MECHANIC FALLS TOWN COUNCIL

JUNE 27, 2016

MEMBERS PRESENT:
Lou Annance, Council Chairman
Wayne Hackett, Vice Chair
Cathy Fifield
Steve Bolduc
Nick Konstantoulakis

STAFF PRESENT:
Koriene Low, Town Manager
Lisa Prevost, Finance Director
Jeff Goss, Police Chief

OTHERS PRESENT:
Scott Lessard, Recreation Committee Chairman

Winslow Durgin, Sun Journal

At 7 pm, June 27, 2016, Council Chairman Lou Annance, called the meeting to order with all members of
the Council present. We stood and saluted the flag.

There were no monthly reports because this was an organizational meeting.

Lou asked if there were any public comments. Scott Lessard informed the Council and those present
that State Senator Eric Brakey would be doing a flag ceremony Sunday morning at 9:30 at Coleman’s
field if anyone was interested in attending.

Reports of the Town Manager

Recreation Committee’s request to have a beer tent for a weekend event July 22, 23 & 24 was discussed
at the Council meeting June 6, 2016. Scott Lessard from the Recreation Committee was present to
answer the Council’s questions. There was discussion regarding the hours the tent would be selling
beer, who would be running the tent, whether there should be a limit on the number of beers
consumed by an individual and if there would need to be a police officer present. Scott explained that
the American Legion would be running the beer tent and that their liquor license would be used. The
Legion would receive the funds from the sale of the beer. The Legion would assume the liability if
there is an incident. The Recreation Committee is just hoping to draw in more people by having a beer tent.

Steve Bolduc made a motion to allow the beer tent. Wayne Hackett seconded the motion. A vote was taken and all voted in favor of allowing the beer tent.

Shirley Marquis Contingency Pay Out. Koriene informed the council that the pay-out of Shirley’s accrued vacation and sick time amounted to approximately $5,600 and the Town may need to take that money from the Contingency account. She also informed the Council that the State had denied Shirley’s unemployment claim.

Koriene informed the Council that the Water Department audit was complete and a copy of the audit was available for any who wanted to review it.

Election of Officers

The Municipal Election resulted in Lou Annance and Steve Bolduc being re-elected to the Council for another three year term.

Wayne Hackett made a motion to have Lou Annance stay Council Chairman. The motion was seconded by Nick Konstantoulakis. A vote was taken and all were in favor.

Cathy Fifield made a motion to make Wayne Hackett Vice Chairman. The motion was seconded by Steve Bolduc. A vote was taken and all were in favor.

Lou Annance agreed to remain on the Revenue Enhancement Committee.

The County Commission had requested two representatives from the Town of Mechanic Falls to attend a meeting July 20, 2016 at 6:30 pm to nominate someone to serve on the Androscoggin County budget Committee. Steve Bolduc and Nick Konstantoulakis agreed to attend the meeting.

Steve Bolduc volunteered to sit on the new RSU 16 expansion committee.

Nick Konstantoulakis will be the Council representative to the Development Commission. Cathy Fifield will remain the representative to the Recreation Committee. Steve Bolduc will be the Council representative to the Planning Board. Koriene Low will go to the AVCOG meetings.

Appointment of Municipal Officials

Wayne Hackett made a motion to accept the following list of Municipal Officials and Committees. The motion was seconded by Steve Bolduc. A vote was taken and all were in favor.
Officials

Animal Control
Robert Larrabee

Assessor
O’Donnell & Associates

Building Official
Les Johnson
Nick Adams, Alternate

EMA Director
Fred Sturtevant III

Clerk/Exicse Tax Collector/
Elections/Voter Registrar
Interim Deputy Clerk Lisa Prevost

Fire Inspector
Matthew Fifield

Fire Chief/Fire Warden
Fred Sturtevant III

General Assistance Administrator
Shannon Moxcey

General Assistance Hearing Board
Town Council

Health Officer
Jennifer Casey

Oversee of the Poor
Koriene Low

Road commissioner
Koriene Low

Tax Collector/Treasurer
Koriene Low

Town Forrester
Fred Huntress
Committees

Budget Committee  Cathy Griffiths (2017-2019)
                    Thomas Walton (2017-2019)
Development Commission  Brenda Coleman (2017-2019)
Historical Society  James Craig (2017-2019)
Planning Board  Lou Goulet (2017-2019)
Recreation committee  Jason Boenig (2017-2019)
                    Justin Starbird (2017-2019)
Library  Jen Durant (2017-2019)
          Janice Earle (2017-2019)
          Elizabeth Yates (2017-2019)
          Georgia Randall (2017-2019)
Board of Appeals  Nancy Richard (2017-2019)
                    Martha Wiseman (2017-2019)

MMA Insurance Concerns: Koriene informed the Council that MMA did a site visit to the Town to inspect the Town’s properties and they had concerns about the condition of the Historical Society Building. They may not want to insurance the building at full value any longer. They will be making that determination and informing the Town of their decision.

Resignation of Kathryn Oak: Kathryn Oak submitted her resignation as Safety Officer and Transfer Station Manager. She has accepted a position with the State. Steve Bolduc made a motion to accept Kathryn’s resignation that was seconded by Nick Konstantoulakis. A vote was taken and all were in favor.

Safety Officer/Transfer Station/CEO: Les Johnson the current CEO will be making the transition to Transfer Station Manager. Koriene would like to wrap the CEO/Safety Officer positions into one full time 37 hour a week position with benefits to attract a qualified candidate. We will be running an ad for the opening.

Town Clerk Hire: We have made a selection from the Town Clerk applicants. We have offered the position to Miranda Hinkley of Otisfield. We have already scheduled trainings for her to attend. She has no previous Clerk experience but she seemed like a good personality fit. She is already a Notary. Steve Bolduc made a motion to accept our recommendation to hire Miranda Hinkley as Town Clerk. The motion was seconded by Nick Konstantoulakis. A vote was taken and all were in favor. Lou commented that he thought it was okay for the Town Manager to make hiring decisions.
At 7:30 pm Wayne Hackett made a motion to adjourn the meeting. The motion was seconded by Steve Bolduc. A vote was taken. All were in favor. The meeting adjourned.