12 \$312,870.00
- 13. Other revenues: (All other revenues that have been formally appropriated to be used to reduce the commitment such as excise tax revenue, tree growth reimbursement, trust fund or bank interest income, appropriated surplus revenue, etc. (Do not include any homestead or BETE reimbursement)) 13 \$1,267,987.00
- 14. Total deductions (Line 12 plus line 13) 14 \$1,580,857.00
- 15. Net to be raised by local property tax rate (Line 11 minus line 14) 15 \$3,343,588.00

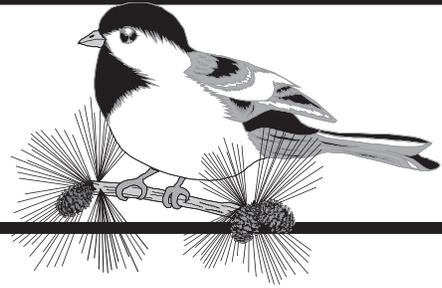
|     |                                                                                                                             |   |                                                                                                                    |   |                                                                                                                                  |                         |
|-----|-----------------------------------------------------------------------------------------------------------------------------|---|--------------------------------------------------------------------------------------------------------------------|---|----------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| 16. | <span style="border: 1px solid black; padding: 2px;">\$3,343,588.00</span><br><small>(Amount from line 15)</small>          | x | 1.05                                                                                                               | = | <span style="border: 1px solid black; padding: 2px;">\$3,510,767.40</span>                                                       | Maximum Allowable Tax   |
| 17. | <span style="border: 1px solid black; padding: 2px;">\$3,343,588.00</span><br><small>(Amount from line 15)</small>          | + | <span style="border: 1px solid black; padding: 2px;">156,521,481</span><br><small>(Amount from line 6)</small>     | = | <span style="border: 1px solid black; padding: 2px;">0.021362</span>                                                             | Minimum Tax Rate        |
| 18. | <span style="border: 1px solid black; padding: 2px;">\$3,510,767.40</span><br><small>(Amount from line 16)</small>          | + | <span style="border: 1px solid black; padding: 2px;">156,521,481</span><br><small>(Amount from line 6)</small>     | = | <span style="border: 1px solid black; padding: 2px;">0.022430</span>                                                             | Maximum Tax Rate        |
| 19. | <span style="border: 1px solid black; padding: 2px;">144,327,845</span><br><small>(Amount from line 3)</small>              | x | <span style="border: 1px solid black; padding: 2px;">0.021500</span><br><small>(Selected Rate)</small>             | = | <span style="border: 1px solid black; padding: 2px;">\$3,103,048.67</span><br><small>(Enter on MVR Page 1, line 13)</small>      | Tax for Commitment      |
| 20. | <span style="border: 1px solid black; padding: 2px;">\$3,343,588.00</span><br><small>(Amount from line 15)</small>          | x | 0.05                                                                                                               | = | <span style="border: 1px solid black; padding: 2px;">\$167,179.40</span>                                                         | Maximum Overlay         |
| 21. | <span style="border: 1px solid black; padding: 2px;">10,198,826</span><br><small>(Amount from line 4b)</small>              | x | <span style="border: 1px solid black; padding: 2px;">0.021500</span><br><small>(Selected Rate)</small>             | = | <span style="border: 1px solid black; padding: 2px;">\$219,274.75</span><br><small>(Enter on line 8, Assessment Warrant)</small> | Homestead Reimbursement |
| 22. | <span style="border: 1px solid black; padding: 2px;">1,994,810</span><br><small>(Amount from line 5b)</small>               | x | <span style="border: 1px solid black; padding: 2px;">0.021500</span><br><small>(Selected Rate)</small>             | = | <span style="border: 1px solid black; padding: 2px;">\$42,888.42</span><br><small>(Enter on line 9, Assessment Warrant)</small>  | BETE Reimbursement      |
| 23. | <span style="border: 1px solid black; padding: 2px;">\$3,365,211.84</span><br><small>(Line 19 plus lines 21 and 22)</small> | - | <span style="border: 1px solid black; padding: 2px;">\$3,343,588.00</span><br><small>(Amount from line 15)</small> | = | <span style="border: 1px solid black; padding: 2px;">\$21,623.84</span><br><small>(Enter on line 5, Assessment Warrant)</small>  | Overlay                 |

(If Line 23 exceeds Line 20 select a lower tax rate.)

Results from this completed form should be used to prepare the Municipal Tax Assessment Warrant, Certificate of Assessment to Municipal Treasurer and Municipal Valuation Return.

# Town of Mechanic Falls

108 Lewiston Street  
Mechanic Falls, ME 04256  
Phone: 345-2871 FAX: 345-9201  
www.MechanicFalls.org



## Town of Mechanic Falls Protocols ~~on Requests~~ for Public Records Under Maine's Freedom of Access Law ("Right-To-Know")

~~1 M.R.S.A. §§401, et seq.~~

Adopted September 6, 2012

Amended July 20, 2020

**PURPOSE:** It is the purpose of this protocol to ensure that every person has access to public records in the possession of the Town and that the time and method of providing public records to persons requesting them both complies with their rights under the law and allows for the smooth functioning of governmental departments.

### **DEFINITION:**

Definition of the term "public proceeding" can be found in 1 M.R.S.A. 402(2).

Definition of the term "public records" can be found in 1 M.R.S.A. 402(3). The Town is prohibited by law, however, from releasing information classified as confidential under state or federal law.

Definition of the term "public access officer" can be found in 1 M.R.S.A. 402(5).

### **GUIDELINES CONCERNING ACCESS TO PUBLIC PROCEDURES:**

1. The public has a right to fair notice and access to committees, Boards and Councils that fall under the overview of the Mechanic falls Town Council. With the exception of any advisory committee as defined by 1 M.R.S.A. 403(6), all boards, committees and commissions whose members are appointed by the Mechanic Falls town council or elected by popular vote shall conduct meetings of public record in compliance with 1 M.R.S.A. 403 by observing the following expectations:
  - a. All meeting Agendas shall be posted for public notice no less than 5 days prior to the meeting. These agendas shall be posted on the town website, listed on the town calendar and notices shall be hung in a conspicuous place within the town office.
  - b. All meetings shall be conducted on town property to assure free access of residents to public meetings.
  - c. Video of the Town Council, Budget Committee and Planning Board meetings and workshops shall be recorded by town staff. These videos shall be posted on the town website within a reasonable amount of time.
  - d. All recorded minutes of public meetings shall be provided to the Clerk's office to be posted on the town website within a reasonable amount of time. They will also be included monthly within the Town Council agenda packet.

# Town of Mechanic Falls

108 Lewiston Street  
Mechanic Falls, ME 04256  
Phone: 345-2871 FAX: 345-9201  
www.MechanicFalls.org



## GUIDELINES CONCERNING ACCESS TO PUBLIC RECORDS:

1. ~~1.~~ Persons requesting access to public records are asked to complete the attached form and present it to the Town during regular business hours. The Freedom of Access Act does not require that requests be in writing and persons seeking access to public records are not obligated to put their request in writing without forfeiting their right to inspect and copy the records. However, the Town strongly urges members of the public to put their request in writing to maintain a record of when the request was received and to make certain that the documents requested can be located as quickly as possible and made available for inspection. The request should designate by name or reasonable description a document or group of documents in existence on the date of the request. Requests for future documents cannot be honored. Requests should be as specific as possible to assist Town staff in retrieving information and, thereby, to decrease unnecessary costs.

All information requests should be forwarded to the Town's Public Access Officer, who is the Town ~~Clerk~~ Manager. In the event a public records request is received by another employee or official of the Town, such request will be forwarded to the Public Access Officer for processing. The Public Access Officer may in his or her discretion appoint a designee or replacement, in which case the public will be notified of who is serving as the Public Access Officer.

Within five business days of the request for access to public records, the Public Access Officer or his/her designee will provide a written acknowledgement of the request and confirmation that the public records will be made available within a reasonable period of time or an explanation of why the information is not available to the public and cannot be released.

2. ~~2.~~ The process to obtain public records could include any or all of the following tasks: searching for, retrieving, compiling, copying, translating, or preparing records for inspection and distribution. These tasks will all occur at such time as will not delay or inconvenience the regular activities of the Town.

# Town of Mechanic Falls

108 Lewiston Street  
Mechanic Falls, ME 04256  
Phone: 345-2871 FAX: 345-9201  
www.MechanicFalls.org



a. Inspection of Records. Public records may be inspected, by appointment, during normal business hours at a time and in a manner that ensures protection of the records and does not delay or inconvenience the regular activities of the Town department that is the custodian of the record. If circumstances warrant, the Town in its sole discretion may determine that public records can be sent electronically or by mail.

~~A.~~

~~B.~~b. Protection of Records. To protect its public records, the Town may require that an employee or official of the Town be present during inspection and/or copying of documents.

~~C.~~c. Scheduling. When the presence of an employee or official is required to ensure the protection of any record, the inspection or copying shall be scheduled during the regular business hours of the Town.

d. Copying. If Town copiers are used, the charge to the person requesting the copies shall be the current rate charged by the Town (schedule attached). If any record is copied on a photocopier other than one belonging to the Town, the Town reserves the right to have an employee or official present at the time the record is copied to protect the record.

~~D.~~e.

~~E.~~f. Requests that require copying only several pages that are readily available may be produced at the time of the request. Other requests may require several days to complete the task of copying documents based on the reasonable availability of staff to perform the task.

~~F.~~g. Fees for obtaining records will be charged pursuant to 1 M.R.S.A. §408. Fees may include the payment of costs incurred by the Town in searching for, retrieving, compiling, copying, translating, preparing for inspection and distribution of public records as may be allowed by 1 M.R.S.A. §408(3). In accordance with 1 M.R.S.A. §408, the Town will not charge for the first hour of staff time needed to process a public records request. Should a request require staff time that exceeds the first hour of free staff time, an estimate of charges to fulfill the request shall be given to the requestor before such work begins. Advance payment may be required under certain circumstances. Pursuant to 1 M.R.S.A. §408(5), this can be done when the estimated total cost exceeds \$100, or the requester has previously failed to pay a properly assessed fee under this chapter in a timely manner. Fee waivers are available under certain, limited circumstances.

~~3.~~ 3. Any denial by the Town of a request to inspect a public record may be appealed to Superior Court by the person whose request is denied within five (5) working days of receipt of the denial.

~~4.~~ 4. This policy is a guide. Within the law, this protocol may be altered in the sound discretion of the Town Manager as may be necessary to meet specific circumstances.

# Shepard & Read

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July 20, 2020

Mechanic Falls Town Council  
108 Lewiston Street  
Mechanic Falls, ME 04256

***RE: Marijuana Moratorium***

Dear Members of the Council;

It is my understanding that at tonight's meeting the Council will consider enacting a moratorium against any marijuana operations in the town, although I've yet to see the language of the moratorium that is going to be considered.

This agenda item apparently came at the request of the Planning Board. I also believe that this request, came as a direct result of an inquiry I made several months ago, concerning my client Tyler Monahan's interest in establishing a retail sales facility, as his existing caregiving operation located on 44 Pigeon Hill Road.

My initial inquiry for Mr. Monahan, started in May of this year, when I spoke with Alan Plummer the Town's Code Enforcement Officer, about my client's interest in getting a retail license. Mr. Plummer's response was that all the retail licenses in the town have been given out by the Planning Board. I then asked Mr. Plummer what were the names of the businesses that got these licenses and if he would direct me to the meeting minutes of the Planning Board when these approvals were obtained.

Mr. Plummer then provided me with a copy of the Planning Board minutes dated October 21, 2019 which I am attaching to this letter. As you can see from these minutes under items 6.3 and 6.4, there were two approvals given for retail sales one to Robert Klar and the other to Tyler Thayer. In the approval on the Tyler Thayer application the following narrative appeared in the minutes:

"The current ordinance states one retail store front. Lou Annance motion to amend current ordinance for retail care giver\store front from one to two, seconded by Forest Martin all in favor three for two against (Paula Stotts and Walter Goss against)."

The minutes went on to reflect the following:

“Paula Stotts motion to create a moratorium for all marijuana use in Mechanic Falls in six months, seconded by Lou Annance, all in favor, so voted.”

In the first instance, it is hard to understand how the Planning Board could vote to amend the ordinance to include two store fronts. I do not believe they have any authority to do such a thing. Beyond this they vote to suggest a moratorium, but what I believe happened after this meeting was what eventually became an enactment of a whole new ordinance relating to marijuana establishments.

The towns website does not contain any of the other Planning Board minutes for 2019, but what I was able to gather from the towns website, is that on December 2, 2019, the town Council approved certain zoning amendments, including a comprehensive revision pertaining to marijuana related activities which is currently in section 5(M) of your ordinance. Under the new ordinance, it provides in section nine that four marijuana retail facilities shall be permitted in the town of Mechanic Falls.

Getting back to my exchange with the code enforcement officer that started in May of this year, I was seeking to apply on behalf of my client for a conditional use permit to allow him to have retail sales at his current operation. I was told by the Code Enforcement Office, who was relaying the message from I believe the Planning Board chairman, not to apply because no permits could be issued. When I then pointed out to Mr. Plummer, that there’s only been two facilities that have been permitted by the Town so far he brought that information back to the Planning Board, and that is why what I believe precipitated the Planning Boards new charge to have a moratorium, or to reduce the number of store fronts from four to two.

It makes no sense for there to be a moratorium placed at this time. The town enacted effective of January of this year, a comprehensive set of regulations for marijuana establishments, and just because some individual Planning Board members for some reason want the number of facilities to be two rather than four, is not good cause for changing the law and this public policy.

My client has made a significant investment at this Pigeon Hill Road facility, in the hopes that the town would allow there to be retail sales so he can continue this successful operation. It is at an excellent location which is the reason why he improved this property to begin with. To now pull the rug out form under him, for no fair policy reason, would be most unfortunate.

I hope that the Council will stand firm and keep the ordinance unchanged and certainly avoid imposing any further moratorium. I look forward to speaking with you tonight to address any additional questions you may have.

Yours Truly,

A handwritten signature in black ink, appearing to read "Alan E. Shepard, Esq.", with some scribbles and overlapping lines.

Alan E. Shepard, Esq.

# **Mechanic Falls Planning Board**

## **October 21, 2019**

### **MEMBERS PRESENT:**

Walter Goss-Vice Chair  
Paula Stotts  
Forrest Martin

Lou Annance  
Lou Goulet-Chair  
Paula Bolduc

### **STAFF PRESENT:**

Fred Collins Jr,- CEO  
Julie Ward- Town Clerk

### **OTHERS PRESENT:**

|               |                |                 |
|---------------|----------------|-----------------|
| Tyler Thayer  | Verna Coolidge | Sharon Webster  |
| Rena Berry    | Jeff Coolidge  | Richard Bennett |
| Martha Yates  | Aubrey Russell | Mark Gary       |
| Milton Walker | Tom Webster    |                 |

#### **I. Call Meeting to Order**

The meeting was called to order at 6:30pm

#### **II. Pledge of Allegiance**

All stood to pledge the flag.

#### **III. Roll Call**

Board Members listed above present. Jeremy Klar-absent

#### **IV. General Reports**

None

#### **V. Old Business**

None

#### **VI. New Business**

##### **6.1 Law Office Aubrey Russell**

First application presented by Aubrey Russell to open a Law Office located at 133 Pleasant Street. Paula Bolduc motioned to accept application as complete, seconded by Forrest Martin, all in favor so voted.

The board reviewed the application by line item. See Full Application for explanations

1-8 Okay

9. First Floor will be legal office, second floor will be one-bedroom apartment

10-16. Okay

- 17. planning on landscaping and clean up around the building
- 18-26. Okay

Walter Goss motioned to approve application as submitted seconded by Lou Annance, all in favor, so voted.

## **6.2 William French Studio apartments**

Second application presented by William French looking to put studio apartments located at 5 North Main Street. Walter Goss motioned to go through the application line by line seconded by Paula Stotts, all in favor, unanimous.

- 1.okay
- 2. 5 North Main Street is correct address
- 3-8. okay
- 9. Senior Living Studio Apartments  
Paula Stotts mentioned ordinance states only 4 units per dwelling with a minimum of 250sf and sprinkler system required.  
William French requested a waiver for 5 units at 160sf and 2 units @ 180sf
- 10-20. okay
- 21. 10 parking spots off water street
- 22. NA
- 23. Reduction of square footage for studio units. Advertising for 55 and above and applicant seems to be complying with State laws, looking to have one handicap accessible apartment.

Walter Goss motioned to accept the waiver to allow 7 units contingent upon Fire Marshall, all code inspections for 1-person unit seconded by Paula Bolduc, all in favor so voted.

Paula Bolduc motioned to accept application as revised, seconded by Forrest Martin, all in favor so voted.

## **6.3 Robert Klar/Storefront Caregiver**

Third application presented by Robert Klar for MMJ Caregiver Store located at 360 Pleasant Street. Paula Bolduc motioned to accept application as complete, seconded by Forrest Martin, all in favor so voted.

- 1-12. okay
- 13. Commercial Farm
- 14-17 okay
- 18-26 okay

Paula Bolduc motioned to approve application to MMG Caregivers Store as written, seconded by Lou Annance, all in favor unanimous

#### **6.4 Tyler Thayer Caregiver/Storefront**

Paula Bolduc motioned to accept the application as complete, seconded by Forrest Martin, all in favor unanimous.

1. Okay
2. Richard Bennett land owner, Tyler Thayer will be leasing
- 3-10. okay
- 6-18. okay
- 19-26. okay

The current ordinance states one retail storefront. Lou Annance motioned to amend current ordinance for retail caregiver/store front from one to two, seconded by Forrest Martin all in favor, 3 for 2 against. (Paula Stotts and Walter Goss against).

Lou Annance motioned to accept the application from Tyler Thayer for High Roller Cannabis, Forrest Martin seconded, all in favor, so voted.

Paula Stotts motioned to create a moratorium for all marijuana use in Mechanic Falls for six months, seconded by Lou Annance, all in favor, so voted.

#### **6.5 Electrical Disconnect**

Up for discussion would be creating an ordinance for all new homes to have an outside disconnect, that could be shut off in case of an emergency

#### **6.6 Knox Box**

The Fire Department would like to have an ordinance created to make all new businesses that coming have a Knox box.

**VII. Ordinances: None**

**VIII. Executive Session: None**

**IX. Adjourn**

Lou Annance motioned to adjourn, seconded by Paula Stotts, all in favor so voted. Adjourned 9:03pm.

Next month on November 18, 2019 @ 6:30 the plan is to have a workshop to talk about up-dating Marijuana Ordinance.

